

**Brandon Board of Liquor Control Commissioners Meeting**  
**May 26, 2015**  
**7:00 p.m.**

The Brandon Board of Liquor Control Commissioners will meet Tuesday, May 26, 2015 immediately following the Select Board Meeting to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located in the front window of the Town Office at 49 Center Street, on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office and the bulletin board at Lake Sunapee Bank. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
  - a) Agenda Adoption
  
- 2) Consent Agenda
  - a) Minutes – Board of Liquor Control Commissioners Meeting – April 27, 2015
  
  - b) Approve Request to Cater Malt, Vinous and/or Spirituous Liquors:
    - Brandon Harvest Group, Inc. dba Café Provence
  
- 3) Adjournment

**Brandon Board of Liquor Control Commissioners  
April 27, 2015**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**In Attendance:** Doug Bailey, Seth Hopkins, Devon Fuller, Ethan Swift

**Also in Attendance:** Arlen Bloodworth, Richard Baker

**1. Call to order**

The meeting was called to order at 9:33PM by Chair – Doug Bailey.

**a. Agenda Adoption - Motion** by Devon Fuller/Seth Hopkins to adopt the agenda as presented. **The motion passed unanimously – 3 to zero.**

**2. Consent Agenda**

**a) Minutes of Board of Liquor Control Commissioners Meeting – April 13, 2015**

**Motion** by Devon Fuller/Seth Hopkins to approve the minutes of the April 13, 2015 meeting. **The motion passed with one abstention (Ethan Swift).**

**b) Approval of Liquor Licenses:**

**. PCH LLC dba Brandon Champlain Beverage**

**Motion** by Seth Hopkins/Devon Fuller to approve the liquor license for PCH LLC dba Brandon Champlain Beverage. **The motion passed unanimously – 3 to zero.**

**3. Adjournment**

**Motion** by Devon Fuller/Seth Hopkins to adjourn the Board of Liquor Control Commissioners' meeting at 9:36PM. **The motion passed unanimously - 3 to zero.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

Request to Cater Malt, Vinous and/or

Spirituos Liquors

\$20.00 Fee (must be included)

**Make fee payable to Liquor Control**

Caterer's License Number 5475-001-CATR-01  
 Licensee Corporation Name: Brandon Harvest Group INC  
 Doing Business as: Cafe Provence  
 Street: 11 Center St Town/City Brandon, VT  
 Contact Name & Phone: Aimee Miller  
 Email or Fax: aimee@cafeprovencevt.com

**BE SURE TO READ INSTRUCTIONS BELOW, BEFORE COMPLETING APPLICATION**

- 1) Describe type of event to be catered: artists event, hors d'oeuvres & wine
- 2) Street address of event \_\_\_\_\_
- 3) Date of catered event: Sunday May 31, 2015
- 4) Hours of operation from beginning to end: \_\_\_\_\_
- 5) Approximate # of persons expected: 50

Signed: [Signature] Date: 05.20.15

**Each catered event must have approval from the Town/City before submitting this application to Liquor Control.**

Towns Recommendation (please circle one)	Approved	Disapproved
_____	_____	_____
Town/City Clerks Signature (Catered location)	Town/City	Date

**SUBMIT THIS APPLICATION TO DLC AT LEAST 5 DAYS PRIOR TO EVENT**

DIRECTIONS:

Submit to Town/City clerk for approval (Town/City Clerk will send to DLC).

1. Follow all liquor control laws and regulations (what applies to a first or first and third class license also applies to the caterer's license).
2. Must have a defined area for serving and consumption of alcohol with designated barriers.
3. Must have separate toilet and lavatory facilities available for both men and woman.
4. Provide sufficient number of employees for control purposes.

**THE LICENSE MUST BE POSTED ON PREMISE OF EVENT**