

Special Brandon Select Board Meeting
March 23, 2015
9:00 a.m.

The Brandon Select Board will meet Monday, March 23, 2015 at 9:00 a.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located next to the Town Office on Center Street, on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office and the bulletin board at Lake Sunapee Bank. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Executive Session - 1 VSA § 313(3)(a)(3):
Evaluation of a Public Officer or Employee
- 3) *(if necessary)* Executive Session - 1 VSA § 313(3)(a)(4):
Disciplinary or Dismissal Action of a Public Officer or Employee
- 4) Adjournment

Brandon Select Board Meeting
March 23, 2015
7:00 p.m.

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- 1) Call to Order
 - a) Agenda Adoption
- 2) Consent Agenda
 - a) Select Board Minutes – March 9, 2015
 - b) Select Board Minutes – March 12, 2015
 - c) Select Board Minutes – March 16, 2015
 - d) Appointments:
 - i) Tree Warden
 - ii) Fence Viewers (3)
 - iii) Inspector of Lumber, Shingles and Wood
 - iv) Weigher of Coal
 - v) BLSG Insect Control District
- 3) Town Managers Report
- 4) Comments for Items not on the Agenda
- 5) Charter
- 6) FEMA Projects
- 7) Project Tracking Report
- 8) Town Office Project
- 9) Economic Development Report
- 10) Tax Sale Update
- 11) Fiscal
 - a) Postage Warrant - \$1,000.00
 - b) General Fund Warrant – March 23, 2015 - \$83,390.40
 - c) Wastewater Fund Warrant – March 23, 2015 - \$17,762.56
 - d) Consider P.O. 23309 to Thunder Towing for Repairs to 2010 Charger - \$1,234.05
- 12) Executive Session - 1 VSA § 313(3)(a)(3): Employment of a Public Officer or Employee
- 13) Adjournment

Brandon Select Board Meeting

March 9, 2015

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Devon Fuller, Doug Bailey, Ethan Swift, Dave Atherton, Seth Hopkins

Also in Attendance: Robin Bennett, Chris Brickell, Wayne Rausenberger, Kathleen Rausenberger, Richard Baker, Arlen Bloodworth, Steve Cjika, Blaine Cliver, Anthony Paduto, Lee Kahrs, Delores Furnari, Steve Bisette, Bernie Carr, Jim Leary, Doug Sawyer, Janet Coolidge, Judy Bunde

1. Call to order

The meeting was called to order by Dave Atherton at 7:00PM.

a) Agenda Adoption – Motion by Doug Bailey/Devon Fuller to adopt the agenda as amended. **The motion passed unanimously – 4 to zero.**

. Under Town Office Project: add action items for Residential Displacement and Relocation Plan and the Municipal Policy Codes

. Under Consent Agenda: add Reorganization of the Board

. Remove last Executive Session for Personnel

2. Consent Agenda

a) Approval of Minutes – February 23, 2015 - Select Board

Motion by Ethan Swift/Devon Fuller to approve the Select Board minutes of February 23, 2015. **The motion passed unanimously – 4 to zero.**

b) Approval of Minutes – March 2, 2015 - Select Board

Motion by Seth Hopkins/Doug Bailey to approve the Select Board minutes of March 2, 2015. **The motion passed with one abstention – Ethan Swift.**

b2) Election of Select5 Board Officers (Chair - Vice-Chair – Clerk)

Motion by Ethan Swift/Devon Fuller to nominate Doug Bailey as the Chairperson and Seth Hopkins as the Vice-Chair of the Brandon Select Board. **The motion passed unanimously – 4 to zero.**

Motion by Devon Fuller/Ethan Swift to nominate Dave Atherton as the Clerk of the Brandon Select Board. **The motion passed unanimously – 4 to zero.**

c) Designation of Select Board as Other Statutory Bodies

- a) As representative to Board of Liquor Control (Title 7, Section 166)***
- b) As representative to the Board of Health, (Title 18, Section 604)***
- c) As representative to the Board of Sewer Commissioners***
 - a. Board of Sewage System Commissioners (Title 24, Section 3506)***
 - b. Board of Sewage Disposal Commissioners (Title 24, Section 3614)***
- d) As representative to the Housing Board of Review (Title 24, Section 5005)***

Motion by Seth Hopkins/Devon Fuller, pursuant to the statutory requirements noted above, to appoint the Select Board members as the Brandon Board of Liquor Commissioners, the Brandon Board of Health, the Brandon Board of Sewer Commissioners (to include Sewage System and Disposal), and the Brandon Housing Review Board. **The motion passed unanimously – 4 to zero.**

d) Establish Meeting Schedule, Time and Location

Motion by Devon Fuller/Ethan Swift to maintain the current meeting schedule of every 2nd and 4th Mondays of the month for the Brandon Select Board at 7:00PM in the Brandon Town Hall, unless otherwise noted. **The motion passed unanimously – 4 to zero.**

e) Adopt Meeting Rules and Procedures

Motion by Ethan Swift/Dave Atherton to utilize Robert's Rules of Order modified for Small Boards as the operational preference for the Brandon Select Board meetings. **The motion passed unanimously – 4 to zero.**

g) Designate Official Newspaper

Motion by Seth Hopkins/Dave Atherton to appoint The Reporter as the designated official newspaper and to appoint the Rutland Daily Herald as the alternate newspaper. **The motion passed unanimously – 4 to zero.**

3. Public Comments for Items not on the Agenda

Wayne Rausenberger suggested switching the Public Comments section to be after the Town Manager's Report on future agendas as many times there are items that are covered in the Town Manager's Report that people might be questioning.

Doug Sawyer stated it was clear at town meeting that the townspeople support the projects and improving infrastructure, but they will not tolerate unforced errors. Mr. Sawyer suggested reviewing all projects at every meeting whether there are changes or not to see what is going on and whether they are on track. Doug Bailey noted there has been discussion of having this document available at every meeting.

Richard Baker stated at the last meeting it was noted the Union Street RFP was ready, but he has not seen it advertised. Doug Bailey reported there is a draft of the RFP that required changes prior to sending it out. Robin Bennett advised the changes will be completed soon and it is the intent it will be ready to go out within the next 2 weeks. Mr. Bailey stated with the town meeting and the election, he is sure that it is 95% done and will be going out soon.

Dick Kirby asked if the new Zoning Officer is going to have the authority to carry out the duties. Dave Atherton stated there was an appointment about a month ago and there will be follow-ups on violations. Mr. Bailey noted this is something that will be worked on.

Kathy Rausenberger submitted a letter to the Select Board from the Friends of the Town Hall and requested the Board review and respond at the next Board meeting regarding the paving in front of the town hall. Doug Bailey suggested this is something that could be added to the Project Tracker list to assure that it is addressed. Ms. Rausenberger brought this to the Board's attention as she was advised by Jason Booth from A & E that the window of opportunity to have this done is one year.

