

**Brandon Select Board Meeting
December 14, 2015
7:00 p.m.**

The Brandon Select Board will meet Monday, December 14, 2015 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located in the front window of the Town Office at 49 Center Street, on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office and the bulletin board at Lake Sunapee Bank. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes – November 23, 2015
- 3) Town Managers Report
- 4) Comments for Items not on the Agenda
- 5) Audit
- 6) Efficiency Vermont – Property Assessed Clean Energy (PACE) Presentation
- 7) Ranger Solar
- 8) Purchase of Caterpillar 120M2AWD 2015 Motor Grader
- 9) Appointments
- 10) Rutland Natural Resources Conservation District
- 11) Act 46 Study Committee
- 12) FEMA Projects / Segment 6 / Bridge 114 / Overflow Culvert
- 13) Town Office Project
- 14) Fiscal
 - a) Debit Card Warrant – December 14, 2015 - \$35.00
 - b) General Fund Warrant – December 14, 2015 - \$55,866.56
 - c) Wastewater Fund Warrant – December 14, 2015 - \$15,955.47
- 15) Adjournment

**Brandon Select Board Meeting
November 23, 2015**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Doug Bailey, Seth Hopkins, Ethan Swift, Devon Fuller

Also in Attendance: Dave Atherton, Wayne Rausenberger, Kathy Rausenberger, Richard Baker, Lou Faivre, Anna Scheck, Bill Moore, Lee Kahrs, Laura O'Brien, Jeff Stewart, Linda Stewart, Dick Kirby, Arlen Bloodworth, Phyllis Reed, Daryl Burlett, Aaron Svedlow, Liz Peyton, C. J. Walsh

1. Call to order

The meeting was called to order by Doug Bailey - Chair at 7:05PM.

a) Agenda Adoption – Motion by Seth Hopkins/Ethan Swift to adopt the agenda as presented. **The motion passed unanimously.**

2. Consent Agenda

a) Select Board Meeting Minutes – November 9, 2015

Motion by Seth Hopkins/Ethan Swift to approve the minutes of the November 9, 2015 Select Board meeting. **The motion passed with one abstention – Devon Fuller.**

3. Town Manager's Report

Dave Atherton reported Daryl Burlett and he met with Holly Knox and John Kamb from the U.S. Forest Service to discuss the Churchill Road Bridge. They have an interest in moving forward and VTrans will be contacted regarding funding. Ethan Swift asked if there is consideration in using the bridge that was engineered. Mr. Atherton stated it would have to be re-engineered and there will likely be other options that are less costly, but it is uncertain what will be done at this point. Mr. Atherton met with VHB to discuss the Bridge 114 and Segment 6 projects and it was decided to no longer use their services for these projects. The Town will be the local project manager going forward and VHB could be used on an on-call basis if needed. There was a Staff meeting with Larry Smith of VLCT to discuss new options for health insurance. There will be savings to the Town if the new plans are used. Work on the budget continues, with department heads playing an important role in creating the budget. The Wastewater garage has a new asphalt floor and heat has been installed. There are three beaver dams on the Neshobe River that are causing flood issues and the Town has received approval from the state to remove them. Mr. Atherton met with Ranger Solar last week. The Town Office renovation is moving along. There have been issues with the water line, but the project is moving forward and issues are getting resolved quickly. The Phase 1 Environmental Assessment for Newton

Road was approved on Friday and KAS will be here next week to perform the work. In the Recreation Department, the premier production of Snow White and the Seven Dwarfs will be held December 4th, 5th and 6th at OV. Tickets can be purchased at Carr's or the Town Office. There are 14 seats remaining for the December 5th New York City bus trip and 8 tickets remaining for the December 11th Boston Celtics game. Flagship Movie tickets are on sale at the Town Office for \$25.00. Youth basketball season starts November 30th. Glass Class for adults and children is on December 1st and adult volley ball has moved to Tuesday evenings beginning December 1st at OV North Campus.

4. Comments for Items not on the Agenda

Anna Scheck advised there was a copy of the Town Plan mailed last Friday to all concerned parties. There were some small changes made relative to solar sites, information that had been received from the highway superintendent and recreation information that were significant enough to warrant a start-over of the hearing process. The Planning Commission will be scheduling their hearing on December 21st (due to a delay, the hearing is now scheduled for December 28th).

5. Friends of the Town Hall

Dave Atherton advised there has been discussion and review of the accounting error that had been on the books indicating the Friends of the Town Hall (FOTH) owed the Town \$26,449.76. The Town Clerk was able to trace back the amount and it has been recommended to zero out the account.

Motion by Devon Fuller/Seth Hopkins to correct the Friends of Town Hall account to zero, removing the \$26,449.76 accounting error. **The motion passed unanimously.**

Kathy Rausenberger thanked the Select Board on behalf of the FOTH. The group will continue to raise funds for further renovations of the building. Mr. Bailey also thanked the FOTH for all their efforts.

6. Ranger Solar

Liz Peyton, Development Manager for Ranger Solar for the Brandon site, provided a handout of a PowerPoint presentation and advised that their team had first presented the project to the Select Board four weeks ago. They were present to provide additional information on the project and answer any questions. C. J. Walsh, Development Manager for southern Vermont and Maine, and Aaron Svedlow, Environmental Permitting Director, were also in attendance. Ms. Peyton stated information on the company, site selection and natural resource issues will be discussed.

C. J. Walsh provided background on the company, noting it is based out of Burlington, Vermont. Ranger Solar was started by Adam Cohen and Paul Harris, who came from Pioneer Green

Energy, a company that has done several energy projects throughout the U.S. Aaron Svedlow, Permitting Director, has done several solar projects throughout New England. The company works closely with towns to avoid natural resource impacts.

Liz Peyton stated there was a question on the site selection process and how Brandon was chosen. She noted there were a few things considered. The State of Vermont passed House Bill 40 that mandates utilities purchase 55% from renewable energy sources. This is an aggressive renewable energy goal and from there they looked at the electrical infrastructure and reviewed all substations to determine where the electrical grid is the strongest. The Florence substation is one of the most robust in Vermont. The developer will assume all costs of the emission upgrades. The City of Rutland also has a strong demand for electricity. The land use and siting point was also reviewed. They do not want to put it near Route 7 or around a lot of houses. They wanted an area that is south-facing and clear. The property on the Syndicate Road in Brandon is flat and does not have a lot of houses. Since the last meeting, there were natural resource studies done on the 113-acre property. The impacts will be low, but they do realize there are some wetland impacts and they will have to minimize and mitigate the natural resource impacts. The project originally started out as a 20 megawatt project; however, the project size may change. It is still thought to be a good place for the project, but the project size may need to be smaller. This does not impede the project or compromise the tax benefits, as the tax will be on a per megawatt basis and will have similar benefits to the Town. It is anticipated the 45-day application will be submitted during the first quarter of 2016, with permits obtained in late spring or summer. A map of the proposed site was presented, as the company had received permission from the owner to share this information. Facility contracts from the state allow them to sell the power to the utilities. The power will be sold to the state utilities at \$78.18 per megawatt, compared to smaller projects that are paid at a rate of \$121.00 per megawatt hour. A 3rd party firm calculated the financial savings should be around \$4.5 million for Vermont rate payers. Solar Ranger is working with the Town of Brandon on additional compensation and more firm numbers will be determined in the future.

Linda Stewart asked if they have done a project this large in the New England. Solar Ranger is solely doing projects in the New England and they have a pipeline of 500 megawatts and on average their projects are 20 megawatts. Ms. Stewart suggested a public hearing be held to discuss the project, outside of a regular Select Board meeting. She stated this is in the Wildlife Corridor, which runs from the Adirondacks to Maine, and may restrict fencing of the project. Liz Peyton stated the reason for fencing the project is for animals' safety and the fencing would only be where the solar project is and not the entire property. Aaron Svedlow stated the Protective River Corridor has been assessed and there will be a substantial corridor in the area that will not be affected by the project.

Lou Faivre questioned the time frame of the project and noted there are a lot of projects that do pastures for grazing. It was noted the property owner has only cattle and there may be a plan to graze the cattle. The project is being permitted for 40 years and if the project were to be extended, the permit would have to be renewed. As part of the permitting, they are

required to have a decommission plan for the project and anything that is put on the property will be removed at the end of the project life at the expense of the developer.

