

**Brandon Board of Sewer Commissioners
October 26, 2015**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Doug Bailey, Seth Hopkins, Ethan Swift, Tracy Wyman, Devon Fuller

Also in Attendance: Dave Atherton, Wayne Rausenberger, Kathy Rausenberger, Richard Baker, Bernie Carr, Sue Gage, Arlen Bloodworth, Daryl Burlett, Phyllis Reed, Dick Kirby, Bill Moore, Janet Coolidge, Jeff Stewart, Linda Stewart, Anna Scheck, Lee Kahrs

1. Call to Order

The meeting was called to order at 8:52PM by Chair – Doug Bailey.

a) Agenda Adoption – Motion by Ethan Swift/Seth Hopkins to adopt the agenda as presented. **The motion passed unanimously.**

2. Consent Agenda

a. Sewer Commissioners Minutes – September 28, 2015

Motion by Devon Fuller/ Seth Hopkins to approve the Sewer Commissioners' minutes of September 28, 2015. **The motion passed unanimously.**

3. Policy for Collection of Delinquent Sewer Taxes

Dave Atherton stated Anna Scheck and he drafted a policy for the collection of delinquent sewer taxes as there has not been one in place. The policy was crafted using VLCT templates.

Ethan Swift questioned whether it was considered to having a threshold amount and payment arrangements, similar to the Delinquent Tax policy. Dave Atherton stated these are usually smaller amounts than property taxes. Anna Scheck stated taxes go delinquent once a year, but with the sewer taxes, when one payment is missed, the account goes delinquent. Dave Atherton stated the intent is to establish a more aggressive policy and have a document to support the actions. It was noted that the amount is constantly changing each month with the sewer tax. Seth Hopkins stated in several places, it indicates delinquent sewer taxes, but in Item E, it refers only to tax, not sewer tax. It was suggested, for consistency, to indicate sewer tax throughout the document. Richard Baker stated these are usage fees and are not really taxes. Dave Atherton would not advise changing the word tax to fee. Ethan Swift asked if the Town has the

authority to levy a lien. Dave Atherton confirmed the Town does have this authority with mobile homes. In going through the court system, it would provide a judgement to file foreclosure and will help the town collect the money faster.

Motion by Tracy Wyman/Devon Fuller to approve the Collection of Delinquent Sewer Taxes policy with the addition of the word “sewer” before tax throughout the document. **The motion passed unanimously.**

4. Adjournment

Motion by Seth Hopkins/Tracy Wyman to adjourn the Board of Sewer Commissioners’ meeting at 9:00PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary