

**Brandon Select Board Meeting
May 12, 2014**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Devon Fuller, Blaine Cliver, Ethan Swift, Dave Atherton, Maria Ammatuna

Also in Attendance: Anne Bransfield, Tracy Wyman, Marty Feldman, Richard Baker, Cindy Bell, Robin Bennett, Linda Stewart, Jeff Stewart, Allan Leavitt, Arlen Bloodworth, Jack Fillioe, Dick Kirby, Lee Kahrs, Steve Bissette, Joseph Ammatuna, Janet Coolidge, Eric LaRock, Tecari Shuman, Gary Meffe, Bernie Carr, Jim Leary, Phyllis Reed, Steve Carr, Chris Brickell

1. Call to order

The meeting was called to order by Maria Ammatuna at 7:01PM.

a) Agenda Adoption – Motion by Devon Fuller/Blaine Cliver to adopt the agenda, as amended. **The motion passed unanimously – 4 to zero.**

Mr. Cliver requested Items 5 and 6 be reversed, and Items 12 and 13 be reversed.

2. Consent Agenda

a) Select Board Meeting Minutes – April 28, 2014

Motion by Dave Atherton/Blaine Cliver to approve the minutes of the April 28, 2014 Select Board meeting. **The motion passed unanimously – 4 to zero.**

3. Public Comments for Items not on the Agenda

Cindy Bell reported Brian Sanderson and she attended a Tree Wardens meeting in Wallingford. They learned how to cut down trees and what to do with trees that are in the right of way. There is an ordinance that Mr. Sanderson has been working on since 2013 and Ms. Bell questioned who to submit the ordinance to once she has reviewed it. Ms. Ammatuna advised it should be submitted to the Town Manager, who will review it and ultimately bring it before the Board.

Linda Stewart questioned why the Sewer Commissioners' meeting is scheduled for May 19th; rather than this evening. Ms. Ammatuna stated it is believed that it will be a longer meeting that required it to be a separate meeting time.

Janet Coolidge stated she had previously asked how union negotiations were going and was advised they have not begun yet. The Budget Committee had thought they were

going to start in March. She stated it is imperative to work on this process for the budget. Maria Ammatuna stated without a budget, it is difficult to work on an agreement concerning wages and benefits. Robin Bennett stated it can be a process and the current agreement will be in effect until the negotiations are completed. Ms. Ammatuna noted even if it started in March, it would likely not have been done by July 1st. She stated what often happens is other areas impact a quasi-agreement and they are trying to not make the negotiation process longer. Ms. Bennett stated the process requires a lot of meeting time after hours and the budget process has taken a great deal of this available time.

4. Town Manager's Report (Written Only)

Robin Bennett provided a written Town Manager's Report that was available to those in attendance and is also available on the town's website.

5. Zoning Administrator Reporting Structure

The statute indicates that the Planning Commission nominates a candidate and the Select Board appoints that person to the position for a 3-year term. All employees report to the Town Manager and Ms. Bennett stated unless the Select Board wishes to have something different, this would be the normal policy. The town received information from the town's attorney outlining this process. The Select Board will consider the appointment of an Interim Zoning Administrator.

6. Interim Zoning Administrator Appointment

Maria Ammatuna read the following letter received from Anne Bransfield, Chair of the Brandon Planning Commission:

"Dear Select Board,

Pursuant to 24 V.S.A. 4448(b), the Planning Commission hereby nominates Jon Andrews, Brandon's current Alternate Zoning Administrator, to serve as Interim Zoning Administrator until a new Zoning Administrator is hired.

The Select Board must establish policies establishing the extent of the Interim Zoning Administrator's authority and duties. The Planning Commission recommends that the Interim Zoning Administrator have the same authority as the Zoning Administrator to approve, deny, and issue permits, and to refer applications to the Development Review Board, in conformance with the Brandon Land Use Ordinance, without enforcement authority.

The Planning Commission also strongly recommends that Tina Wiles remain on the Town payroll, as she contributes her services through the appointment and orientation of a new Zoning Administrator.

Please contact me if I may be of any additional assistance.