Anna Scheck asked what kind of development would be necessary, noting that Ranger Solar had indicated they would pay for electrical upgrades required. Liz Peyton advised the transmission upgrades necessary will be determined, as a result of an assessment of the Florence substation. It is thought the upgrades will be minimal and there is not a significant amount of infrastructure needed. If there are changes to the plan after the 45 day submission, the Town will be notified. Ms. Peyton stated it will be a meticulous plan submitted to the PSB and they do not foresee any changes once the permit application is submitted. Mr. Svedlow stated the maximum footprint will be submitted and studies will continue. Ultimately for the Certificate of Public Goods, there will be more refined information on the project that is intended to be built. It was questioned what herbicides will be used since it is close to the wetlands. Mr. Svedlow stated the site will be mechanically maintained and no herbicides will be used. Based on the wetland lineation, it is believed that the project can avoid all wetlands and stay out of the 50 foot buffer, flood zones and the river area.

Lou Faivre asked if the credits will be sold out of state. Liz Peyton stated they will be for sale to the Vermont utilities and they can choose to buy the recs. There will be the opportunity for the Vermont utilities to purchase now or in the future, if they do not choose to purchase at this time. In the years to come, they will likely find it more attractive to purchase the energy. Mr. Svedlow noted if the recs are sold out of state, they would be subsidizing renewable energy for Vermont.

Wayne Rausenberger stated some towns have had promises made for solar projects that developers did not follow through on and questioned how Brandon can be assured this will not happen. Liz Peyton stated Ranger Solar has attended two Select Board meetings and there is full disclosure on the project. She agreed that there can be some misunderstandings and they do not want to overpromise or make promises that they are unsure that they can deliver. They try to compensate by having an open relationship with the Town to make sure that it is a good contribution to the Town. Any supplemental tax payments would have a binding agreement.

Ethan Swift stated tropical storm Irene did a lot of damage in Brandon and the Town is still in the process of doing some buyouts in the flood plain. They worked with the Agency of Natural Resources to come up with a Flood Resiliency Plan and have made great progress to help protect the downtown from future floods. The Otter Creek functions in much the same way as the Neshobe River. Most of the roads along the flood plain were under water and bridges were impassable and he is concerned about the location of the project as there is concern about future encroachments in the flood plain. Aaron Svedlow advised there are a few different types of foundations and construction methods that can be employed. The project would avoid the FEMA flood plain and the FEMA 100 year area. There is no movement of materials because of the topography of the site. Mr. Swift cautioned there have been four or five storms of the magnitude of Irene and noted that the Otter Creek flood plain serves an important function. Mr. Swift stated there has been a study that shows there is a 67% increase in water events. Mr.

Svedlow stated the Natural Resource Atlas and shared maps have also been reviewed. These are Class 2 and 3 wetlands and the project is placed to have a 50-foot setback from all wetlands. There has been a survey done to delineate the wetlands. Ms. Peyton stated after the additional research was done, it is thought the scale of the project will be smaller. There is still going to be a project on the property and Ranger has no intention of impacting any constraints on the properties. Mr. Swift expressed concern of pinching down the corridors for the large animals to move through. Ms. Peyton advised it is difficult to summarize what will happen to the legal hunting, but the landowner lives close to the property and he will be able to see what is going on with the property. Mr. Swift stated there was discussion of the size and he thought the largest solar project in the state it is a little over 2 megawatts. Ms. Peyton stated it is actually a little over 5 megawatts and GMP has proposed a number of 5 megawatt projects. Mr. Svedlow advised the larger projects are the same technology, just more equipment and there is economy of scale going larger. The project would be insured and there would be requirements if adjacent to a flood plain. A flood could potentially impact the project and they are looking to site the project to minimize the potential. Mr. Swift also noted there was a Fluvial Erosion Plan adopted and Mr. Svedlow stated the project is completely outside that area. Mr. Swift questioned if the developer was under the gun to build in 2016 because of the tax credits going away. Ms. Peyton stated the only tax credit is the investment tax credit and based on the business plan, they don't need the tax credit to make the project viable. The project will not need to be completed in 2016.

Linda Stewart questioned where Ranger Solar is getting their regional investment and financing, being a new company. It was noted they have a single equity private investor that has financed them. This group has also funded many renewable energy projects across the U.S. It was questioned the process for decommissioning of the project and it was noted the decommissioning should not be that different from a smaller project as they are all the same parts, fences, roads, etc. and they are required to have a bond for the decommissioning. Mr. Svedlow stated this project is required to have a bond, and many smaller projects are not required. In addition to the state requirement, the lease has a commitment clause. There is also a requirement for larger projects to have money in escrow for maintenance of the project. Lou Faivre asked how large the project is in Vergennes and it was not known, but it was thought to be in the 1 to 2 megawatt range.

Doug Bailey stated this project is in a place that is not seen. He does not like to see panels along Route 7 and he applauds their efforts and also sees this project as a revenue stream for the state. He would rather see a project at an out-of-site location. Liz Peyton stated the Town would realize about \$100,000.00 annually for a 20 megawatt project, or \$3 million over the life of a project. There would be supplemental funding for the state education fund to maximize the funding. Devon Fuller asked how much smaller it is anticipated to be and Ms. Peyton stated it will probably be around 10 to 15 megawatts as opposed to 20 megawatts. Daryl Burlett asked if Ranger Solar has put in for their Certificate of Public Goods for the Ludlow project and it was noted this has not been submitted yet.

Lee Kahrs stated with the resiting and reduction to 10 to 15 megawatts, how much of the parcel will be used. Ms. Peyton stated it is estimated it will be about 50 acres. Dick Kirby asked how the solar power gets transported to where it is supposed to go, as the 46KB is not a high voltage line. Mr. Svedlow stated there would be a small step-up transformer that would be added. The 46KB has substations and it is their understanding that this part of the grid system is very robust and has a capacity for a 20 megawatt or larger project. The electrons are consumed closet to the generation source. Mr. Svedlow stated there will be a study done on how it will interact with the generation of the utility station. From what is understood, it is a fairly robust system and would not require more than minor upgrades. The actual information about the utility system is confidential. Ethan Swift recommended the Board file for intervention status to allow for recommendations to be made by the Town during the certification process.

Motion by Ethan Swift/Devon Fuller to direct the Town Manager to file for Intervenor status when the Solar Ranger project application is filed. **The motion passed unanimously.**

Devon Fuller noted the Town should continue to be players to the completion of the project to provide recommendations during the process.

Seth Hopkins stated it would behoove the Town to officially support this project, assuming all questions are answered and suggested that at the next Select Board meeting, he would ask the Board to consider a Resolution of Support for the project.

7. McKernon Solar Project

Dave Atherton reported the Town has received an application from PSB concerning a Certificate of Public Goods for the McKernon Group. Information on the solar project was provided to the Select Board. Mr. Atherton suggested the Board also motion to request Intervenor status for this project.

Motion by Ethan Swift/Devon Fuller to direct the Town Manager to file for Intervenor status for comments to the PSB for the solar project proposed by the McKernon Group. **The motion passed unanimously.**

Seth Hopkins asked for clarification of the 1st question on Page 9 that indicates the system is not near a historic site. Mr. Hopkins stated from his understanding, the Brandon Training School is considered to be a historic site and he questioned if the "no" is incorrect. If this is yes, there is other information that needs to be obtained from the state's Historic Preservation Department. Mr. Atherton stated in filing for party status, these questions could be asked.

Linda Stewart asked if the map shows complete screening from Route 7 and the recreation area. Devon Fuller stated they had proposed to place some trees on the site. Mr. Bailey noted he had visited the two proposed solar sites and the McKernon project will likely require substantial tree plantings, as it will be visible from both Route 7 and the Recreation area. There will be information in the new Town Plan relating to screening for solar projects. Mr. Hopkins

stated it also indicated there is a sewer line running through the area. Daryl Burlett has marked out where the sewer line is located. Mr. Atherton stated this would be another item that would need to be reviewed and noted the Town will have to file for status and document what the concerns will be. Anna Scheck stated the nearest residence should also be 500 feet from the project and it appears the Wintergreen residence is closer than 500 feet. It was noted the 45-day application had been filed on November 13th.

