Brandon Board of Liquor Control Commissioners Meeting
December 14, 2015
7:00 p.m.

The Brandon Board of Liquor Control Commissioners will meet Monday, December 14, 2015 immediately following the Select Board Meeting to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located in the front window of the Town Office at 49 Center Street, on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office and the bulletin board at Lake Sunapee Bank. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

1) **Call to Order**
   a) **Agenda Adoption**

2) **Consent Agenda**
   a) **Minutes – Board of Liquor Control Commissioners Meeting – October 26, 2015**
   b) **Approve Request to Cater Malt, Vinous and/or Spirituous Liquors:**
      - **Brandon Harvest Group LLC dba Café Provence for a "Meet & Greet" with cheese and wine at 12 Park Street from 5:00 p.m. until 9:00 p.m. on Friday, December 18, 2015**

3) **Adjournment**

Brandon Board of Liquor Control Commissioners
October 26, 2015

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Doug Bailey, Seth Hopkins, Tracy Wyman, Devon Fuller, Ethan Swift

Also in Attendance: Dave Atherton, Wayne Rausenberger, Kathy Rausenberger, Richard Baker, Bernie Carr, Sue Gage, Arlen Bloodworth, Daryl Burlett, Phyllis Reed, Dick Kirby, Bill Moore, Janet Coolidge, Jeff Stewart, Linda Stewart, Anna Scheck, Lee Kahrs

1. Call to order

The meeting was called to order at 9:01PM by Chair – Doug Bailey.

a. Agenda Adoption - **Motion** by Seth Hopkins/Tracy Wyman to adopt the agenda as presented. **The motion passed unanimously.**

2. Consent Agenda

a) Minutes of Board of Liquor Control Commissioners Meeting – October 13, 2015

Motion by Seth Hopkins/Tracy Wyman to approve the minutes of the October 13, 2015 meeting. **The motion passed with one abstention - Ethan Swift.**

Doug Bailey expressed concern that the application missed the state's deadline. It was noted the application was received October 15th, just after the last Select Board meeting. Dave Atherton stated he will discuss this process with the Town Clerk.

b) Approve Special Event Permit

Motion by Seth Hopkins/Devon Fuller to approve the Special Event permit for Eden Ice Cider Company, Inc. for a wine tasting and sales event at Good Earth Farm located at 2473 Franklin Street from 11:00AM until 6:00PM on November 1, 2015. **The motion passed unanimously.**

3. Adjournment

Motion by Devon Fuller/Seth Hopkins to adjourn the Board of Liquor Control Commissioners' meeting at 9:04PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Request to Cater Malt, Vinous and/or

Spirituous Liquors

$20.00 Fee (must be included)

Make fee payable to Liquor Control

Caterer's License Number 5475-001

Licensee Corporation Name: Brandon Harvest Group LLC

Doing Business as: Cafe Provence

Street: 11 Center St Town/City Brandon

Contact Name & Phone: Aimee Miller 802.247.9997

Email or Fax: ~~at~~ aimee@cafeprovencevt.com

BE SURE TO READ INSTRUCTIONS BELOW, BEFORE COMPLETING APPLICATION

1) Describe type of event to be catered: "meet & greet" w/ Cheese & wine
2) Street address of event 12 Park St
3) Date of catered event: Friday December 18, 2015
4) Hours of operation from beginning to end: 5pm - 9pm
5) Approximate # of persons expected: ≈ 50 people

Signed: Date: 12.03.15

Each catered event must have approval from the Town/City before

submitting this application to Liquor Control.

Towns Recommendation (please circle one) Approved Disapproved

Town/City Clerks Signature (Catered location) Town/City Date

SUBMIT THIS APPLICATION TO DLC AT LEAST 5 DAYS PRIOR TO EVENT

DIRECTIONS:

Submit to Town/City clerk for approval (Town/City Clerk will send to DLC).

1) Follow all liquor control laws and regulations (what applies to a first or first and third class license also applies to the caterer's license).
2) Must have a defined area for serving and consumption of alcohol with designated barriers.
3) Must have separate toilet and lavatory facilities available for both men and woman.
4) Provide sufficient number of employees for control purposes.

THE LICENSE MUST BE POSTED ON PREMISE OF EVENT