Judy Bunde asked if there is a summary from the last Bridge 114 meeting that can be accessed. Robin Bennett will provide a summary of the meeting to Ms. Bunde. Richard Baker stated with a warned meeting, there should be minutes posted within 5 days.

Wayne Rausenberger asked about the tax sale timeline. Robin Bennett reported the process is still on track. There was a deadline of today for letters to be mailed from the attorney and Ms. Bennett will verify with the attorney this is still on track.

Lee Kahrs asked about the Revolving Loan Fund action from the March 2nd executive session. Doug Bailey stated the motion from the March 2nd executive session was to release the town's lien interest in the assets in the diner. The revolving loan was secured by the inventory of the diner and there was a first lien to the Middlebury National Bank in excess of \$16,000.00. The Revolving Loan was a second lien and there was a buyer for the equipment of \$10,000.00. The Town released the interest in the security of the loan, but did not release the debt of the Revolving Loan Fund of about \$48,000.00. It would be expected the assets will be sold and the restaurant can be reopened again. The Town would like this as an operating functional building. Dave Atherton stated the Town would rather release the interest than to see the restaurant closed for two years. It was noted the Revolving Loan Fund is not funded with taxpayers' money. Devon Fuller reiterated the Town has not forfeited the money that is owed, just the rights of the assets. If there are funds discovered from the bankruptcy proceedings, the Town would be eligible for reimbursement.

6. Town Manager's Report

Robin Bennett reported as if March 6th the Town has collected \$358,375.70 or 49.6% of the delinquent taxes and \$175,601.45 or 44.6% of the outstanding delinquent sewer accounts. What is due for this year is about \$340,000.00 and there is about \$25,000.00 of delinquent sewer accounts. The sewer delinquencies will continue, but the Town has made a substantial dent from

where it started. Dave Atherton asked what plan is in place for future tax sales after June 30th of this year. Robin Bennett advised the process will start after May 15th, which is when the accounts become delinquent. The actual tax sale process will be mid-June, if everything runs smoothly. Seth Hopkins noted that during the last meeting, the Town Manager had indicated the Board may want to show a different way of reporting the sewer accounts. Robin Bennett stated she will keep the amounts separate to be able to show how far the Town has come on past delinquencies. Ms. Bennett stated there will always be delinquent accounts and this will be an ongoing process, but it should not get to the level that it was at. Doug Bailey stated the aggressive action in collecting the delinquent taxes and proceeding with some tax sales will show the other delinquent people that they need to catch up their accounts. Ms. Bennett reported the auditors completed the field work and will have a draft ready by March 31st. Ms. Bennett wished to thank those who voted for the town budget and participated in the process. Ms. Bennett advised there is an upcoming spring Select Board Institute to be held March 21st and a VERI Community Forum is scheduled for April 6th. Seth Hopkins questioned the status of the Economic Development Report. Robin Bennett reported the Town will have a draft of the EDSP by April 10th and a Stabilization Policy by March 27th. Mr. Hopkins requested a status on the Town Charter. Ms. Bennett will email the attorney to provide the results of the straw poll and advise that it is the intent to proceed. Mr. Hopkins noted the townspeople were very supportive of pursuing the local option tax and it will have to come before the voters for approval. Dave Atherton reported in reviewing the statute, Title 24A of the Charter Towns, there is no recognition of Brandon having a charter. Mr. Atherton stated the Town will need to review other alternatives to get this charter for the local option tax. Ms. Bennett reported the Town will send reminder letters around April 1st to provide a balance of what people owe for this year. Sue Gage has discussed trying a couple of different options to aid in collections. The supplemental tax has created some issues this year and they need to work through this. Mr. Carr noted that with sewer delinquencies, there are often delinquencies in water as well and suggested working together with the Water Department. Robin Bennett noted the Town can go to tax sale on the sewer accounts. Dave Atherton stated the Town can also put sewer liens on properties to resolve delinquent sewer accounts. Ms. Bennett noted the taxes and sewers accounts have been broken out in phases so that the Town is handling like accounts the same. Today was the deadline for the registered letters to be mailed. It was noted that the lienholders will often pay the taxes. It is scheduled for the notices to be sent to the papers on March 16th and the tax sales are scheduled to commence April 20th. Ms. Bennett stated for those who are delinquent, they could also be delinquent for this year and it is the goal to get them caught up within a specific timeframe. This is taken into account when coming up with payment arrangements. Ms. Bennett stated some people will make a lump sum payment and then a payment arrangement is determined. The Select Board will aggressively go after delinquent accounts going forward. Devon Fuller stated in the past, the Town would wait five years before taking someone to tax sale and going forward the Town is now going to handle delinquencies immediately. If the current year's taxes are paid prior to May 15th, interest is paid on past quarters, if they are not paid quarterly.

6. Town Office Project

Robin Bennett reported the Community Development Agency requires approval by the Select Board for the Residential Displacement and Relocation Plan and the Municipal Policy Codes. Seth Hopkins suggested items that require approval by the Board be provided prior to the

meeting. Devon Fuller noted it would have been preferable to have the documents prior to the meeting, however, without action it will hold up the CDBG grant for the town office. Mr. Fuller advised the Municipal Policy provides the government assurance that the Town of Brandon will not discriminate against people that work for the Town and the Housing policy is pretty much the same. They also want to make sure there is a drug-free work zone in force. The Residential Displacement and Relocation Plan outlines that if the Town were to tear down an apartment house where several people reside, they would want the Town to construct a building that would provide housing for the same number of people. He does not imagine that anyone would object to the documents as they are all nondiscriminatory policies. The documents are required even though they do not relate to the town office project. Dave Atherton noted anything added to the information packet should be included in the packet that goes on line.

Motion by Seth Hopkins/Dave Atherton to accept the MP-1 Policy and the Residential Displacement and Relocation Plan. **The motion passed unanimously – 4 to zero.**

Robin Bennett reported there will be a Governor's photo opportunity to be held on Wednesday at noon at the State House in Montpelier relating to the grants that have been awarded. The Community Development Group has asked for one or two representatives to attend from Brandon. Robin Bennett will be attending and extended an invitation for a Board member to attend. Doug Bailey and Ethan Swift will plan to attend with Ms. Bennett. Dave Atherton suggested placing floorplans of the proposed town office project in the town office windows, as they are looking bad. Bernie Carr stated there is also the Brandon logo that could also be put in one of the windows. Mr. Atherton suggested getting rid of the Irene-related items and move forward with something more positive. Robin Bennett reported the environmental review is still pending and feedback was received this morning. She has been in contact with Steve LaRosa who did the environmental work and he advised it should not take long to turn this around. Devon Fuller stated Mr. Black is very optimistic of the time lines. The environmental review has to go to the state and the Town is at their mercy as to how quickly the state can return it. Blaine Cliver stated the Historic Preservation Group turned their part around within 2 weeks. Robin Bennett stated they reviewed the environmental application separate from the grant application that was approved and returned it with the comments. It will be turned around in the next couple of days. Doug Bailey stated knowing all the positive feedback that was given at the town meeting; he would like to be in the town office by foliage.

