

**Brandon Select Board Meeting
July 27, 2015**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Doug Bailey, Seth Hopkins, Ethan Swift

Also in Attendance: Dave Atherton, Wayne Rausenberger, Richard Baker, Janet Coolidge, Chris Brickell, Lee Kahrs, Arlen Bloodworth , Richard Kirby, Dennis Reisenweaver

1. Call to order

The meeting was called to order by Doug Bailey - Chair at 7:00PM.

a) Agenda Adoption – Motion by Seth Hopkins/Ethan Swift to adopt the agenda. **The motion passed unanimously – 3 to zero.**

2. Consent Agenda

a) Select Board Meeting Minutes – July 6, 2015

Motion by Seth Hopkins/Ethan Swift to approve the minutes of the July 6, 2015 Select Board meeting, as presented. **The motion passed unanimously – 3 to zero.**

Ethan Swift noted he did not attend the July 6th meeting.

b) Public Hearing Minutes – July 13, 2015

Motion by Ethan Swift/Seth Hopkins to approve the minutes of the July 13, 2015 Public Hearing, as presented. **The motion passed unanimously – 3 to zero.**

a) Select Board Meeting Minutes – July 13, 2015

Motion by Seth Hopkins/Ethan Swift to approve the minutes of the July 13, 2015 Select Board meeting, as presented. **The motion passed unanimously – 3 to zero.**

3. Town Manager's Report

Dave Atherton reported the Kennedy Park sewer line was repaired with 30 feet of pipe. Bill Moore, Economic Development Director and he met with the owners of the Smith block to discuss the possibility of rehab or sale of the building. They have expressed some interest in selling it. Darren Winham of Darwin Dynamic Solutions also attended the meeting and Mr. Moore and he will be assisting the Smith block owners with this effort. There was also an

Economic Development meeting held and Mr. Winham was present to obtain input on what direction the town wants to go. Work continues on the back part of Kennedy Park and should be completed by the end of the week. Mr. Atherton reported he is in the process of making revisions to the Purchase & Sales agreement for the parking lot purchase and will be meeting with the town's attorney on Tuesday to finalize the agreement. CLD will be completing the borings on Bridge 114 from Wednesday, July 29th to Monday, August 3rd and information about this item will be posted in The Reporter. The Public Works Department continues to do road grading and ditching. To date they have done Birch Hill, Van Cortland Road, Lovers Lane, Basin Road, and Stone Mill Dam Road. The Brandon Recreation Department reports the "Bags & Brews" Cornhole league is a success with 17 teams participating. Yoga classes are held on Saturday mornings at the Town Office. Youth fall sports offerings have been released. Mr. Atherton wished to thank OV Football and the Public Works for the new wood chips at the Seminary Hill Playground. Mr. Atherton advised there will be a VLCT Town Fair held in Killington on October 8th and asked board members to advise him if they wish to attend.

4. Public Comments for Items not on the Agenda

Dennis Reisenweaver stated about 1 ½ years ago, an appropriation was approved for funding engineering services for Wheeler Road and there had been a grant awarded that expired and was supposed to have been reapplied for. Mr. Reisenweaver spoke with Dave Atherton and was advised that the grant had not been reapplied for in January and will now have to be done next January. Mr. Reisenweaver questioned whether the appropriation will have to be voted on again and what is the status of the work for Wheeler Road. Mr. Atherton stated there will be some work being done this season. There was a review of Wheeler Road today and the proposed work will be to tear up the portion of the road near the bridges, raise the level and resurface it. As far as the appropriation, Mr. Atherton stated the appropriated funds are available. Mr. Reisenweaver questioned if another vote would be required if the project cost is different. Doug Bailey stated if the amount is different; it would likely have to go back for another vote. Mr. Atherton noted there will be some general repairs done at this point, rather than the engineering work, which is what the appropriations were approved for. Mr. Reisenweaver questioned where the funds would come from for the repairs. It was noted that at the last voting, there were funds appropriated for general paving, which will be used for the repairs on Wheeler Road.

5. Tax Stabilization Policy

Dave Atherton stated the updated policy was distributed to the Board that includes input he had received from Board members. The one major change was to make the eligibility town-wide, rather than just in the downtown area. Applicants will need a Certificate of Occupancy from the Zoning Administrator to assure that the project is in compliance. Doug Bailey stated the document was gone through thoroughly at the last meeting and is ready for action to be taken on it.

Motion by Seth Hopkins/Ethan Swift to adopt the Tax Stabilization Policy, as presented. **The motion passed unanimously – 3 to zero.**

Doug Bailey advised that he has spoken with Devon Fuller and Mr. Fuller is on board with the approval of the document. Dave Atherton has spoken with Tracy Wyman who is also on board with the policy. Mr. Atherton will obtain signatures from the board members absent this evening. Mr. Atherton stated the policy will be placed on the Town's website.