*Respectfully,
Anne Bransfield, Chair
Brandon Planning Commission"*

Motion by Devon Fuller/Blaine Cliver to accept the Planning Commissions' recommendation to appoint Jon Andrews as the Interim Zoning Administrator. **The motion passed unanimously – 4 to zero.**

Jon Andrews stated he would be honored to serve, but will need to keep his time to five hours per week, due to his current commitments. Robin Bennett stated in general, that timeframe would likely be acceptable. Maria Ammatuna questioned if the prior administrative support still exists and it was confirmed that this is the case. Anne Bransfield stated that Tina Wiles thinks it is possible for Mr. Andrews to do the position in the allotted time. Ms. Ammatuna questioned the wording, without enforcement authority, with regard to conformance with the BLUO. Ms. Bennett stated the verbiage should be with enforcement authority. A correction to the letter was requested; indicating paragraph two would read, with enforcement authority. Devon Fuller stated the original motion was for just the appointment of Mr. Andrews, not the continuation of Ms. Wiles. Maria Ammatuna questioned the method for calculating the salary and Ms. Bennett stated it was her intent to come up with an hourly rate. A recommendation was made to continue this discussion during executive session, due to the personnel nature of the discussion. Phyllis Reed recommended taking Mr. Andrews experience into consideration when determining a rate.

Motion by Dave Atherton/Blaine Cliver to continue discussion of the Zoning Administrator position in executive session. **The motion passed unanimously – 4 to zero.**

8. Waterline/Segment 6/Bridge 114 Projects

Robin Bennett reported the waterline is complete on the south side and the road is open for traffic. Overall the project went fairly well on that side and they were able to accommodate working with the property owners. On the north side, there is more ledge than previously thought and this is going to cause some changes. As of Friday, the changes were not completely known, but the engineers are making design changes and are moving the sewer line over to avoid hitting the fiber optic cable. The cost of the changes is not known, but there will be additional design changes and blasting, and delay of the overall project. A change order is anticipated to reflect the changes and Ms. Bennett is looking for approval to execute the changes as soon as possible. It is not thought it is going to be a massive dollar change, but there will need to be an immediate turn around. Blaine Cliver stated they have done an excellent job and Mr. Atherton was in agreement. Ms. Bennett stated there could be significant costs if the fiber optics is hit and the vendor has been made aware of the situation. It was questioned if the telephone company has any responsibility and it was noted that it would be the

responsibility of the contractor who would then have to submit an insurance claim. There is every effort being made to minimize this problem. Devon Fuller stated since the telephone company has not kept track of where their lines were run, it is thought that some of this should be their ownership. Steve Carr suggested requesting as-builds so that future boards will not run into these issues.

Motion by Devon Fuller/Dave Atherton to authorize the Town Manager to spend funds for an emergency situation not to exceed \$50,000.00. **The motion passed unanimously – 4 to zero.**

CLD has requested to over-blast in anticipation of the next step with Segment 6. Blaine Cliver stated the process has to be done and suggested providing Ms. Bennett the authority to move forward with emergency situations.

Ethan Swift asked how much contingency funding is built into the project; Ms. Bennett reported there is 10% built in and the Town would be responsible for 5% of the overall cost. The money is set aside from years ago and will more than cover Phase 1. Maria Ammatuna stated if the Town Manager has a cap on the approval; it could likely keep the cost within the approved amount to avoid further delay.

Regarding Bridge 114, Ms. Bennett reported the town has sent out a Scope of Work (SOW) for the next phase of bridge options. It is anticipated to have the information back by the next Select Board meeting. Maria Ammatuna requested Ms. Bennett provide this information to Mr. Rausenberger for his reference. Ethan Swift stated CLD has intimate knowledge of the project and asked if there is currently a contract with CLD. Ms. Bennett stated a number of years ago there was an RFP and the town had contracted for what has been done up to date. With the SOW, this would be the time to make any changes and re-evaluate. Robin Bennett stated the RFP included everything and it would be fair to proceed with CLD through the entire project, but there is not an obligation to continue with them. To maintain continuity, Ms. Bennett stated it would be good to continue with the same contractor. Mr. Cliver stated it may be a benefit to put it out for bid, but agrees with the timeframe.

With regard to Segment 6, Steve Carr stated he previously met with the Board as a result of information that came to the representatives. As a result, there was a meeting held between AOT and the town. Mr. Carr read the following correspondence from Chris Cole of VTrans:

“Hi Representatives,

The meeting went great. The selectboard Chair ran the meeting and at the outset indicated that her goal was to keep the project on its current timeline, explore the reasons why some changes cannot be accommodated and come away with a specific action plan and common understanding for everyone to know what the next steps were. From VTrans perspective, she set a nice positive tone for the meeting and identified all the issues that needed to be addressed.