8. FY16/17 Year Budget

Doug Bailey reported there have been numerous budget meetings. The next budget meetings are scheduled for December 1st at the Lilac Inn and December 16th at the Town Hall. Dave Atherton had provided a proposed working budget to the Select Board for their review and comments for discussion at the next budget meeting. The December 1st budget meeting will concentrate on discussion of buildings, grounds and highways with Daryl Burlett and discussion of the Zoning and Assessor's office with Dave Atherton. Mr. Bailey noted the meetings have been very positive.

9. Local Option Tax

Dave Atherton reported there has been some wordsmithing done at the state level on the Town Charter and it has been sent back to the Town for review, prior to it being sent to Representatives Shaw and Carr for submission to Committee. Seth Hopkins expressed concern that the Charter language had been approved by the voters and questioned how the wording had been changed. The Select Board directed the Town Manager to compare the two documents to determine what changes have been made prior to sending it to the local representatives.

10. FEMA Projects/Segment 6/Bridge 114

Dave Atherton reported the Town has received the go-ahead for the Phase 1 study on Newton Road. KAS will be doing this work. The Newton Road project will be funded through HMPG and the remaining percentage through another redevelopment, with no financial obligations for the Town.

Mr. Atherton has had discussions with the people from the Historic Preservation Group regarding the LED lights in the downtown for Segment 6. Initially there was concern about LED's being unsuitable for historic projects, however, the requirements have changed and it is now acceptable.

Mr. Atherton stated the scoping study for Bridge 114 is being reviewed. Doug Bailey noted the new bridge in Middlebury has a very low cement wall, with the remainder a metal railing that offers views of the river. It was noted that this bridge is not on a federal highway and did not require federal funding.

11. Town Office Project

Wayne Rausenberger stated everything is going well with the project. The steel should go in by Christmas and they have started to cut through from the existing town office to the common area. The retaining wall outside was completed and they are waiting to get the water line rerouted. There was an issue with the water line being too close to the sewer and the Water Department will be assisting with this issue.

It was questioned what the status of the overflow culvert project is. The Town Manager advised that the town is waiting for the final design from DuBois and King for the overflow culvert project. Mr. Burlett advised this project has been accelerated. Mr. Atherton stated the Town has been contacted by the people involved with the HMPG to ask when the final numbers will be available, as there are funds available to be applied for.

12. Fiscal

a) General Fund Warrant – November 23, 2015 - \$1,136,663.62

Motion by Seth Hopkins/Devon Fuller to approve the General Fund warrant of November 16, 2015 in the amount of \$1,136,663.62. **The motion passed unanimously.**

Dave Atherton noted the majority of this warrant is for the school tax.

b) Wastewater Fund Warrant – November 16, 2015 - \$26,098.61

Motion by Devon Fuller/Seth Hopkins to approve the Wastewater Fund warrant of November 16, 2015 in the amount of \$26,098.61. **The motion passed unanimously.**

11. Adjournment

Motion by Ethan Swift/Devon Fuller to adjourn the Select Board meeting at 8:39PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for the weeks of November 30th and December 7th, 2015

Located our clock smith Alan Grace to set up a maintenance schedule for the Town Clock. He recommends maintenance every three years. He will be scheduling us in for 2016.

The next budget meeting is on December 16th at 6p.m. at the Town Hall.

Employee evaluations have been completed and I have met with the employees and department heads to discuss.

Prepared and sent final delinquent tax/sewer letters. This is the first step in the Tax Sale process.

The steel beams have been delivered and installed for the Town Office. The drywall should be starting on the second floor this week.

KAS Engineering started the Phase One study on Newton Road last week.

Right of Way negotiations continue on Segment Six. We seem to be staying on track.

The Bridge 114 railing and approach rail design have been finalized by VTrans.

We were able to pay off the Loader and the 2012 International. This will decrease our 16-17 budget by \$55,000.

Recreation Department:

- Brandon Rec Youth Theatre had a successful debut. Thank you to the 16 actors, a cast of parent supporters and many sponsors for their hard work and support. Special thanks to Otter Valley's Walking Stick Theatre, Costume designer Lesa Pratt, Videographer Arlen Bloodworth, and most of all a huge thank you to Director Nancey Manney. 300+ people enjoyed Snow White and the Seven Dwarfs
- 2 bus trips: a December 5th NYC trip (97 people on 2 buses) and a Boston Celtics Trip (50 people). We did not lose anyone! Big thanks to Bus trip coordinator Colleen Wright. Future planned trips include Mohegan Sun, the Boston Flower show and a possible Spring NYC trip.
- Our Youth basketball programs have started. 78 children on 7 teams in the 3rd, 4th, 5th and 6th grades.
- Will start moving into a consolidated storage space down at the wastewater treatment plant. Thanks to Daryl and the wastewater guys for giving the rec space in one location for all of the equipment.
- Looking for volunteer coaches for our move back to the Blueberry Hill Inn for the X-C Ski Club.

Other items will be covered on the agenda.

Morrison & Bradley CPAs, P.C.

~ Members ~

American Institute of Certified Public Accountants

Governmental Audit Quality Center

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September 23, 2015

To the Board of Selectpersons

Town of Brandon, Vermont

2417 Franklin Street

Brandon, VT 05733

We are engaged to audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Town of Brandon, Vermont for the year ended June 30, 2015. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated September 1, 2015, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to budgetary comparison schedules, which supplement(s) the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on combining fund statements, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

We have not been engaged to report on combining fund statements, which accompany the financial statements but are not RSI. Our responsibility with respect to this other information in documents containing the audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information will not be audited and we will not express an opinion or provide any assurance on it.

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit on approximately September 1, 2015 and issue our report on approximately December 31, 2015. Jeffrey R. Bradley is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the Town of Brandon, Vermont and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Jeffrey R. Bradley, CPA

Morrison & Bradley CPAs, P.C.



PACE

PROPERTY ASSESSED CLEAN ENERGY



Greetings,

PACE (Property Assessed Clean Energy) financing can be available to homeowners in your town. This is a great residential financing tool to help people save money on their energy costs while making their homes more energy efficient, comfortable and valuable at the same time. It is even available for renewable energy such as solar PV systems.

A number of improvements have been made to the Vermont PACE program in past year, including:

- Expansion of lower interest rates based on household income – as low as 0.00%
- We have increased the amount of project cost that qualifies for interest rate buy-downs from \$10,000 to \$15,000 per borrower
- Upfront availability of funds for down payments (up to 50% of project costs)
- Application fees have been waived through the end of 2016
- Applications are accepted at any time (no longer every other month) and closings can occur on any Monday
- All application processing and monthly billing is done by our processor (Opportunities Credit Union) just like a car loan; as opposed to the town property tax bill

In order for residents of your town to have access to this unique financing tool, the residents of the must vote in favor of establishing a PACE District and then town officials are required to sign the PACE program documents. I have enclosed sample ballot language should you choose to put PACE on the ballot for 2016. I have also included a presentation on PACE which many have found useful in explaining the details of the program. Please feel free to contact me at any time with questions.

Thank you,

Mark Kelley

*Program Manager - Financing
Vermont Energy Investment Corporation
128 Lakeside Avenue, Suite 401
Burlington, VT 05401
Mobile - (802) 338-5111
mkelley@veic.org*



Sample Ballot Language

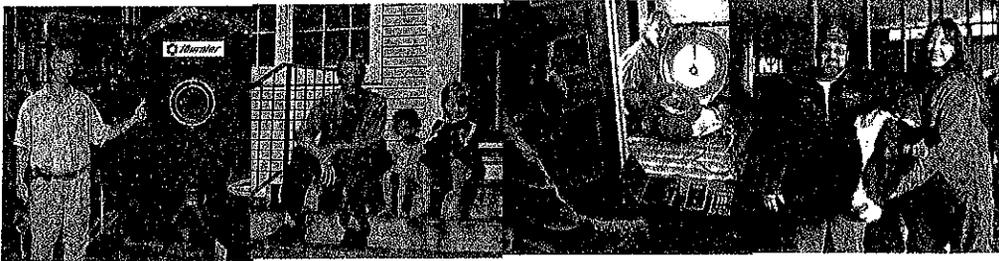
Warning items are typically added to the Ballot by a vote of the Selectboard or City Council. Alternatively, an item can be put on the town warning through a petition which is signed by 5% of the voters and which must be received by the Select Board or City Council at least 40 days prior to a Town election. Items on a municipal ballot warning notice must be published no later than 30 days before the election.