7. Segment 6/Bridge 114 Project/Overflow Culvert

Robin Bennett received the RFQ for the Overflow Project and asked the Board to review it and advise if there are any concerns. They would like to move as soon as possible and it is a formality in order to get it designed.

With Bridge 114, Ms. Bennett was looking for the Board's input on how they would like CLD to move forward on the design so that they can focus on what the Town would like to do. Wayne Rausenberger presented two drawings that were done in 2002 by Nancy Leary. After the meeting with CLD, it was determined that this would be what the Town would be able to get. It will be a single span and there will not be a pier in the middle. Mr. Rausenberger stated it would also be nice to have flagpoles and the light standards included. The second drawing provided

information on the curbing and sidewalk. It was noted it would be nice to do a granite curb and stamped concrete instead of a standing concrete sidewalk. Seth Hopkins supports the single span sidewalk and an iron railing instead of a concrete railing, which was discussed at the meeting. Blaine Cliver noted the iron railing provides a view of the river. At the last meeting with CLD, there was a discussion of an approach railing that would be 25 to 36 feet long leading up to the bridge. With putting a sidewalk and a rail on the river side, it would alleviate the approach rails. It was also suggested lighting could be put underneath the bridge for viewing the river. Devon Fuller was in favor of the drawings and the single span slab is the most cost effective bridge. He would also like to see a black steel handrail to provide a more historical look. Ethan Swift was also in agreement with the design work that has been done. Dave Atherton and Seth Hopkins were also in support of the design. Doug Bailey requested Robin Bennett pass this information to the state to move forward with this design. Ms. Bennett noted that CLD's recommendation was to construct a single span bridge and replacement of the retaining walls. Blaine Cliver stated the design is within the budget and VTrans should be agreeable to this recommendation. Mr. Fuller noted he is also in agreement with lights underneath.

Ethan Swift questioned the status of the Segment 6 waiver evaluations. Robin Bennett reported there will be a conference call with VHB to go over the forms to use. They have forms and will go through the steps that the Town needs to do. Delores Furnari was under the impression the state did this work. Robin Bennett stated the Town is working with VHB to try to pinpoint exactly what they want and it may be a combination of VHB and the Town getting these out. Dave Atherton is concerned there may be problems with two different people doing the waiver evaluations. Ms. Bennett stated the waiver evaluations are based on the appraisals. Richard Baker noted he did the waiver evaluations during the time that he was the interim Town Manager. Doug Bailey asked if there is a drawing the town has used and Ms. Bennett advised the drawing shows how much land will be affected, which includes around 150 properties. Dave Atherton noted the waivers were supposed to be done November of last year and Mr. Swift stated negotiations with the landowners should have begun a couple of days ago. It was noted this process should be included in the project timeline. Ms. Bennett stated there is about one-third that are easy to do, one-third that are moderately difficult and one-third that will be difficult. Ms. Bennett advised the Town reached out to VSE, but they were unable to help. VHB will be able to help but it will cost the Town. Ms. Furnari stated the last time the state did the construction from the high school to the fire station; they had provided a ledger and the town had changed all the information. It was noted this is different because the Town owns this section of the road. Mr. Bailey stated this has to become one of the most important projects. Mr. Fuller questioned whether a para-legal could do the job and Ms. Bennett stated there is money in the Right of Way portion of the project to hire someone. Ms. Bennett will be talking with VHB tomorrow and will advise the Board. Blaine Cliver suggested getting rid of VHB. Mr. Cliver also noted that during the redesign of Segment 6, there were ballards along the edge of the park and there was discussion of using marble hitching posts. Right now there is a barrier between parked cars and the people in the park; however the new design will not have that. From a safety point, this is something that should be added back in and Mr. Cliver is unsure why anyone would have an objection to it.

8. FEMA Projects

Robin Bennett stated there is a recommendation regarding Kennedy Park that was based on recent conversations. What is being recommended is the “do nothing” option that would include repairing the pipe in the park and going as far as possible to the wall to allow televising to determine what has happened to the pipe. This was based on a conversation concerning what is happening in Segment 6 where the previous Town Manager had asked CLD to bring the sewer to Route 7, but it never happened. Seth Hopkins stated this should be called a “monitor and sample” option, as it is dependent on the Town determining a schedule to monitor the water quality to assure there is no public health risk. Ms. Bennett stated the cost will be in the reconstruction and the monitoring will not be a cost. There has been no evidence that anything is going into the river and if something was to happen, it would change the repair. Ethan Swift stated monitoring is being done and would need to occur bi-monthly at a minimum. Having read through the alternatives and understanding the route of this line, Mr. Swift is more convinced that Alternative 4 is the best approach. Dave Atherton stated the Board had previously decided to go with Alternative 4. Ethan Swift noted the Board had decided to table the discussion to obtain more information. Based on observations, there is nothing currently happening, but it does not mean that there isn't potential for something to happen and the Town would then have to come up with a fix. Mr. Swift thought it is best in terms of doing preventative maintenance to go with Alternative 3. Robin Bennett stated if the Town went with Alternative 4, it could keep the residual money, but the use for the funds would need to be identified. The concern with doing the repair is that it will be torn up during Segment 6. Dave Atherton stated this is money provided to fix this sewer issue and the funds need to go to this project to fix it right now. Ethan Swift stated there was question of how this will fit into the new overflow culvert and how to get the line across Route 7. Ms. Bennett stated it would fit with Segment 6, but not with the overflow. She feels comfortable with Alternative 4, as there has been no issue for 3 years. Devon Fuller expressed concern that there could be an issue when digging begins to repair the pipe. Ms. Bennett will confirm how the residual funds can be used and whether it could be used as a backup. Dave Atherton stated with the history of that block, having a pump station there would benefit this area, as there is a lot of wastewater coming out of the buildings. Mr. Fuller stated the grinding pump would help move sewer across the road until the culvert project is done. Mr. Swift was more inclination to go with Alternative 3 and noted that perhaps the successful bidder for the overflow design work could do this design concurrently, as a lot of the design work needs to overlap. Mr. Fuller was also more inclined to go with Alternative 3. Mr. Swift noted the Town could potentially be subject to fines if there is a problem.

Motion by Dave Atherton/Seth Hopkins to go with Alternative 3 of the Sewer Repair Alternatives for Kennedy Park. **The motion passed unanimously - 4 to zero.**

Robin Bennett stated she has had conversations with Mary Andes and it has been noted that Green Park is the project to push and a decision should be received by the beginning of April. As long as everything goes as planned and they approve the design, it will be able to go out to bid. VTrans has indicated this would be the best staging area to do construction on the bridge. Ms. Bennett recommended moving forward with the project as Segment 6 will have to replace anything that is disturbed.