VTrans was mostly quiet through the meeting, the majority of the talking was between the selectboard and their consultants and we would explain or clarify things when asked. It appeared to us, that most of the issues were communication issues between the selectboard, their consultants and potentially the town manager.

We supported the consultants when they indicated that the four parking spaces in front of the historic building were 4f issues and would delay the project. I'm not sure whether the selectboard had gotten that message from the consultants previously but the consultants were pretty clear during this meeting that those spots represented 4f issues that would delay the project. The 16 parking spots on the green represented an Act 250 risk but it was unclear to all at the table whether the opening Act 250 under a minor amendment opened up the whole project. They were going to meet with the district commission coordinator to better understand those risks. They no longer want the traffic light as part of the project and it was unclear on our side whether removing the light would trigger Act 250. All agreed it didn't make much sense if the town didn't want the light for us to build it yet we don't want to trigger opening up the whole project to act 250 review. I believe the town was going to speak to the district coordinator about this issue as well. The pedestrian crossings they wanted are fine. Some of the smaller changes we can treat as design changes in the final process. Those were the major discussion points.

The selectboard Chair did say at the end of the meeting that they recognized that their management of their consultants needed greater oversight and they would ensure that happened. Jeff from the downtown group requested that we try our best to coordinate the bridge project with the roadway project but from our view if we do that, it may mean delaying the roadway project which frankly we aren't prepared to do. We will see how that comes out and will do our best to coordinate them. All in all a very positive meeting and not what we expected.

Rich can fill in anything I may have missed."

Mr. Carr noted that Rich Tatreault also responded:

"Ditto. One clarifying point. The Bridge Project and the Segment 6 project are both Municipally Managed Projects. VTrans will support the effort the municipality puts forth in trying to get them out to construction for the same period of time."

Mr. Carr considers this information very positive.

Robin Bennett provided a letter from VHB to the Board outlining the various design changes, with recommendations and costs for each one. Blaine Cliver asked if it is known how the money has been spent, as there was money for redesign and he hopes that there are still funds remaining. Robin Bennett stated the message that has been relayed to everyone is whatever has been set aside for design is all that will be available until construction. Maria Ammatuna stated there was a table of funding provided from

VHB that included the additional design work. Mr. Cliver stated the estimate is from CLD and he does not believe that VHB was involved at the time of the presentation. Ms. Bennett stated it has been very clear that there will be no more funds. Maria Ammatuna stated the Select Board needs to make some final decisions. Another challenge is that it is a historical registered area. Blaine Cliver stated there are questions about 4F and Act 250 and the Select Board needs to understand what is involved prior to making a decision. The spaces and traffic light have been discussed for a long period of time and Mr. Cliver thought the Board would be meeting with Bill Burke. Maria Ammatuna stated prior to the meeting it was noted there would be some decisions that could be made. Ethan Swift stated the document from VBH describes the potential design changes, issues and information on those that would likely trigger the need for an Act 250 amendment. There are some items that would trigger 4F that would be off the table. Ms. Bennett stated this information was reviewed by VHB, CLD and VTrans and they have worked hard to get this information done prior to this evening's meeting. Ms. Bennett noted there is nothing in the packet that has not been discussed and the only thing new is putting the dollar aspects to the changes. The document also talks about the impact on the schedule. Ms. Ammatuna stated every change that occurs requires another public hearing that can get caught up in an appeals court and some of the items can be handled after the project is completed.

Dave Atherton stated the changes the town wishes could be done, as it does not appear that the town is being told no and the town should take advantage of all of it. Ethan Swift noted that with Segment 5, design changes could be obtained. Maria Ammatuna stated this is a municipal-managed project and the fact that there is the ability to make any changes is fortunate.

