

**Brandon Planning Commission Meeting
October 19, 2015**

Planning Commission Members Present: Jeff Guevin, Phyllis Aitchison, Frank Bump, Linda Stewart, Marty Feldman

Planning Commission Members Absent: Anne Bransfield

Others present: Anna Scheck, Richard Baker

Call to Order:

The meeting was called to order at 7:01PM by Jeff Guevin, Planning Commission Chair.

Agenda Approval:

A motion was made by Phyllis Aitchison and seconded by Linda Stewart to approve the agenda as presented. **The motion passed unanimously.**

Approval of Prior Meeting and Hearing Minutes:

A motion was made by Phyllis Aitchison and seconded by Marty Feldman to approve the minutes of the October 5, 2015 Planning Commission meeting. **The motion passed unanimously.**

Old Business:

. Zoning Administrator Report

Anna Scheck stated there was no other information to report, other than the copies of the permits that she had provided to the Planning Commission members.

Linda Stewart questioned whether Ms. Scheck had been working on violations. Ms. Scheck stated she has been dealing with violations on Forestdale Road, a rental unit issue and a violation with chickens. She received a determination from the state regarding the chicken issue and was advised that this is an agricultural use and she has no jurisdiction over this item. Ms. Scheck will provide the Planning Commission the information she received from the state for discussion at the next meeting. Linda Stewart suggested reviewing the Compass signs that are off-premise. Ms. Scheck noted the signs are violations and do need to be dealt with. Linda Stewart noted there are also other issues with signs around town.

. Review post-Select Board hearing revisions to Town Plan

Richard Baker asked which version of the Town Plan the Commission is working from, as it appeared there were not changes made to the 9/7/15 version. Jeff Guevin stated as of the Select Board's 2nd hearing, the changes that he and David Atherton made were included. During the meeting, the Planning Commission addressed suggestions from Ethan Swift and made changes to correct typographical and other obvious errors in the Town Plan. (See attached revised Town Plan.)

A motion was made by Jeff Guevin and seconded by Phyllis Aitchison to permit Jeff Guevin to include the remaining suggestions for revision made by Seth Hopkins and Linda Stewart so that the Plan can be forwarded to the Select Board for adoption well before the Rutland Regional Planning Commission meeting next month.
The motion passed unanimously.

New Business:

. *Begin Brandon-Based Code Review*

This agenda item was postponed to a subsequent meeting.

. *Other Business as Needed*

There was no other business discussed.

Next Meeting:

November 2, 2015 @ 7:00PM at the Brandon Library

Adjournment:

A motion was made by Linda Stewart and seconded by Phyllis Aitchison to adjourn the meeting at 9:00PM.
The motion passed unanimously.

Respectfully submitted,

Charlene Bryant
Recording Secretary