Sample ballot language for adopting a PACE district is as follows:

"Shall the voters designate the City/Town of _____ as a Property Assessed Clean Energy (PACE) District to enable participating property owners to access funding for eligible energy efficiency and renewable energy projects and then pay back the cost as a regular municipal assessment on that property owner's property tax or other municipal bill as provided for by 24 V.S.A. Chapter 87 (Section 3261 et seq.) and authorize the City Council/Selectboard to enter into an agreement with Vermont Energy Investment Corporation d/b/a Efficiency Vermont to operate the PACE program, including the processing of all applications and regular billing?"

And include this last question ONLY if your town intends to issue a bond for PACE financing:

"Shall the voters of the City/Town of _ authorize the municipality to incur indebtedness to finance PACE District projects relating to renewable energy or energy efficiency?"



PACE : **Getting Your Town on Board**

Agenda

- PACE Overview – What is PACE, how does it work?
 - Benefits of PACE
 - Vermont's PACE Program
- Implementation of PACE in Vermont
 - Bringing PACE to your Town
 - Adopting a Program
 - Promoting PACE
- Questions

What is PACE?

- PACE stands for Property Assessed Clean Energy
- PACE is a financing mechanism through which homeowners can make energy improvements to their homes.
- In Vermont over 50 towns have voted to create a special assessment district that allows this financing to occur.
- Vermont's first PACE loan was approved in September 2013

Why do we need PACE?

- Homeowners are reluctant to risk upfront cost
- Energy financing programs frequently serve those who least need them (people who can afford it anyway)
- Short-term consumer financing (less than 7 years) is not effective unless there are substantial subsidies
 - PACE offers up to 20 year terms
 - Interest rates of 0% to 1.99% are currently available to many Vermont households (for efficiency work only)

PACE: Message to Interested Municipalities

- Efficiency Vermont will act as your PACE administrator at no cost to you.
- We essentially handle everything, including providing the capital and processing of all applications, billing and payments.
- This provides an effective low cost financing option for homeowners in you community looking to invest in energy efficiency or renewable energy, with practically no effort on the part of your staff.

Benefits for Vermont property owners

- No costs to property owners who do not participate
- Overcome a key financial hurdle
- No down payment required
- Payments spread out over the useful life of the installed improvements
- Transferability if the property is sold
- Electricity/fuel bills are lower than they would be without the improvements

Benefits to Vermont's economy

- Injects dollars directly into the Vermont economy, to make lasting energy and building infrastructure improvements
- Supports a steady and growing demand for good-quality sustainable jobs that cannot be outsourced
- Decreased energy costs will increase discretionary income of Vermonters, allowing money to be saved or spent on other essentials

How does PACE work?

- Voluntary mechanism allowing property owners to opt in to a special assessment district created by their municipality
- Funds may be used for eligible energy efficiency and/or renewable energy improvements
- Repayment period up to 20 years
- Special assessment transfers to the new owner when the property is sold, or can be paid in full at time of transfer

Vermont's PACE legislation

- PACE lien is subordinate to any existing property-secured liens currently in place
- Residential only at this time
- Mandatory reserve account– 2% from participating property owners
- Statewide loan loss reserve – 5% from RGGI funds, up to \$1 million
- Efficiency Vermont available to act as PACE administrator for towns – at no cost to the town
- Vermont Department of Financial Regulation determines underwriting criteria
- Effective Jan. 1, 2012

Towns are responsible for collection of delinquent assessments

24 V.S.A. § 3255

Special assessments ... shall constitute a lien on the property against which the assessment is made in the same manner and to the same extent as taxes assessed on the grand list of a municipality, and all procedures and remedies for the collection of taxes shall apply to special assessments.

(source: www.leg.state.vt.us/statutes/fullsection.cfm?Title=24&Chapter=087&Section=03255)



Who is eligible for PACE financing?

- **The participant must:**
 - **own the property**
 - **certify that there are no overdue payments on mortgages or liens secured by the property**
 - **have a Debt to Income Ratio \leq 41%**
- **Expected energy savings will be included in the income calculation**
- Homeowners must fully participate in all available rebate and incentive programs for the measures that they are installing

What properties are eligible for PACE

- **The property must be:**
 - **a residential dwelling - primary residence, vacation home, 1-4 unit owner occupied structure, manufactured home or condominium located in a PACE district**
 - **current on all taxes and assessments**
 - **free of tax, federal, state or municipal liens**
 - **not subject to reverse mortgage, or to any mortgage for which there is a default, foreclosure, delinquency or unsatisfied judgment**

What can be financed through PACE?

- Minimum PACE assessment is \$3,500
- Maximum PACE assessment is the lesser of:
 - \$30,000 or
 - 15% of the assessed value of the property
- Total of PACE assessment and all mortgages and liens on the property shall not exceed 90% combined LTV
- Efficiency Vermont/BED issues a list of eligible efficiency and renewable measures annually
- Repairs and new construction costs do not qualify for financing under the PACE Program, with the exception of health and safety measures necessary to complete proposed energy improvements. Health and safety repairs may not exceed 50% of the total energy improvement project cost

PACE eligible measures

Eligible Energy Efficiency Measures

- Blower door assisted air sealing
- Insulate building envelope
- Seal and insulate heating and cooling distribution systems
- Install new efficient heating and/or cooling system
- Install new efficient hot water heating system
- Replace windows, doors or skylights
- Whole home ventilation and health and safety measures

Eligible Renewable Measures

- Solar electric (PV) system
- Solar hot water system
- Small wind system
- Micro-hydro system
- Health and safety measures
- Other renewable energy measures meeting the legislative definition (e.g., biofuels) are eligible for PACE, but will be reviewed on a custom basis.

What is my town's role in PACE?

Hold a vote

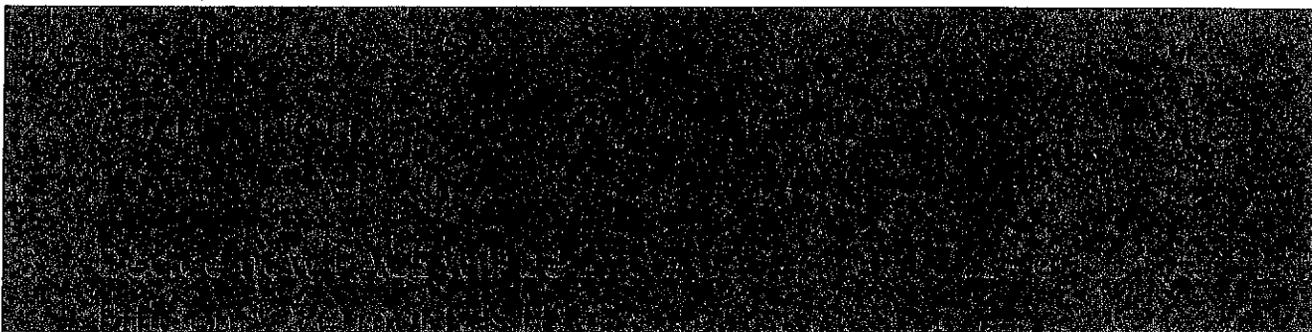
Designate a contact

Adopt a program

Decide how to administer program (in house or through Efficiency Vermont)

Collection of delinquent assessment payments as described in 24 V.S.A. Section 3255

Implementation Steps for Towns



4. Design program materials
5. Provide information materials to interested PACE participants
6. Accept applications
7. Manage PACE project financing through execution
8. Bill PACE participants through the life of their assessment

Efficiency Vermont is available to provide support through steps 1-4 and if chosen as the town's PACE Administrator, will perform steps 5-8



Designate a PACE contact

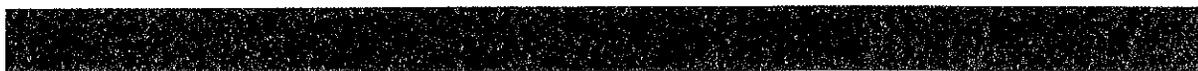
- Decide who in the town will be the contact for PACE
 - Town employee (Town Manager, Town Clerk)
 - Responsible for
 - leading the town through the implementation steps
 - providing information to Select Board/City Council
 - sending agreements and other communications to Efficiency Vermont
 - Receives official PACE emails on behalf of your town
 - Sign up on Efficiency Vermont's website
 - http://efficiencyvermont.com/about_us/energy_initiatives/pace/email_sign_up.aspx

Adopt a Program

- Review Vermont PACE Program Guidelines
- Review guidelines with town staff and Select Board
- Sign the guidelines document
- Pass resolution to formally adopt your PACE program

Determine how PACE will be implemented in your town

- Determine if you wish to contract with Efficiency Vermont as your town's PACE administrator
- Select Board or City Council executes Program Administration Agreement
- Return to Efficiency Vermont
- There is no cost to the town to hire Efficiency Vermont as PACE Administrator



What is Efficiency Vermont's role in PACE?

EEU Role (mandated by statute):

- Maintain and publish a list of measures that can be financed through PACE.
- Review and approve the costs and energy savings of the proposed energy improvements and perform a cash flow analysis.
- Maintain 2% Loan Loss Reserve Account funded by participating property owners
- Provide information concerning implementation and contact each municipality that votes to establish a district to offer this information

What is the PACE Administrator's role?

Services are provided at no cost to town. All costs are borne by participating property owners

- Facilitate financing through credit facility
- Provide online and direct customer service to answer questions and perform prequalification analyses
- Provide materials and process applications for PACE assessments
- Provide qualification letter to approved customers with documents needed for project participation, timeline for execution and general customer assistance

PACE Administrator's Role (continued)?

- Records reservation with credit facility upon receipt of executed participation agreement
- Records lien with town
- Reviews customer invoices and approves payment to contractor or homeowner
- Manages customer billing throughout life of assessment
- Reports annually to town and customer of status of assessment

More information

Tara Bartlik
PACE Coordinator
802-540-7925
Tbartlik@veic.org

Mark Kelley
Program Manager
802-338-5111
mkelley@veic.org

PACE@efficiencyvermont.com

**Vermont PACE information:
www.efficiencyvermont.com/PACE**

1/3

Milton



PURCHASE ORDER

12/7/2015
ORDER DATE

SOLD TO: Town of Brandon CUST #: #0799650
 D/B/A: _____ FOB: Brandon VT
 ADDRESS: 49 Center Street PHONE #: 802-247-3635
 CITY, STATE, ZIP: Brandon VT 05733 CELL #: _____
 FAX #: _____

INVOICE TO: 1147500 P.O.# _____
 SHIP TO ADDRESS: 365 Champlain Street
 CITY, STATE, ZIP: Brandon VT 05733

CONTACT: Daryl Burlett 802-236-4925

DESCRIPTION :				SELL PRICE \$	\$ 285,000.00
MAKE:	Caterpillar	ID #	EQ021139	TRADE IN \$	\$ 30,000.00
MODEL:	120M2AWD	SERIAL #	M9H00364	NET BALANCE \$	\$ 255,000.00
As per our Proposal dated 10/6/15				SALES TAX \$	Exempt
				FREIGHT \$	Inc.
				TOTAL DUE \$	\$ 255,000.00
				DOWN PYMT \$	\$ -
				PAYOFF AMT \$	\$ -
				BALANCE \$	\$ 255,000.00

Attachments: _____

CONDITION: NEW PRODUCT X WARRANTY 7 Year/5000 Hour Premier Warranty

TRADE IN: MAKE/MODEL: Galion 870 SERIAL #: 201431 ALLOWANCE \$ \$30,000.00
 DESCRIPTION: Motor Grader YEAR: 1995 SALESMAN #: G-00081-05

TRADE IN: MAKE/MODEL: _____ SERIAL #: _____ ALLOWANCE \$ _____
 DESCRIPTION: _____ YEAR: _____ SALESMAN #: _____

For Office Use Only

SUBJECT TO CREDIT APPROVAL
FINANCING TERMS:

UPON RECEIPT _____
 OTHER Caterpillar Financial Muni Lease, 2.75%
9 Year Annual In Arrears Payments \$32,408.00

ADDITIONAL TERMS AND CONDITIONS ON REVERSE SIDE

SELLER
SOUTHWORTH-MILTON, INC.

PURCHASER

SALES AGENT Jeff Slade G-1-00081-05

Print Name: Town of Brandon

ACCEPTED BY: _____
 BRANCH OR SALES MANAGER

BY: _____

TOWN OF BRANDON APPOINTED OFFICIALS

SELECT BOARD APPOINTMENTS

Name	Position	Date Appointed	Term Ending Date
Justin Cram	Animal Control Officer	08/10/2015	Indefinite
Jeremy MacLachlan	BLSG Insect Control District Rep.	03/23/2015	Mar 2016
Wayne Rausenberger	BLSG Insect Control District Rep.	03/23/2015	Mar 2016
VACANT	BLSG Insect Control District Rep., Alt.		VACANT
Carol Bertrand	Budget Committee	03/23/2015	Mar 2016
Janet Coolidge	Budget Committee	03/23/2015	Mar 2016
Anthony Peduto	Budget Committee	03/23/2015	Mar 2016
Doug Sawyer	Budget Committee	03/23/2015	Mar 2016
Tom Bohler	Development Review Board	04/27/2015	06/30/2016
Robert Clark	Development Review Board	05/21/2012	06/30/2018
Eric LaRock	Development Review Board	02/09/2015	06/30/2017
John Peterson	Development Review Board	01/13/2014	06/30/2016
Samantha Stone	Development Review Board	02/09/2015	06/30/2017
VACANT	Development Review Board, Alt.	05/21/2012	VACANT
VACANT	Development Review Board, Alt.		VACANT
Elaine S. Smith	E-911 Coordinator	04/28/2003	Indefinite
Chris Brickell	Emergency Management Director	04/13/2015	indefinite
Cindy Bell	Fence Viewer	03/23/2015	Mar 2016
Seth Clifford	Fence Viewer	03/23/2015	Mar 2016
Todd Nielsen	Fence Viewer	03/23/2015	Mar 2016
Linwood Bovey	Fire Warden	04/13/2015	06/30/2019
Gail M. Barr	Green-up Day Coordinator	08/26/2013	Indefinite
Anna Scheck	Health Officer	08/11/2014	08/31/2017
Dolores Furnari	Deputy Health Officer	11/24/2014	11/30/2017
Blaine Cliver	Historic Preservation Commission	05/26/2015	06/30/2018
VACANT	Historic Preservation Commission	08/26/2013	VACANT
VACANT	Historic Preservation Commission	08/26/2013	VACANT
VACANT	Historic Preservation Commission		VACANT
VACANT	Historic Preservation Commission		VACANT
John Reynolds	Inspector of Lumber	03/23/2015	Mar 2016