Motion by Maria Ammatuna/Blaine Cliver to accept the modifications originally under review in like form until which time the Act 250 process can be clarified. **The motion passed unanimously.**

Motion by Maria Ammatuna/Devon Fuller to obtain 4F determination or clarification on Number 3. **The motion passed.**

Ethan Swift stated some determinations will depend on how they are reviewed by Act 250. There were some interim steps that were recommended to get determination from the Act 250 coordinator. It was requested that a conference call between Mr. Cliver, Mr. Burke, Ms. Bennett, Mr. Swift and VHB be scheduled to discuss the outstanding issues. Mr. Fuller stated there are several items that are not clear. Ms. Bennett stated the changes to Central Park and the traffic light would require a hearing. Mr. Cliver stated the chances of losing the enlargement of the park are great. Ms. Bennett stated the recommendation is to move the design forward as it is now and make the changes after the fact, as it will be on the town's money. Ms. Ammatuna stated at this point in the project, everything cannot be fixed, but it does not mean that changes cannot be done on the town's money once the project is done. Ethan Swift noted Chris Cole had been adamant about the traffic light, but he was more agreeable once it was known the conduit would still be included. Ms. Bennett stated parking studies would be required, as

the Act 250 person thought that the current changes would trigger an Act 250 process. Ms. Bennett stated the changes needed to be made before it came to the Act 250 phase.

Steve Carr stated that somewhere in the 2002/2003 timeframe when the design was taking place, the area near the park had the Brandon Inn, Shapiro's Department Store, Jane's Dress Shop, the Bargain Center and a full functioning pharmacy and gift shop. This prompted the main discussion to be around parking, but parking spaces have a different meaning and it is likely the information that Mr. Burke has is that from 15 years ago. The roundabout was very late in the process and the Select Board at the time had encouraged a public hearing as it had not come out in the previous process. He applauds the Select Board for this discussion, as it is important to move the process forward. Mr. Cliver stated the Douglas Birthplace was also not the same use at that time. Linda Stewart asked whether there is any information about the splitting of the town office from the town hall and the overflow grant. Ms. Bennett stated they are using a different option in going through the application process to move it along. There is still no information about the overflow grant and there is a shift in projects having to do with environmental requirements.

Maria Ammatuna asked why the rights of way document still indicates draft. Ms. Bennett advised everything has not been verified with regard to the not-to-exceed amounts. They are trying to cover everything up to 50 parcels and there are two not-to-exceed clauses that put a cap on the not-to-exceed of \$127,000.00. It would be the same base per parcel, but it provides the total limit. Ms. Bennett stated about 1/3 are the more difficult ones that will require more payment than the standard. Ms. Ammatuna asked if these are different appraisals than what were done two years ago. Ms. Bennett reported the town will be getting an estimate from CLD of what it would cost to bring all of the rights of way current. Dave Atherton asked if the town has the Attachment A and Ms. Bennett stated that is the information the town is waiting for and the Attachment B is the RFP and the letter that went out. This is the same scope of services and is VTrans format, and they are on board with this. Mr. Atherton requested to view the attachments prior to approval. Cindy Bell questioned if the new appraisals would change the grand list. It was noted this is just the appraisal for the right of way. The Select Board requested a listing of all the properties and a sample copy of the letter the homeowners will receive. This item was tabled for discussion at the next Select Board meeting.

9. May 26th Board Meeting

Robin Bennett questioned whether the Board wished to move the next Select Board meeting to May 27th, due to the fact it falls on Memorial Day.

Motion by Blaine Cliver/Maria Ammatuna to move the next regular Select Board meeting to May 27th. **The motion passed unanimously – 4 to zero.**

10. FY2014-2015 Budget – What's Next

Devon Fuller requested an RFP be sent for contracting out grading of the roads to determine whether it would be a cost-savings versus the purchase of a grader. It was also recommended to contract out the painting of the roads. Dave Atherton stated there needs to be a comparison of whether the contracted services are a cost-savings versus having a town employee. Ethan Swift noted Rutland City voted their budget by department, which he is unsure if it is the best way to do, but it provides clarity of where the townspeople feel there is an issue. Dave Atherton stated the issue with cutting additional funds from the budget will mean cutting services and the Select Board is not doing its job by constantly cutting the budget. Devon Fuller stated the Select Board is providing police service, public works and education with this budget; however the town does not have funds for grant opportunities or for major issues that may arise. Mr. Fuller stated the town is in a deficit and this budget would get the town back to zero. Maria Ammatuna suggested having a town-meeting style meeting to allow the voters to air their concerns. Mr. Fuller stated no one wants their taxes to increase, but the town needs to reach a balance, as there is no money for emergencies. Dave Atherton stated it is not so much that people are concerned about the spending, but what they are getting from the spending and people are questioning the way things are done. Mr. Fuller stated people want to see a plan for where the money is going, as there is no way to reduce the budget without reducing services. Mr. Atherton noted the budget presented is not unrealistic for the services being provided. Maria Ammatuna stated there is an issue with a trust factor and a lack of confidence. Mr. Fuller stated next year there will not be the \$200,000.00 deficit that needs to be taken care of and if the budget is increased 2.5%, it is essentially a level funding. Ms. Bennett stated the town would want to do one replacement vehicle per year for the Police Department and currently there is \$30,000.00 in the budget to replace a car and with a clean slate the town would be funding \$45,000.00. For Public Works, the \$490,000.00 would be for the projects. Mr. Fuller stated the Public Works priorities need to be determined. The debt service of \$250,000.00 will not be retired and in the General Fund there is the Route 7, Segment 6 project and the Police Station. The equipment leases are in the departmental budgets. Maria Ammatuna asked what the savings would be in keeping the staffing at the current salary level and Ms. Bennett advised it would save the town approximately \$18,000.00 to \$19,000.00 in freezing salaries.