6. FEMA Projects

Dave Atherton stated there will be borings done for the overflow when CLD is in town. The Town is waiting for FEMA approval for the extension of the project for Cobb Hill. The Town is closing out the work on Kennedy Park and Green Park, which will be done this week. Briggs Lane is also completed. Doug Bailey stated the Select Board is receiving the Project Tracker report on a monthly basis and asked if it is posted on the town's website. Mr. Atherton will confirm that the report is on the town's website, minus the financial piece. Ethan Swift questioned the status of Cobb Hill. Mr. Atherton stated the borings were done about a month ago and tests are being run. The Town is looking at doing a three-sided structure. This is a project that was discussed with Mary Andes from the state and it is known that the project cannot be completed by September 1st. Mr. Atherton anticipates something should be received in writing from Ms. Andes regarding this project. Newton Road is currently in limbo and the Town has been advised that there are several projects in line. Mr. Atherton stated the projects are looking good and perhaps this agenda item can be removed in the near future. Ethan Swift advised there is also a grant program through ANR, Eco System Restoration, which could be another option if Newton Road is not a priority with FEMA. Mr. Atherton reported the Town came to a settlement with FEMA with the multitude of projects and there was some money that was set aside by FEMA that enabled to town to acquire a new F550 truck for Public Works and two new police cruisers. This will get the Town ahead on vehicles and is a savings of about \$200,000.00 over three years. The Town will only have to fund ½ cruiser for 3 years. Dennis Reisenweaver asked if there is going to be traffic restrictions with the borings that will be done. Dave Atherton advised the road will be down a lane and it has been posted in the paper. The engineers are responsible for setting up the traffic information for this project.

7. Segment 6

Dave Atherton noted there is nothing new to report with regard to Segment 6. The state is still reviewing the waivers. It was thought there would be some issues, but items of concern are very minimal, and only a few properties had to be redone. Ethan Swift asked if the project is on track. Mr. Atherton advised the project is on track, with the intention of going out to bid next spring. Mr. Atherton stated the open lines of communication have been very helpful in getting this project caught up.

8. Town Office Project

Dave Atherton reported the Town is in the final stages of the grant requirements, with the 15-day notice with the state completed at the end of this week. There will be a meeting held Wednesday and the mechanical engineer should be done this week. It is the intent to send out bids in a couple of weeks and a contractor to be ready to start sometime after Labor Day.

9. Bridge 114

Dave Atherton reported CLD will be completing the borings for Bridge 114 from July 29th to August 3rd, as previously noted. There is currently no update on the railing option that is in the design phase. The Town will be having another meeting with VTrans to discuss Bridge 114. Judith at VTrans is reviewing the railing designs and they are trying to make the design work. Doug Bailey stated the Green Park looks very nice and having a railing on the bridge would allow people to view Green Park from that area. Ethan Swift asked if there has been a determination made concerning the slab. Dave Atherton stated there is a large grid of railroad track, which is the problem. Now that it is known where they are, it can be determined where to do the borings to find out what else is in there. Ethan Swift questioned the status of the application for the Churchill Road Bridge. Mr. Atherton has attempted to contact the person regarding this item multiple times, but has received no update at this point.

10. Fiscal

a) FY 15/16 General Fund Warrant – July 20, 2015 - \$9,875.00

Motion by Seth Hopkins/Ethan Swift to approve the FY15/16 General Fund warrant of July 20, 2015 in the amount of \$9,875.00. **The motion passed unanimously – 3 to zero.**

b) FY 15/16 Postage Warrant – July 20, 2015 - \$2,000.00

Motion by Ethan Swift/Seth Hopkins to approve the FY15/16 Postage warrant of July 20, 2015 in the amount of \$2,000.00. **The motion passed unanimously – 3 to zero.**

c) FY 14/15 General Fund Warrant – July 27, 2015 - \$27,436.47

Motion by Seth Hopkins/Ethan Swift to approve the FY14/15 General Fund warrant of July 27, 2015 in the amount of \$27,436.47. **The motion passed unanimously – 3 to zero.**

d) FY 14/15 Wastewater Fund Warrant – July 27, 2015 - \$10,675.05

Motion by Ethan Swift/Seth Hopkins to approve the FY14/15 Wastewater Fund warrant of July 27, 2015 in the amount of \$10,675.05. **The motion passed unanimously – 3 to zero.**

c) FY 15/16 General Fund Warrant – July 27, 2015 - \$89,388.26

Motion by Seth Hopkins/Ethan Swift to approve the FY15/16 General Fund warrant of July 27, 2015 in the amount of \$89,388.26. **The motion passed unanimously – 3 to zero.**

d) FY 15/16 Wastewater Fund Warrant – July 27, 2015 - \$4,979.00

Motion by Ethan Swift/Seth Hopkins to approve the FY15/16 Wastewater Fund warrant of July 27, 2015 in the amount of \$4,979.00. **The motion passed unanimously – 3 to zero.**

18. Adjournment

Motion by Ethan Swift/Seth Hopkins to adjourn the Select Board meeting at 7:28PM. **The motion passed unanimously - 3 to zero.**

Respectfully submitted,

Charlene Bryant
Recording Secretary