TOWN OF BRANDON APPOINTED OFFICIALS

SELECT BOARD APPOINTMENTS

Name	Position	Date Appointed	Term Ending Date
Anne Bransfield	Planning Commission	06/10/2013	06/30/2016
Frank Bump	Planning Commission	05/26/2015	06/30/2016
Marty Feldman	Planning Commission	02/23/2015	06/30/2017
Jeff Guevin	Planning Commission	05/26/2015	06/30/2018
Phyllis Aitchison	Planning Commission	04/13/2015	06/30/2017
Linda Stewart	Planning Commission	06/10/2013	06/30/2016
VACANT	Planning Commission		VACANT
Karen Lynch	Revolving Loan Fund Committee	10/13/2015	06/30/2016
Frank Spezzano	Revolving Loan Fund Committee	10/13/2015	06/30/2018
Tom Whittaker	Revolving Loan Fund Committee	08/26/2013	06/30/2016
Stephanie Jerome	Revolving Loan Fund Committee, Alt.	08/26/2013	06/30/2016
VACANT	Revolving Loan Fund Committee		VACANT
Gabe McGuigan	Rutland County Solid Waste Dist. Rep.	03/23/2015	Mar 2016
VACANT	Rutland County Solid Waste Dist. Rep. Alt		VACANT
Richard Baker	Rutland Region Transportation Council Rep.	05/11/2015	06/30/2016
David Atherton	Rutland Region Transportation Council Rep., Alt.	05/11/2015	06/30/2016
Anna Scheck	Rutland Regional Planning Commission Rep.	05/11/2015	06/30/2016
David Atherton	Rutland Regional Planning Commission Rep., Alt.	05/11/2015	06/30/2016
Anna Scheck	Town Service Officer	02/23/2015	04/14/2016
Wayne Kingsley	Tree Warden	03/23/2015	Mar 2016
Lou Faivre	Weigher of Coal	03/23/2015	Mar 2016
Anna Scheck	Zoning Administrator	02/09/2015	06/30/2018
VACANT	Acting Zoning Administrator	06/27/2011	VACANT

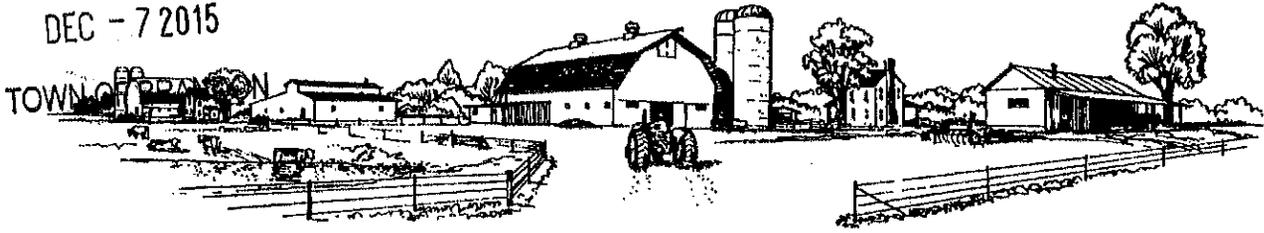
TOWN CLERK APPOINTMENTS

Name	Position	Date Appointed	Term Ending Date
Gary Stanley	Deputy Registrar	03/04/2015	Mar 2016
David Barnard	Deputy Registrar	03/04/2015	Mar 2016

RECEIVED

DEC - 7 2015

TOWN OF BRANDON



Rutland Natural Resources Conservation District

170 South Main Street, Ste. 4, Rutland VT 05701 802-775-8034 ext. 117

December 3, 2015

Brandon Board of Selectmen
49 Center St.
Brandon, VT 05733-1105

As in previous years, the Rutland Natural Resources Conservation District (RNRCDC) is seeking a contribution from the Town of Brandon to support our many conservation programs/projects. We are a non-profit organization servicing the Upper Otter Creek watershed, dedicated to providing on-the ground conservation assistance as well as promoting public awareness and appreciation for the value, responsible use, development and conservation of our natural resources. We respectfully request a \$250.00 contribution to support our 2016 program.

In addition to ongoing work with the agricultural community, last year the District provided services that included:

- Stream Team** –The District coordinated and lead in the development of a Rutland County Stream Team that worked on Stream Cleanup and a Volunteer Water Quality Monitoring Program in the City of Rutland.
- Trees for Streams** - With funding through a statewide Trees for Streams Program, riparian buffers were installed in two locations along the Sugar Hollow Brook in Pittsford, and in one location along the Neshobe River in Brandon.
- Green Stormwater Infrastructure** – With funding through the Ecosystem Restoration Program the District hired a Consultant to design green stormwater practices for Preville Avenue and Giorgetti Park in the City of Rutland.
- Backyard Sugar Making Workshop** – The District co-sponsored this workshop with the VT Department of Forests, Parks and Recreation. Participants learned the basics of making maple syrup in their backyards.
- Portable Skidder Bridges** – The District coordinated materials and labor for another bridge to be built. This bridge will be added to the District's Skidder Bridge Rental Program.
- Vermont Envirothon** – The District promotes the Vermont Envirothon, where the goal is to strengthen environmental curriculum at the high school level. Teams of students answer questions about conservation issues and scores are calculated to determine the winning team. We sponsored four teams from two high schools in the 2015 statewide competition.

We would greatly appreciate your support. We are not able to personally petition each town within the District, so we ask that this contribution be included in the Select Board's 2016 budget. Please let us know if you need an invoice.

Enclosed is an abbreviated version of our FY 2015 Annual Report for your town report. Please contact me at the RNRCDC office at 775-8034 ext. 117 or nanci.mcguire@vt.nacdnet.net with any questions or concerns. We would also like to invite you to visit our website at www.vacd.org/rcd

Sincerely,

Nanci McGuire, for the RNRCDC Board of Supervisors
District Manager

2015 RUTLAND CONSERVATION DISTRICT (RNRCD) REPORT

A sample of the programs/projects the District was involved in during 2014/2015:

Education:

Vermont Envirothon - The District promotes this program through visits to area high school science departments to encourage student participation. Teams of high school students are challenged to answer questions about conservation issues, and scores are calculated to determine the winning team. The District sponsored four teams from two high schools in the 2015 statewide competition.

Conservation Field Day/Science at the Hatchery - The District organized this event at the Dwight D. Eisenhower National Fish Hatchery in Chittenden. More than 200 students from six elementary schools in Rutland County participated. Some of the topics that students learned about were: stream ecology, water filtration, bird and fish species and migration patterns, how to reduce and recycle waste, the value of wetlands and tree identification. Funding for this year's event came from the US Forest Service.

Continuing Education for Real Estate Professionals - The District sponsored this course at the College of St. Joseph where Real Estate professionals received continuing education credits to learn about how to use the VT Natural Resources Atlas and about Stormwater, flood resiliency and conservation.

Backyard Sugar Making - The District co-sponsored this workshop with the VT Department of Forests, Parks and Recreation, where participants learned the basics of making maple syrup in their backyard.

Organization:

RNRCD Annual Meeting

The District held its Annual Meeting at the US Forest Service in Rutland. Gary Sabourin, Watershed Forester with the Agency of Natural Resources (ANR) presented information regarding "the connection between healthy forests and clean water".

Local Work Group

Rutland District Supervisors participate in Local Work Group meetings. The focus of these meetings is to assist in setting local priorities for USDA Cost Share Programs administered by the Natural Resources Conservation Service (NRCS).

Programs:

Land Treatment Planning (LTP)

The District works with a Land Treatment Planner who provides technical assistance to farmers in preparing technical information for the development of Comprehensive Nutrient Management Plans (CMNP'S).

Portable Skidder Bridges

The District has two portable skidder bridges available for rent to loggers and consulting foresters. Portable skidder bridges when properly installed and used as a temporary stream crossing structure, will reduce streambank and streambed disturbance as compared to other alternatives, thus minimizing the potential for sedimentation.

Outreach:

Website - The District hosts a website at www.vacd.org/rcd that contains information describing the many projects/programs that the District is involved in.

Watershed Planning for the Otter Creek and its Tributaries:

The District secured funding through grant sources to:

- Coordinate and lead in the development of a Rutland County Stream Team. Activities that the Stream Team participated in were: Stream Cleanup in the Moon and Tenney Brooks in the City of Rutland and a Summer Volunteer Water Quality Monitoring Program.
- Coordinate the labor and materials to plant riparian buffers in two locations along the Sugar Hollow Brook in Pittsford, and in one location along the Neshobe River in Brandon. Funding is available to the District each year in the spring for buffer plantings.
- Hire a consultant to design green stormwater practices for Preville Avenue and Giorgetti Park in the City of Rutland.
- Coordinate the labor and materials to build a portable skidder bridge. This bridge will be added to the District's Portable Skidder Bridge Rental Program.
- Hire a contractor to develop a Stormwater Master Plan for the Tenney Brook and East Creek in the City of Rutland.