Ms. Bennett reported Cobb Hill is still pending review by FEMA because the estimate was more money than originally expected, as the original budget was based on items that do not fit the standards. It is not expected there will be a problem, but it is still pending approval.

Ms. Bennett stated there has been no further information on the HMPG grant for Newton Road. Doug Sawyer questioned whether the RFP for Green Park could be developed if going to happen soon. Ms. Bennett stated it would be prudent to wait to get the feedback from FEMA since there is a retaining wall involved. Janet Coolidge asked why there has not been information in the minutes on the projects. It was requested Ms. Bennett include the project updates in the Town Manager's Report, rather to include them in the Project Tracker report. Doug Bailey stated the Board will determine the most efficient way to review the Tracker report to assure that everything is being done. Richard Baker suggested the Town Manager make some noise regarding the Newton Road project as there could potentially be problems this spring with flooding. A recommendation was made to send a letter signed by the Town Manager to the legislators regarding the Newton Road Project.

9. Fiscal

a) General Fund Warrant – March 9, 2015 – \$64,043.07

Motion by Devon Fuller/Ethan Swift to approve the warrants of March 9, 2015 in the amount of \$64,043.07. **The motion passed unanimously – 4 to zero.**

Ethan Swift asked about the invoice for Caterpillar Finance and Robin Bennett advised this is the payment for the loader, which is a lease/purchase agreement.

b) Wastewater Fund Warrant – March 9, 2015 - \$6,462.07

Motion by Devon Fuller/Dave Atherton to approve the Wastewater warrant of March 9, 2015 in the amount of \$6,462.07. **The motion passed unanimously – 4 to zero.**

Delores Furnari stated as the President of the Brandon Artist Guild, the Guild wishes to thank Ray Counter for the work he did to get the water running at the Guild.

Motion by Devon Fuller/Ethan Swift to recess the Select Board at 8:55PM to convene as the Board of Liquor Commissioners. **The motion passed unanimously – 4 to zero.**

The Select Board reconvened at 8:59PM.

Motion by Devon Fuller/Dave Atherton to enter into executive session at 9:05PM to discuss a grievance under the provision of Title 1 Section 313 (3)(a)(1) of the Vermont Statutes to include the Town Manager. **The motion passed unanimously – 4 to zero.**

10. Executive Session – 1V.S.A. 313(a)(1) – Grievances

Motion by Devon Fuller/Dave Atherton to come out of executive session at 9:19PM. **The motion passed unanimously – 4 to zero.** There was no action required.

Motion by Devon Fuller/Dave Atherton to enter into executive session at 9:20PM to discuss the negotiating or securing real estate purchase or lease options under the provision of Title 1 Section 313(a)(2) of the Vermont Statutes to include the Town Manager. **The motion passed unanimously – 4 to zero.**

11. Executive Session – 1V.S.A. 213(a)(2) – Negotiating or Securing real Estate Purchase or Lease Options

Motion by Devon Fuller/Seth Hopkins to come out of executive session at 9:35PM. **The motion passed unanimously – 4 to zero.** There were no actions required.

Motion by Devon Fuller/Seth Hopkins to enter into executive session at 9:37PM to discuss the employment of a public officer or employee under the provision of Title 1 Section 313 (3)(a)(3) of the Vermont Statutes. **The motion passed unanimously – 4 to zero.**

12. Executive Session – 1V.S.A. 313(a)(3) – Employment of a Public Officer or Employee

Motion by Devon Fuller/Seth Hopkins to come out of executive session at 9:49PM. **The motion passed unanimously – 4 to zero.**

Motion by Devon Fuller/Seth Hopkins to place the Town Manager on administrative leave, with an executive session to include her scheduled for Monday, March 16, 2015 at 9:00AM at the town hall downstairs meeting room. **The motion passed unanimously – 4 to zero.**

Motion by Devon Fuller/Seth Hopkins to enter into executive session at 9:50PM to discuss the employment of a public officer or employee under the provision of Title 1 Section 313 (3)(a)(3) of the Vermont Statutes. **The motion passed unanimously – 4 to zero.**

13. Executive Session – 1V.S.A. 313(a)(3) – Employment of a Public Officer or Employee

Motion by Devon Fuller/Seth Hopkins to come out of executive session at 9:55PM. **The motion passed unanimously – 4 to zero.**

Motion by Devon Fuller/Seth Hopkins to hire Daryl Burlett as the Public Works Director, with a probationary period to extend through June 30, 2015. **The motion passed unanimously – 4 to zero.**

14. Adjournment

Motion by Devon Fuller/Seth Hopkins to adjourn the Select Board meeting at 9:57PM. **The motion passed unanimously - 4 to zero.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Brandon Special Select Board Meeting Minutes March 12, 2015

Members present: Doug Bailey, Ethan Swift, Seth Hopkins and Dave Atherton

Meeting called to order at 7:10 p.m. Motion to adopt the agenda by Seth Hopkins, 2nd by Dave Atherton. The following additions were made by Seth Hopkins to the agenda:

Bridge 114 Alternatives- Seth Hopkins moved to adopt Alternative D (arch repair w/soil remediation) Ethan Swift 2nd, Motion passed 3-0

Executive Session: Union Negotiations

Seth Hopkins moved to go into executive session at 7:30 p.m. Ethan Swift 2nd, Motion passed 3-0

Dave Atherton moved to end executive session at 9:30 p.m. Ethan Swift 2nd, Motion passed 3-0

Motion to Adjourn by Dave Atherton at 9:30 p.m. 2nd by Ethan Swift, Motion passed 3-0

Brandon Special Select Board Meeting Minutes March 16, 2015

Doug Bailey called the meeting to order at 9:05 a.m.

The following changes were made to the agenda:

Executive Session for Disciplinary action or Dismissal of a Public Employee 1 VSA 313(4)

Executive Session for Appointment or Employment of a Public Officer 1 VSA 313 (3) (C) (A) (3)

Change Executive Session to Pending or Probable Civil Litigation to wit the Public Body is or may be a party 1 VSA 313 (A) (1) in re: Forestdale Mobile Home Park

FEMA Projects

Changes approved by Devon Fuller 2nd by Dave Atherton

Motion made by Seth Hopkins and 2nd by Dave Atherton to enter in to Executive Session for Disciplinary action or Dismissal of a Public Employee 1 VSA 313(4) at 9:07 a.m. ended at 9:22 a.m., no action taken, Motion to go out of executive session by Seth Hopkins 2nd by Ethan Swift.

Motion made by Seth Hopkins and 2nd by Dave Atherton to enter in to Executive Session for Appointment or Employment of a Public Officer 1 VSA 313 (3) (C) (A) (3) at 9:24 a.m. ended at 9:30 a.m., no action taken. Motion to go out of executive session by Seth Hopkins 2nd by Ethan Swift.