Dave Atherton suggested the Select Board and Fire District work together with regard to budget discussion; though they are separate budgets, the funding still comes from the taxpayers. Mr. Fuller noted many of the voters are not getting the full picture. The Select Board has been elected to provide the taxpayers with a fair budget and he does not see that anything can be reduced.

Maria Ammatuna stated VLCT has advised that the roads are the first priority and the town only has to maintain the roads to passable. They have researched whether by statute 24VSA where the town can spend money in anticipation of taxes, but the lenders will not provide funding without an approved budget. Linda Stewart stated the Select Board needs to visit all local groups and entities to explain the proposed budget. Maria Ammatuna noted she would like to add back \$50,000.00 to be put into the capital improvement fund

Motion by Devon Fuller/Dave Atherton to put forward a budget in the amount of \$3,238,670.00, of which \$2,633,995.00 is to be raised by taxes.

Janet Coolidge asked why the town thinks they can increase the budget when it did not originally pass; noting she did not think that it will pass again. Cindy Bell stated the Select Board worked hard with the Budget Committee, but some of the Committee members had already made up their minds and they were not in agreement. Phyllis Reed stated the Select Board is doing a big injustice to the town and she does not agree that the increased budget will pass. Ms. Coolidge stated the Budget Committee did not need a unanimous vote, but rather a majority. Ms. Ammatuna noted consensus was not received.

Ms. Ammatuna asked what a reduction of two public works staff would equate to and Ms. Bennett stated it would be approximately \$105,000.00 in personnel costs; however, it would not be known what the cost will be for contracting out for plowing next winter. Dave Atherton did not agree with further reductions as it will not be possible to bring business into the town with reductions in services and he would not support seeing the budget reduced any lower.

The motion passed with two abstentions.

11. Other Business

Devon Fuller questioned the status of Green Park. Robin Bennett hopes to have a recommendation for engineering by the next meeting.

Motion by Blaine Cliver/Devon Fuller to borrow money out of the Town Farm Account to do the sewer repair.

Mr. Cliver believes there should be enough money in the account to pay for the repairs. Robin Bennett stated this account may be restricted. Richard Baker reported this account in the amount of \$113,000.00 was restricted for the sidewalks for the Route 7 Project. Maria Ammatuna advised the Sewer Commissioners tried to borrow money for the repairs; however, it is not possible to do so without an approved budget. This option would be a stopgap until the funds are available. Devon Fuller asked if it is going to be borrowed as the Select Board or the Sewer Commissioners. Blaine Cliver stated the Select Board has the authority to borrow. Ethan Swift has concern with the legality of borrowing from the account due to the restriction for the sidewalks. It was suggested to contact the legal counsel to determine if this could be done. Robin Bennett stated the General Fund does not have cash enough to lend the money. She suggested there could be an easier solution to discuss during the Sewer Commissioners meeting next week. She noted a sewer budget needs to be adopted and proper fees for the sewer department determined.

Mr. Cliver withdrew his motion to borrow from the Town Farm Account.

Mr. Cliver asked the status of the ANE request for qualifications that was put out for an engineering firm for the FEMA projects. Ms. Bennett has not had the opportunity to review that, but she will do so and bring to the next meeting.