For further information on these programs/projects or to be added to our mailing list or list of volunteers, please contact Nanci McGuire at 802-775-8034 ext. 117 or nanci.mcguire@vt.nacdnet.net. You can also visit us at the USDA Service Center at 170 South Main Street in Rutland. We encourage you to visit our website at www.vacd.org/rcd

David Atherton

From: Robertson, Scott <Scott.Robertson@vermont.gov>
Sent: Wednesday, December 9, 2015 10:32 AM
To: David Atherton; dburlett@townofbrandon.com; John Byatt
Cc: Ehrlich, Judith; 'Chris Bean'
Subject: Bridge Rail for Bridge No. 114 - Brandon BHF 019-3(58)

Dave & Daryl,

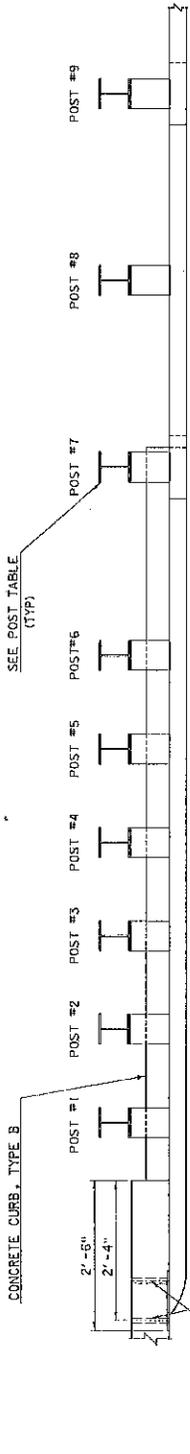
As discussed in the monthly meeting yesterday, there will be no "wobble room" from FHWA regarding Test Level 3 requirements for the bridge rail for this project. This is largely due to the bridge's proximity to W. Seminary street (at a 90 degree to the rail). The VTrans standard detail S352 (which John B. is familiar with) is our best option for a hybrid concrete & steel rail system. Any luminary post will need to be positioned behind the rail under these requirements. The steel railing can be painted black as well as the approach rail.

Please let me know if you have any further questions.

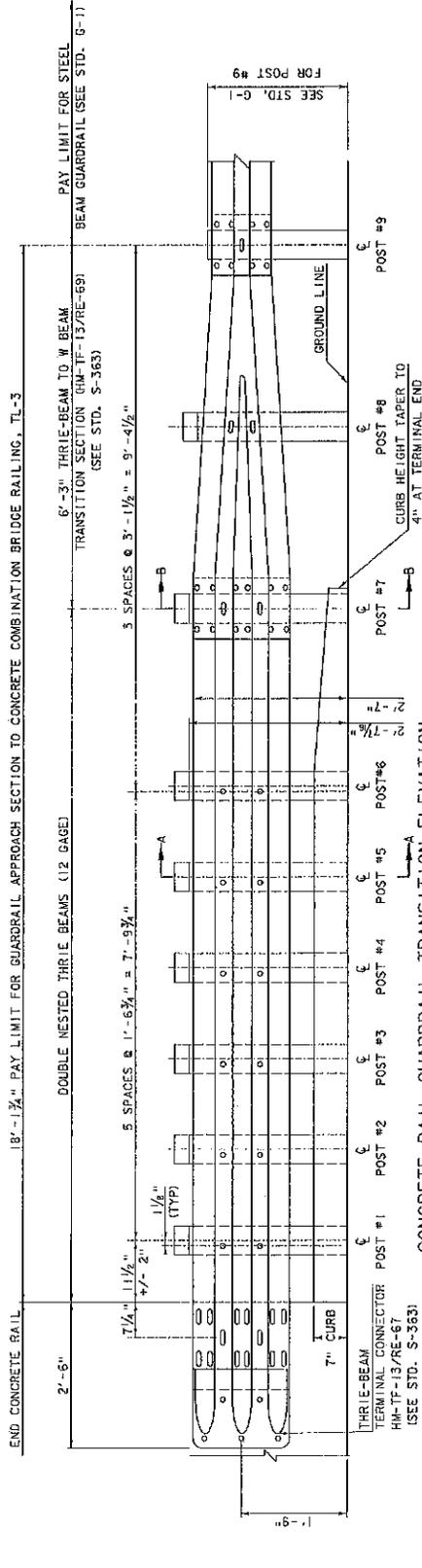
Thank you,

T. Scott Robertson, P.E.
Project Manager -Municipal Assistance Bureau
Vermont Agency of Transportation - Highway Division
1 National Life Drive
Montpelier, Vermont 05633
(802) 828-5799

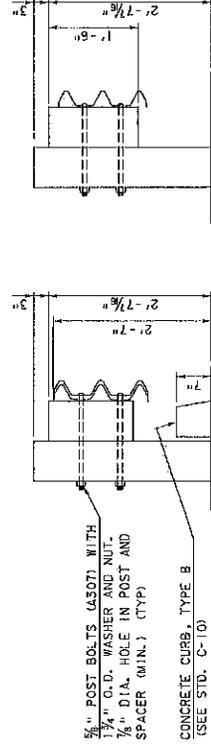
Please Note: As of July 27, 2015, my email address has changed to scott.robertson@vermont.gov.



CONCRETE RAIL-GUARDRAIL TRANSITION PLAN



CONCRETE RAIL-GUARDRAIL TRANSITION ELEVATION



SECTION	STEEL	WOOD
OFFSET BLOCK	W6x9	6"X8"
POST# 1-5	6"X8" WOOD	6"X8" RECESSED WOOD
POST# 7&8	7'-0"	7'-0"
POST# 9	SEE STD. G-1	6'-0"
POST# 9	SEE STD. G-1	SEE STD. G-1

- NOTES:
- THREE-BEAM TERMINAL CONNECTOR SHALL BE INCLUDED IN THE UNIT BID PRICE FOR GUARDRAIL APPROACH SECTION TO CONCRETE COMBINATION BRIDGE RAILING, TL-3.
 - UNLESS OTHERWISE DIRECTED BY THE ENGINEER, A COMPOSITE MATERIAL POST AND/OR BLOCKOUT FROM THE APPROVED PRODUCTS LIST MAY BE SUBSTITUTED FOR A POST AND/OR BLOCKOUT OF SIMILAR DIMENSIONS.
 - THIS RAILING MEETS THE REQUIREMENTS FOR A NCHRP REPORT 350 TL-3 SERVICE LEVEL.

POST TABLE

SECTION B-B

SECTION A-A

OTHER STDS. REQUIRED: C-10, G-1, S-363

REVISIONS AND CORRECTIONS
AUGUST 22, 2012 - ORIGINAL APPROVAL

APPROVED
STRUCTURES ENGINEER
Richard P. [Signature]
DIRECTOR OF PROGRAM DEVELOPMENT
FEDERAL HIGHWAY ADMINISTRATION

GUARDRAIL APPROACH SECTION
TO CONCRETE COMBINATION
BRIDGE RAILING, TL-3

STANDARD
S-352D



Town of Brandon Warrant

NAME Debit Card Usage

FISCAL YEAR 15-16

	DR	CR
<u>General Fund MMKT 10100/01200</u>		<u>35.00</u>
<u>General Fund Checking 10100/01110</u>	<u>35.00</u>	

Date	Amount	Company Name
		<u>VT Sec. of State UCC filing</u>
		<u>for common ground</u>

Board Signatures: _____

12/07/15
12:17 pm

TOWN OF BRANDON General Ledger
General Transactions: Period 6 Current Year
Date:12/07/15 Ref:GJ# 20160356 Desc:UCC filing- Common Ground

Page 1 of 1
Jacolyn

Account	Description	Debit	Credit
1)37-5-10-21110	Legal Expenses	35.00	0.00
2)10-1-00-01110	Checking #176452010	0.00	35.00



VERMONT SECRETARY OF STATE

Corporations Division

MAILING ADDRESS: Vermont Secretary of State, 128 State Street, Montpelier, VT 05633-1101

DELIVERY ADDRESS: Vermont Secretary of State, 128 State Street, Montpelier, VT 05633-1101

PHONE: 802-828-2386

WEBSITE: www.sec.state.vt.us

Online UCC Filing Confirmation Receipt

IFS Number: 15-291645
Type of Request: UCC1
Request Date/Time: 12/4/2015 11:56:32 AM
Payment Received: \$35.00
UCC Filing Number: 000291645

Payment Receipt

Credit Card # *****6398
Authorization #: 346442
Client ID: 000146255
Billing Date/Time: 12/4/2015 11:56:32 AM
Billing Amount: \$35.00

Note: You can verify the filing details from the CORPORATIONS DIVISION website <http://www.vtsosonline.com> clicking the search link and searching on the above mentioned IFS Number.