Motion made by Seth Hopkins and 2nd by Dave Atherton to enter in to Executive Session for Pending or Probable Civil Litigation to wit the Public Body is or may be a party 1 VSA 313 (A) (1) in re: Forestdale Mobile Home Park at 9:31 a.m. ended at 9:35 a.m. Motion to go out of executive session by Seth Hopkins 2nd by Ethan Swift. Motion made by Seth Hopkins to authorize Doug Bailey to sign Summons and Complaint from Forestdale Mobile Home Park (Bressette) Motion 2nd by Dave Atherton. Passed 4-0

Jason Booth from A&E discussed the status on the following FEMA projects: Kennedy Park, Green Park, Cobb Hill, Briggs Lane.

Kennedy Park was discussed concerning the possible construction of a pump station. Jason was concerned that the manhole was thought to be six feet deep and it is actually 9 1/2 feet deep. There are concerns that ledge will be a problem that far down with the construction of the pump station. This would require soil boring to determine the possible ledge issue. Ethan Swift asked if the old penstock could be used to run the sewer lines. Jason Booth said that we would need the sewer and water lines to be at least 15' apart. There appears to be a break or separation in the sewer line 16' from the manhole. This should be the first priority. There is the chance of having Hartigan's sleeve the sewer pipe if there is separation. Devon Fuller asked if we should still continue with Option #3 (pump station). Jason Booth thinks more investigation should be done to determine the ledge issue, as it could become costly if we need to remove ledge. Seth Hopkins stated that if we are in the monitor and observe phase is there a health

concern with the river. Jason said there currently is no health concern with water contamination in the river. Jason suggested that the sewer pipe in Kennedy Park should be repaired asap. Doug Bailey asked that we call option #4 (Do nothing approach) Monitor and Scope test as it sounds better than the "do nothing" approach. Seth Hopkins asked if we would be jeopardizing the FEMA timeline by monitoring instead of fixing the sewerline. Jason Booth said that we should be fine with just the pipe the pipe fix in Kennedy Park and use remaining monies for other FEMA projects. Daryl Burlett said we need to confirm that the \$133K FEMA money does not require a match. Daryl also stated that we did not have the proper equipment to excavate. Jason Booth said that if Hartigan's does the excavating they could determine and fix the break/separation at the same time. Devon Fuller made a motion to accept a Modified version of Option #4 called Monitoring & Testing and to include repair to the Kennedy Park break/separation. Dave Atherton 2nd, passed 4-0.

Jason said Briggs Lane will have an RFP out this week for the re-surfacing with RAP as it requires less maintenance and FEMA would not pay for a class 4 road to be paved. He has spoken with Wilk Paving and Pike. Also will have the sewer line at the bottom of Briggs Lane repaired at the same time. This should take place mid to end of May 2015.

FEMA has everything for Green Park we are waiting for State Emergency Management to approve. We should have an answer by next week. FEMA would like approval by 4/1/15. Seth Hopkins asked if we have a figure from FEMA, Jason Booth said \$188k with a 5% match for the work. They needed to confirm boundary lines with the southern land owner. He said that FEMA would not pay for the privately owned portion of the Park. However, he said there is established growth (trees, shrubs, etc.) and the penstock that are holding the land in place. If FEMA approves the project on 4/1/15 he suggests that we order the bricks on 4/2/15.

The Cobb Hill Bridge scoping and cost estimate will be completed this week for FEMA. The Town only has design funds, we will need construction funds. The open bottom aluminum culvert is the recommended bridge type. Jason said we should notify the landowners of the impassibility during the construction phase.

Doug Bailey gave Jason the letter from the FOTH concerning the paving in front of the Town Hall. Jason said A&E will inspect this spring and any damage or defects will be addressed.

Jason mentioned the Clean Water State Revolving Loan Fund that we could use for the Champlain St. pump station and the Wastewater plant. Winslow Ladue is the contact.

Motion to Adjourn by Seth Hopkins, 2nd by Dave Atherton at 10:30 a.m., passed 4-0

MEMO

TO: Selectboard
FROM: Anna Scheck
DATE: March 20, 2015
RE: Appointments

I have attached a listing of responses to the ad as shown in the Brandon Reporter on March 11, 2015 for your review and approval. Please note that there are two positions in which two people responded.

I have also attached a complete listing of all appointed officials and their terms.

Anna Scheck
Town of Brandon
49 Center St.
Brandon VT 05733-1193
(802) 247-3635 Ext. 202 – phone
(802) 247-5481 – fax
email – ascheck@townofbrandon.com

TOWN OF BRANDON
LIST OF APPOINTMENTS
AS ADVERTISED – TO BE APPROVED MARCH 23, 2015

Appointments

Tree Warden	Cindy Bell or Wayne Kingsley
Inspector or Lumber, Shingles and Wood	John Reynolds or Todd Nielsen
Weigher of Coal	Lou Faivre
Fence Viewers	Seth Clifford
	Wayne Kingsley
	Todd Nielsen
BLSG Insect Control District Rep.	Wayne Rausenberger
BLSG Insect Control District Alternate	Vacant
Solid Waste District Rep	Gabe McGuigan
Solid Waste District Alternate	Vacant

Commission/Committee Appointments

Historic Preservation Commission	No Response
Brandon Development Review Board	No Response
Brandon Planning Commission	No Response
Revolving Loan Fund Committee	No Response

