

**Brandon Select Board Meeting
December 28, 2015**

NOTE: These are unapproved minutes, subject to amendment and / or approval at the subsequent board meeting.

In Attendance: Doug Bailey, Tracy Wyman, Ethan Swift

Also in Attendance: Dave Atherton, Richard Baker, Wayne Rausenberger, Jeff Stewart, Dick Kirby, Steve Bessette

1. Call to order

The meeting was called to order by Doug Bailey - Chair at 7:21 pm.

a) Agenda Adoption - Motion by Swift / Wyman to adopt the agenda as written. Motion passed unanimously.

2. Approval of Minutes

Select Board and Budget Committee Minutes

Motion by Swift / Wyman to approve the minutes as written of the Select Board and Budget Committee meetings of:

October 1, 2015

November 3, 2015

November 17, 2015

December 2, 2015

December 16, 2015

And the minutes of the Select Board meeting of December 14, 2015

Motion passed unanimously.

3. Town Manager's Report - Mr. Atherton reported on the following items:

- He attended an ICS 100 training, took the test and passed.
- Next budget meeting is 1-4-16.
- He is working with landowners about delinquent tax / sewer payments and plans.
- Town office renovations are moving along. Sheetrock is mostly up on the second floor and the walls on the first floor have been studded.
- Continuing work on right-of-way negotiations for Segment Six; they hope to finish in February.
- They are preparing documents for the January grant audit for the Town Office project.
- The highway department has been able to do road grading and cleaning culverts because of warm weather.
- VLCT trainings on Feb. 3 and March 12.

Doug Bailey said he will be writing the Select Board report for the Town Report and asked for input. At the next budget meeting next week, there will be discussion on the Town Report dedication.

4. Comments for Items not on the Agenda

Wayne Rausenberger asked about the transfer station and said we now have to separate out #1 and #2 plastics. He asked if Earth Waste is going to switch to Zero Waste Sorting. Atherton said there have been state changes in recycling. There was discussion that Earth Waste no longer accepts electronics. Atherton said these concerns will be brought to an upcoming meeting with Earth Waste. He also said he will ask for the new guidelines and see if they can be advertised in The Reporter.

5. Appointments to the Historic Preservation Commission -

There are three candidates interested in joining the Commission. There is still one vacancy.

Motion by Swift / Wyman to appoint Richard Baker, Jeff Stewart, and Dolores Furnari to the Historic Preservation Commission for a term to expire June 30, 2018. Passed unanimously.

6. FEMA Projects / Segment 6 / Bridge 114 / Overflow Culvert

Dave Atherton had a revised Project Tracker printout:

- Culvert: Waiting for final numbers. Once we have those, we can determine where we are with the match money. We have already spent money there and it would be great if the amount was in line with the required match; then the Town would not have to spend much more there.
- Segment Six: Will be setting up a meeting with the utilities to talk about underground utility work to be done in the fall.
- Bridge 114: Nothing new. We have to review the study they did on the soil remediation to see cost-effectiveness.
- FEMA: Cobb Hill: We can't work in the river. Newton Rd.: Phase I study has been done and sent to the state and then it has to go to FEMA; we are waiting to hear from them.

Atherton said he will bring the Project Tracker information to the budget committee meeting.

7. Town Office Project

Covered in the town manager's report.

9. Fiscal

Motion by Wyman / Swift to approve the Postage Warrant dated December 18, 2015 in the amount of \$2,000.00. Passed unanimously.

Motion by Wyman / Swift to approve the General Fund Warrant dated December 28, 2015 in the amount of \$74,505.63.

Atherton said included in this warrant is the final invoice for the Phase I Waterline Project. That completes the project and the books will be closed. The final invoices to VHB are in here also. Tracy Wyman asked about the excavator rental and Atherton said it was for beaver dam removal. There were problems from Wheeler Rd to Forest Dale Rd and they were starting to flood out Stone Mill Dam Rd.

Motion Passed unanimously.

Motion by Swift / Wyman to approve the Wastewater Fund Warrant dated December 28, 2015 in the amount of \$20,328.44. Passed unanimously.

Other Comments / Questions:

Steve Bessette asked about the tractor trailer that has been driving into the wastewater treatment plant. He said it is a tanker and it was there three times today. Atherton said he believes they are picking up sludge but he will look into it.

Adjourn

Motion by Swift / Wyman to adjourn the meeting at 7:39 pm.

Respectfully submitted

Janet Mondlak