Blaine Cliver asked if a statement of the accounts of the town can be provided to the Select Board at the next meeting. Ms. Bennett confirmed she would provide this information. Mr. Cliver suggested instead of hiring Glenna Pound that the town have Sue Gage close the books in an effort to get the audit done sooner. Ms. Bennett is putting together an RFP for the auditing and noted that using Glenna Pound had been a condition with the current auditing firm.

Maria Ammatuna reported Mr. Sanderson spoke with Dave Markowski and he has indicated the rock pile will be removed once the weight restriction is lifted.

Maria Ammatuna read the following letter received from Arlen Bloodworth, the videographer of the Select Board meetings:

"Sirs,

In view of the failure of the latest proposed budget, I am offering the services of my cameras and editor to create a video outlining the difficulties the town faces. I claim no expertise in mobilizing public opinion but, perhaps, a careful shot and edited production detailing the things that have to be done and the obligations that must be met, could both affect a change in the view some have of the budget and suggest alternative ways to deal with some issues.

Were members of the board to lead viewers on a tour of the town, pointing out things sorely in need of upkeep, repairs that must be effected, and preview important projects that will have to be done in the not-too-distant future, the viewers might be enabled to see the problems you face from a different perspective.

As well outlined as the budget was prior to the last vote, the numbers may not be sufficiently descriptive to someone who is only thinking in terms of numbers (dollars). Showing the wear and tear of years, evidence of under-management in order to keep the budget artificially low, and providing evidence of future costs that will have to be paid, may assist in the process of gaining public approval.

If, of course, 300 voters just don't want to pay any increase in taxes, probably nothing will change their minds. But my equipment and time are available, if you wish to try. And the cost, as with other productions, is zero.

*Arlen Bloodworth
Pretty Shaky Productions"*

Maria Ammatuna reported a letter was received from Amelia Tracey of Nexon Energy requesting to have a conversation with the Town Manager regarding solar power.

The town also received a question whether properties are repaired from damage due to snow plows. Ms. Ammatuna requested Ms. Bennett follow-up with the damage on Sunset Drive.

12. Fiscal

a) Fund Warrant – May 12, 2014 - \$45,168.25

Motion by Devon Fuller/Blaine Cliver to approve the warrant of May 12, 2014 in the amount of \$45,168.25. **The motion passed unanimously – 4 to zero.**

Dave Atherton questioned the equipment repair invoice for the Public Works Department in the amount of \$3,635.00. Robin Bennett reported it was to repair a plow that was damaged this past winter and all but \$500.00 was paid by insurance funds.

b) Wastewater Fund Warrant – May 12, 2014 - \$5,707.34

Motion by Devon Fuller/Dave Atherton to approve the warrant of May 12, 2014 in the amount of \$5,707.34. **The motion passed unanimously – 4 to zero.**

C) BLSG Insect Control District – May 15, 2014 - \$6,953.75

Motion by Dave Atherton/Devon Fuller to approve the warrant for the BLSG Insect Control District in the amount of \$6,953.75. **The motion passed unanimously – 4 to zero.**

Motion by Devon Fuller/Ethan Swift to enter into executive session at 10:04PM for a contract discussion. **The motion passed unanimously – 4 to zero.**

13. Executive Session 1 V.S.A.313 (a) (1)

Motion by Ethan Swift/Dave Atherton to come out of executive session at 10:26PM. **The motion passed unanimously – 4 to zero.**

There was no action required.

Motion by Devon Fuller/Blaine Cliver to enter into executive session at 10:27PM for a personnel discussion. **The motion passed unanimously – 4 to zero.**

14. Executive Session 1 V.S.A.313 (a) (1)

Motion by Ethan Swift/Dave Atherton to come out of executive session at 10:31PM. **The motion passed unanimously – 4 to zero.**

There was no action required

Motion by Devon Fuller/Ethan Swift to enter into executive session at 10:32PM for a contract discussion. **The motion passed unanimously – 4 to zero**

15. Executive Session 1 V.S.A.313 (a) (1)

Motion by Blaine Cliver/Ethan Swift to come out of executive session at 10:37PM. **The motion passed unanimously – 4 to zero.**

There was no action required.

15. Adjournment

Motion by Dave Atherton/Blaine Cliver to adjourn the Select Board meeting at 10:38PM. **The motion passed unanimously - 4 to zero.**

Respectfully submitted,

Charlene Bryant
Recording Secretary