**Officials Appointed by the Select Board
with Term Information**

<u>Name</u>	<u>Position</u>	<u>Date Appointed</u>	<u>Term Ending Date</u>
vacant	Animal Control		
MacLachlan, Jeremy	BLSG Insect Control District Rep.	4/14/2014	March 2015
Rausenberger, Wayne	BLSG Insect Control District Rep.	3/24/2014	March 2015
vacant	BLSG Insect Control District Rep., Alt.		
Carol Bertrand	Budget Committee	11/10/2014	indefinite
Janet Coolidge	Budget Committee	11/10/2014	Indefinite
Seth Hopkins	Budget Committee	11/10/2014	indefinite
Douglass Sawyer	Budget Committee	11/10/2014	Indefinite
vacant	1st Constable		
vacant	2nd Constable		
Clark, Robert	Development Review Board	5/21/2012	6/30/2015
LaRock, Eric	Development Review Board	2/9/2015	6/30/2017
Peterson, John	Development Review Board	1/13/2014	6/30/2016
Stone, Samantha	Development Review Board	2/9/2015	6/30/2017
vacant	Development Review Board		6/30/2015
Martin, Kellie	Development Review Board, Alt	5/21/2012	6/30/2015
vacant	Development Review Board, Alt		
Smith, Elaine S.	E-911 Coordinator	4/28/2003	indefinite
Moore, Bill	Economic Development Officer		
Bennett, Robin M.	Emergency Management Director	4/14/2014	indefinite
Benedict, Susan	Fence Viewer	3/24/2014	March 2015
Clifford, Seth	Fence Viewer	3/24/2014	March 2015
John Wilson	Fence Viewer	3/24/2014	March 2015
Bovey, Linwood	Fire Warden	6/11/2012	6/30/2014
Barr, Gail M.	Green-up Day Coordinator	8/26/2013	indefinite
Scheck, Anna	Health Officer	8/11/2014	8/31/2017
Furnari, Dolores	Deputy Health Officer	11/24/2014	11/30/2017
Powers, Bill	Historic Preservation Commission	8/26/2013	6/30/2015
Thornton, Kevin	Historic Preservation Commission	8/26/2013	6/30/2015
vacant	Historic Preservation Commission		
vacant	Historic Preservation Commission		
vacant	Historic Preservation Commission		
Reynolds, John M.	Inspector of Lumber	3/24/2014	March 2015
Bransfield, Anne	Planning Commission	6/10/2013	6/30/2016
Feldman, Marty	Planning Commission	2/23/2015	6/30/2017
Guevin, Jeff	Planning Commission	6/11/2012	6/30/2015
Stewart, Linda	Planning Commission	6/10/2013	6/30/2016
Wyman, Tracy	Planning Commission	9/30/2013	6/30/2016
Lynch, Karen	Revolving Loan Fund Committee	10/22/2012	6/30/2015
Mondlak, Joel	Revolving Loan Fund Committee	8/26/2013	6/30/2016
Whittaker, Tom	Revolving Loan Fund Committee	8/26/2013	6/30/2016
Jerome, Stephanie	Revolving Loan Fund Committee, Alt.	8/26/2013	6/30/2016
vacant	Revolving Loan Fund Committee		
Atherton, David	Rutland Reg. Plan. Comm. Rep.	5/27/2014	6/30/2015
Baker, Richard	Rutland Reg. Plan. Comm. Rep., Alt.	5/27/2014	6/30/2015
McGuigan, Gabe	Solid Waste District Rep	3/9/2009	indefinite
vacant	Solid Waste District Rep, Alt.		
Scheck, Anna	Town Service Officer	2/23/2015	4/14/2016
Baker, Richard	Transportation Council Rep	6/25/2012	indefinite
vacant	Transportation Council Rep, Alt.		
Bell, Cindy	Tree Warden	3/24/2014	March 2015
Falvre, Lou	Wegher of Coal	3/24/2014	March 2015
Scheck, Anna	Zoning Administrator	2/9/2015	6/30/2018
Andrews, Jon	Acting Zoning Administrator	6/27/2011	indefinite



March 18, 2015

On March 3, 2015 the residents of Brandon Vermont took a major step to protect the downtown by voting yes on appropriation fourteen. Appropriation fourteen provides \$68,550 matching money for a \$205,650 HMPG grant. This grant money is designated for an overflow culvert for the Neshobe River in downtown Brandon. The Neshobe River over topped Route 7 during tropical storm Irene in 2011, causing hundreds of thousands of dollars worth of damage, including the historical Town office building. With the design and construction of an overflow culvert Route 7 and the buildings along it will be far better protected. The Select Board is proud to know that the voters of Brandon are willing to step up to approve the funds to match this grant. The Select Board is also very grateful for the HMGP program and the people that make it possible for the protection of our town.

Town of Brandon Project Tracker				March 23, 2015				
Project	Description	Budget	Completion	Funding	Status	Major Milestones Dates		
						Voter Approval	Design / Engineering	
							RFP	
							Construction	
Wheeler Rd.	Design bridge replacement	\$ 117,780	12/30/14	80% State 20% Town	Need to re-apply to reinstate grant	N/A		
Briggs Lane	Restore road to pre-Irene conditions	\$ 17,800	9/1/15	95% Fed/State, 5% Town	Ready to advertised for contractors. Spring Construction	NO	Repair road with recycled asphalt	RFP has gone out
Kennedy Park	Repair damage due to Irene	\$ 47,735	9/1/15	95% Fed/State, 5% Town	Pending A&E Recommendation	no match		
Cobb Hill Culvert	Design of culvert replacement	\$ 20,725	9/1/15	95% Fed/State, 5% Town	Pending approval from FEMA	NO	65% complete in FEMAS hand for approval	
Town Office	Rehabilitation of 49 Center St.	\$500,000 Grant \$160,000 Ins	10/15/15	Grant:76% Fed, 24% Town	Preparing final plans and bid specs.			
Briggs Lane - Sewer	Repair damage to sewer due to Irene	\$ 4,546	11/1/15	95% Fed/State, 5% Town	Ready to advertised for	NO	Replace 60' of sewer line	RFP has gone out
Kennedy Park - Sewer	Repair damage to sewer due to Irene	\$ 133,721	12/1/15	95% Fed/State, 5% Town	Pending approval from SB on A&E recommendation	NO	Dig and repair	RFP out in 2 weeks
Union St. Reclamation	Reclamation of section of street	\$ 300,000	12/30/15	\$175k - State \$125k - Town	Preparing RFP for construction	yes 125000		RFP is ready
Union St. Culvert	Replacement of culvert	\$ 10,803	12/30/15	100% State	Preparing RFP for construction	same		RFP is ready
Green Park	Build Retaining wall and repairs due to Irene	TBD	12/31/15	95% Fed/State, 5% Town	Design pending approval from FEMA	No		

Marble St. Overlay	Overlay of Town owned portion of street	\$ 24,545	6/30/16	100% Town	Yes	RFP is ready	
Champlain St. Overlay	Overlay of Town owned portion of street	\$ 18,295	6/30/16	100% Town	Yes	RFP is ready	
Sidewalk Repair	Various Streets - addressing the worst sections of sidewalk	\$ 20,000	6/30/16	100% Town	Yes		
Overflow Culvert Phase 1	Phase 1: Design & Engineering of Bypass culvert in downtown	\$ 274,200	12/31/16	75% Fed/State, 25% Town	Seeking approval of qualifications based Engineers vs. RFP. Seeking CDBG grant for Town share.	RFQ has gone out	
Segment 6	Total reclamation of Rte 7 including utilities		12/30/18	95% Fed/State, 5% Town	ROW evaluations in progress		
Union Maple St. Sidewalks	Engineer & Construct sidewalks	\$ 193,750	Expired	80% State, 20% Town	In negotiations with VTrans	NO	
Bridge 114	Rehabilitation of Bridge	\$ 1,300,000	TBD	95% Fed/State, 5% Town	Design has been selected, waiting approval		
Churchill Rd. Bridge	Bridge Replacement	TBD	TBD	TBD	In negotiations with VTrans	NO	
Newton Rd. - Tubbs					in mitigation		

AS of 3-13-15

BRANDON – 2015 TAX SALE TIMELINE

- 11/25/14 Initial 30-day letters sent to property owners to pay by 1/05/15
- 11/26/14 Letter re representation and billing sent to Robin Bennett
- 1/09/15 Initial 30-day letters sent to “bankruptcy” property owners to pay by 2/05/15
- 1/13/15 Letter with Warrant sent to Robin Bennett
- 1/13/15 Begin title work in Brandon
- 3/20/15 Update title; Record Resolution with Levy and Extension of Warrant and Notice of Sale; Post Notice of Sale;
- 4/01/15 Deadline for registered letters mailed to resident and non-resident taxpayers and lienholders
- 4/01/15 Deadline for Notice to Brandon/Pittsford Reporter for publication of Notice on 4/06/15; 4/13/15; 4/20/15 (check paper each day);
- 5/04/15 Tax Sale (9:00 am at Town Offices)
- 6/04/15 Deadline for recording Report of Sale in Land Records; file discharge of tax lien if taxes paid;
- 4/04/16 Issue Tax Collector’s Deed if not redeemed; if redeemed, make sure discharge of tax lien is filed.

Att Jim Carroll

NAME Postage
DATE MARCH 18, 2015
INVOICE# Req. #7
VENDOR# _____
AMOUNT \$1,000.
FISCAL YEAR 14-15
ORG/OBJ 10510/30132

Funds added to the postage machine via telephone line. Entry only Board signature required.

	DR	CR
10100/01110		1000.00
10510/30132	1000.00	

12:15 pm

Check Warrant Report # Current Prior Next FY Invoices

Luanne

Manually Selected For Check Acct 01(10 General Fund) 03/23/2015 To 03/23/2015

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
200263	ALDRICH & ELLIOTT, PC	75395 RT7 Waterline #226	311.48	0.00	311.48	40230	03/23/15
100598	AUBUCHON CO - BRANDON - STORE	469 ice melt	13.98	0.00	13.98	40233	03/23/15
100280	BRANDON LUMBER & MILLWORK CO.	489450/3 keys	5.97	0.00	5.97	40234	03/23/15
200218	BRANDON REPORTER	2-28-15 ads for February	432.63	0.00	432.63	40235	03/23/15
100198	CARGILL, INCORPORATED	2902180414 salt	1759.10	0.00	1759.10	40236	03/23/15
100198	CARGILL, INCORPORATED	2902192014 salt	1773.55	0.00	1773.55	40236	03/23/15
100051	CARR, BERNIE	3-3-2015 ELECTION COUNTER	20.00	0.00	20.00	40237	03/23/15
300796	CLD CONSULTING ENGINEERS	52131 RT 7 Inv. 226 Design	250.18	0.00	250.18	40238	03/23/15
300796	CLD CONSULTING ENGINEERS	52132 RT 7 Inv. #226 Design	1036.82	0.00	1036.82	40239	03/23/15
300796	CLD CONSULTING ENGINEERS	52143 Bridge #114 Eng. Inv.#20	10021.00	0.00	10021.00	40240	03/23/15
310097	COMCAST	MARCH 2015 HW PHONE/INTERNET	104.63	0.00	104.63	40241	03/23/15
310400	DOTY, ARTHUR	3-2-2015 3/2/15 MEETING	30.00	0.00	30.00	40242	03/23/15
100860	ENGLISH, CARROLL & BOE, P.C.	27392 ForestDale MH park	369.25	0.00	369.25	40243	03/23/15
100860	ENGLISH, CARROLL & BOE, P.C.	27445 BIC 2014	453.50	0.00	453.50	40243	03/23/15
310037	FAIRPOINT COMMUNICATIONS	MAR2015	43.87	0.00	43.87	40244	03/23/15
300492	FASTENAL COMPANY	VTRUT75995 bolts	49.10	0.00	49.10	40245	03/23/15
101011	FOLEY DISTRIBUTING, INC	171829 paper towels	148.86	0.00	148.86	40246	03/23/15
100925	FOLEY SERVICES INC	15530 uniforms	39.25	0.00	39.25	40247	03/23/15
310258	FRANKIEWICZ, MIKE	3-3-2015 POLLS ALL DAY	130.00	0.00	130.00	40248	03/23/15
310426	FYLES BROS., INC.	32144 propane at Police Dept	237.81	0.00	237.81	40249	03/23/15
100725	GREEN MOUNTAIN GARAGE	066093 oil	41.34	0.00	41.34	40250	03/23/15
100725	GREEN MOUNTAIN GARAGE	066132 oil filter	42.16	0.00	42.16	40250	03/23/15
100725	GREEN MOUNTAIN GARAGE	066653	3.52	0.00	3.52	40250	03/23/15
310233	GREEN MOUNTAIN POWER	MARCH 2015 electric	4411.82	0.00	4411.82	40251	03/23/15
310166	J.A. McDONALD, INC.	REQ. 7 (2) NP due Req.7	4425.80	0.00	4425.80	40253	03/23/15
310401	JOHNSON, KATHLEEN	3-3-2015 POLLS 3-3-15	65.00	0.00	65.00	40254	03/23/15
310033	KNAPP, ELLEN	3-3-2015 COUNTER 3-3-15	20.00	0.00	20.00	40255	03/23/15
300964	MARDEN, DENNIS	3-3-2015 POLLS 3-3-2015	65.00	0.00	65.00	40256	03/23/15
330461	MARKOWSKI, GREG	APRIL 2015 april rent	2100.00	0.00	2100.00	40257	03/23/15
300901	MCDONALD, JOHN	3-3-2015 POLLS 3-3-2015	130.00	0.00	130.00	40258	03/23/15
100256	OVERHEAD DOOR COMPANY OF RUTLA	10365 hinges	23.00	0.00	23.00	40260	03/23/15
330423	PATCH, TERRIE	3-3-2015 COUNTER 3-3-15	20.00	0.00	20.00	40261	03/23/15
300028	PETERSON, LAURA	3-3-2015 COUNTER 3-3-15	20.00	0.00	20.00	40262	03/23/15
100219	PORTLAND GLASS CO	366-324235 replace trk #5 windshiel	470.25	0.00	470.25	40263	03/23/15
300710	RIDEOUT, LAURA	3-3-2015 counter 3-3-2015	20.00	0.00	20.00	40265	03/23/15
300661	RIDEOUT, SCOTT	3-3-2015 counter 3-3-2015	20.00	0.00	20.00	40266	03/23/15
100005	RUTLAND COUNTY SOLID WASTE DIS	21477 feb surcharge	546.94	0.00	546.94	40268	03/23/15
100005	RUTLAND COUNTY SOLID WASTE DIS	21479 feb recycling	149.31	0.00	149.31	40268	03/23/15
200277	THUNDER TOWING & AUTO RECOVERY	3452 repairs to 2010 Charger	1234.05	0.00	1234.05	40269	03/23/15
310208	VANASSE HANGEN BRUSTLIN, INC	193110 RT 7 Inv 226 LPM	1890.24	0.00	1890.24	40270	03/23/15
310208	VANASSE HANGEN BRUSTLIN, INC	194283 RT 7 Inv. #226	1116.02	0.00	1116.02	40271	03/23/15
310208	VANASSE HANGEN BRUSTLIN, INC	194284 Bridge #114 Inv. #20	633.53	0.00	633.53	40272	03/23/15
310208	VANASSE HANGEN BRUSTLIN, INC	195464 RT 7 Inv. #226	3002.18	0.00	3002.18	40273	03/23/15
310208	VANASSE HANGEN BRUSTLIN, INC	195465 Bridge #114 Inv. #20	2414.31	0.00	2414.31	40274	03/23/15
100386	VERMONT AGENCY OF TRANSPORTATI	F10476 (2) RT 7 Town Share	161.15	0.00	161.15	40275	03/23/15
100386	VERMONT AGENCY OF TRANSPORTATI	F21158 01 RT & Town Share 5%	2385.01	0.00	2385.01	40275	03/23/15
300024	VERMONT DIGITAL	323RTJ change passwords etc	323.75	0.00	323.75	40276	03/23/15
300877	VERMONT PEST CONTROL	C775 march service	85.00	0.00	85.00	40277	03/23/15
300382	VLCT EMPLOYMENT RESOURCE AND B	4-1-2015 quarterly unemployment	2305.06	0.00	2305.06	40278	03/23/15
100146	VLCT PACIF	4-1-2015 quarterly pacif	37904.06	0.00	37904.06	40279	03/23/15

03/20/15
12:15 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Manually Selected For Check Acct 01(10 General Fund) 03/23/2015 To 03/23/2015

Page 2
Luanne

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310046	W.B. MASON CO INC	I24107426	folders & jackets	85.75	0.00	85.75	40280 03/23/15
310046	W.B. MASON CO INC	I24185000	clock, mounting strips	20.18	0.00	20.18	40280 03/23/15
310046	W.B. MASON CO INC	I24259410	discs	24.99	0.00	24.99	40280 03/23/15
Report Total			83,390.40	0.00	83,390.40		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****83,390.40
Let this be your order for the payments of these amounts.

03/20/15

TOWN OF BRANDON Accounts Payable

Page 1 of 2

12:09 pm

Check Warrant Report # Current Prior Next FY Invoices For Fund (20 Sewer Fund)
 All Invoices For Check Acct 01(10 General Fund) 03/23/15 To 03/23/15 & Fund 20

Luanne

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
200263	03/05/15	ALDRICH & ELLIOTT, PC WW Invest Phase 1 75418	20-5-45-20120 Engineering	1331.82	40231	03/23/15
100015	03/12/15	ALLEN ENGINEERING & CHEMI chlorine 11150458001	20-5-55-50120 Chlorine	523.05	40232	03/23/15
100015	03/12/15	ALLEN ENGINEERING & CHEMI chlorine 11250096701	20-5-55-50120 Chlorine	523.05	40232	03/23/15
100280	03/05/15	BRANDON LUMBER & MILLWORK fish tape 489268/3	20-5-55-43160 Maint. Supplies - General	54.99	40234	03/23/15
100925	03/10/15	FOLEY SERVICES INC uniforms 15529	20-5-55-10320 Clothing Allowance	18.57	40247	03/23/15
100925	03/17/15	FOLEY SERVICES INC uniforms 16882	20-5-55-10320 Clothing Allowance	18.57	40247	03/23/15
310426	03/09/15	FYLES BROS., INC. propane WW Bryant Heater 31201	20-5-55-42110 LP Gas - Bldgs	338.73	40249	03/23/15
310233	03/18/15	GREEN MOUNTAIN POWER ww electric WW MARCH	20-5-55-42130 Electric	4794.82	40251	03/23/15
300600	03/17/15	HOLLAND COMPANY INC sodium bisulfite 96373	20-5-55-50140 Sodium Meta Bisulfite	1877.58	40252	03/23/15
310322	03/06/15	MIKE HANCE TRUCKING INC Feb trucking of sludge 0172	20-5-55-50160 Sludge Disposal	429.00	40259	03/23/15
310306	03/09/15	PUMP SERVICE AND SUPPLY O couplings 26638	20-5-55-43160 Maint. Supplies - General	444.00	40264	03/23/15
300375	03/05/15	RUTLAND CITY Feb sludge processing 13858SLUDG	20-5-55-50160 Sludge Disposal	910.00	40267	03/23/15
300024	03/18/15	VERMONT DIGITAL repair to ww scanner WW 323RTJ	20-5-55-20121 Professional Services	47.50	40276	03/23/15
300382	03/19/15	VLCT EMPLOYMENT RESOURCE ww quarterly unemployment WW 4-1-15	20-5-55-61150 WW Unemployment	167.94	40278	03/23/15
100146	03/19/15	VLCT PACIF ww quarterly pacif WW 4-1-15	20-5-55-61160 WW Workers Comp.	1903.01	40279	03/23/15
100146	03/19/15	VLCT PACIF ww quarterly pacif WW 4-1-15	20-5-55-61110 Insurance Expenses	4379.93	40279	03/23/15

03/20/15
12:09 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices For Fund (20 Sewer Fund)
All Invoices For Check Acct 01(10 General Fund) 03/23/15 To 03/23/15 & Fund 20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				17762.56		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****17,762.56
Let this be your order for the payments of these amounts.

Thunder Towing and Auto Recovery

17 Church Street
 Brandon, VT 05733

2010 Charger
 EQ 4

Invoice

Date	Invoice #
3/10/2015	3452

Bill To
Brandon Police Department 301 Forestdale Road Brandon, VT 05733

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
10 Dodge Charger	Net 30	GL	3/10/2015			

Quantity	Item Code	Description	Price Each	Amount
1	New Parts	LF Upper Control Arm w/ball joint (limited lifetime replacement)	166.52	166.52
1	New Parts	LF Center Control Arm (limited lifetime replacement)	109.52	109.52
1	Labor	Shop Time on R+R of LF upper control arm w/ball joint and center control arm.	50.00	50.00
1	New Parts	RF Upper Control Arm w/ball joint (limited lifetime warranty)	167.35	167.35
1	New Parts	RF Center Control Arm (limited lifetime warranty)	109.52	109.52
1	Labor	Shop Time on R+R of RF upper control arm assembly w/ball joint and center control arm	50.00	50.00
2	New Parts	Front brake rotor (1 year replacement)	65.79	131.58
1	New Parts	Front brake pad set (limited lifetime warranty)	46.99	46.99
2	New Parts	Rear brake rotor (1 year replacement)	64.09	128.18
1	New Parts	Rear brake pad set (limited lifetime replacement)	46.99	46.99
1.5	Labor	Shop Time on R+R of front and rear brake rotors and pads w/cleaning and lubing of caliper brackets and slides	50.00	75.00
10	New Parts	Wheel Nut-Police Package	5.25	52.50
1	LOF	Lube Oil and Filter	29.95	29.95
1	Sublet Repair	4 Wheel Alignment	69.95	69.95
		Mileage= 46121		
		Sales Tax	6.00%	0.00

RECEIVED
 MAR 13 2015
 BRANDON POLICE DEPT.

PO# 23309
 200277
 10514/41180
 \$ 1234.05
 C. J. [Signature]

Thank you for your business.

Total \$1,234.05