*12/7/15
Cleared Cling Asset.*

*Legal Exp 37510/21110
General Fund Cling 10100/01110*

12:07 pm

Check Warrant Report # 61568 Current Prior Next FY Invoices

Luanne

Manually Selected For Check Acct 01 (10 General Fund) 12/14/2015 To 12/14/2015

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
200263	ALDRICH & ELLIOTT, PC	75972	cobb hill	217.54	0.00	217.54	41336 12/14/15
310450	ALLEN, ANDREW	DEC 2015	9/24/15 game	45.00	0.00	45.00	41338 12/14/15
100598	AUBUCHEON CO - BRANDON - STORE	460284	bulbs and key blanks HW	59.86	0.00	59.86	41339 12/14/15
100275	BRANDON FREE PUBLIC LIBRARY	DEC 2015	appropriation	7125.00	0.00	7125.00	41341 12/14/15
100310	BRANDON SENIOR CITIZENS CENTER	DEC 2015	appropriation	1125.00	0.00	1125.00	41342 12/14/15
310546	BRANDON TOY PROJECT	DEC 2015	donation from halloween	400.00	0.00	400.00	41343 12/14/15
100592	CHAMPLAIN OIL COMPANY INC	CL170342	gas	93.56	0.00	93.56	41345 12/14/15
100592	CHAMPLAIN OIL COMPANY INC	CL170343	gas	919.69	0.00	919.69	41345 12/14/15
301503	CHAMPLAIN VALLEY PLUMBING & HE	687238	heating fuel @ Town Hall	323.17	0.00	323.17	41346 12/14/15
301503	CHAMPLAIN VALLEY PLUMBING & HE	687509	heating fuel @ temp TO	238.85	0.00	238.85	41346 12/14/15
301503	CHAMPLAIN VALLEY PLUMBING & HE	802596	heating fuel @ HWY	82.62	0.00	82.62	41346 12/14/15
301503	CHAMPLAIN VALLEY PLUMBING & HE	803225	diesel fuel @ HWY	960.45	0.00	960.45	41346 12/14/15
310180	CHILDS ENGINEERING LLC	1213-4	review of drawings	216.24	0.00	216.24	41347 12/14/15
330338	CLAY POINT ASSOCIATES INC	12679 A	testing at 49 center st	4404.35	0.00	4404.35	41348 12/14/15
310010	CODE 3, INC.	1064459RI	light bar mount	93.66	0.00	93.66	41349 12/14/15
310097	COMCAST	DEC 2015	2417 franklin st	161.48	0.00	161.48	41350 12/14/15
310097	COMCAST	HW DEC 2015	hw phone and internet	104.68	0.00	104.68	41351 12/14/15
310097	COMCAST	PD DEC 2015	pd phone & internet	237.95	0.00	237.95	41352 12/14/15
310177	COTT SYSTEMS, INC.	106583	dec host fee	227.00	0.00	227.00	41354 12/14/15
330426	CVC PAGING	10314620	highway pager	11.95	0.00	11.95	41355 12/14/15
300357	DEAN, RAY	DEC 2015	2 GAMES 10-15-15	70.00	0.00	70.00	41356 12/14/15
330469	ENGINEERING SERVICES OF VERMON	15058-04	meeting & shop drawings	180.00	0.00	180.00	41358 12/14/15
301047	FBI - LEEDA	9892-16	membership dues renewal	50.00	0.00	50.00	41359 12/14/15
100925	FOLEY SERVICES INC	65685	uniforms	41.12	0.00	41.12	41362 12/14/15
100925	FOLEY SERVICES INC	66991	uniforms	53.12	0.00	53.12	41362 12/14/15
310535	FREDETTE, MICHAEL L	DECE 2015	9/24/15 game	45.00	0.00	45.00	41363 12/14/15
310536	FREDETTE, RICHARD E JR	DEC 2015	9/24/15 game	45.00	0.00	45.00	41364 12/14/15
100650	GALLS, AN ARAMARK COMPANY	004411146	handcuff case	25.00	0.00	25.00	41366 12/14/15
300968	GREEN MOUNTAIN COUNCIL	2016	unit renewal	256.00	0.00	256.00	41367 12/14/15
100725	GREEN MOUNTAIN GARAGE	078883	backup lights/alarm trk	119.52	0.00	119.52	41368 12/14/15
100810	IBF SOLUTIONS, INC	50467	payroll checks	315.79	0.00	315.79	41369 12/14/15
100811	INITIAL IDEAS	45217	sign	11.80	0.00	11.80	41370 12/14/15
310287	KENYON, LISA	NOV 2015	snow white supplies	76.66	0.00	76.66	41334 12/01/15
100588	MARKOWSKI EXCAVATING, INC.	V-16485	gravel	221.55	0.00	221.55	41371 12/14/15
330377	MATTHEW BENDER & COMPANY, INC.	77869583	VT Planning/Land Use	86.58	0.00	86.58	41372 12/14/15
310389	MOBILE MINI, INC	DEC 2015	dec rental	244.87	0.00	244.87	41374 12/14/15
100149	MODERN CLEANERS & TAILORS, INC	NOV2015	uniform maintenance	147.50	0.00	147.50	41375 12/14/15
100788	NEW ENGLAND MUNICIPAL RESOURCE	35535	dec assessment	1416.66	0.00	1416.66	41377 12/14/15
100788	NEW ENGLAND MUNICIPAL RESOURCE	35707	seminar Jackie & Luanne	250.00	0.00	250.00	41377 12/14/15
100478	ROYAL GROUP, INC.	622628	monitoring of alarm	265.00	0.00	265.00	41380 12/14/15
100005	RUTLAND COUNTY SOLID WASTE DIS	22314	NOV SURCHARGE	775.23	0.00	775.23	41381 12/14/15
100491	RUTLAND HERALD	65712	adult program ads	50.75	0.00	50.75	41382 12/14/15
100984	SCHWAAB INC	A016798	Mylar Signature Stamps	127.72	0.00	127.72	41384 12/14/15
330455	TASER INTERNATIONAL	SI1419835	tasers	3439.04	0.00	3439.04	41385 12/14/15
200277	THUNDER TOWING & AUTO RECOVERY	3876	oil & filter	62.22	0.00	62.22	41386 12/14/15
200277	THUNDER TOWING & AUTO RECOVERY	3877	change over tires	40.00	0.00	40.00	41386 12/14/15
330348	VERIZON WIRELESS	9756030137		160.04	0.00	160.04	41388 12/14/15
330348	VERIZON WIRELESS	DEC 2015	11/14-12/13/15	180.38	0.00	180.38	41388 12/14/15
100225	VERMONT ASSOCIATION OF CHIEFS	DEC 2015	1-12-16 luncheon	20.00	0.00	20.00	41389 12/14/15
310045	VERMONT DEPARTMENT OF HEALTH	DEC 2015	CERT. PAPER	2.50	0.00	2.50	41390 12/14/15

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TOWN OF BRANDON Accounts Payable
Check Warrant Report # 61568 Current Prior Next FY Invoices
Manually Selected For Check Acct 01(10 General Fund) 12/14/2015 To 12/14/2015

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
300004	VERMONT DEPT OF PUBLIC SAFETY 2015/16	VIBRS maintenance	2727.00	0.00	2727.00	41391	12/14/15
300024	VERMONT DIGITAL 11196	installed drum	110.00	0.00	110.00	41392	12/14/15
300581	VERMONT OFFENDER WORK PROGRAMS SS101	double sided street sign	127.82	0.00	127.82	41394	12/14/15
300877	VERMONT PEST CONTROL C4387	mice at 2417 franklin	85.00	0.00	85.00	41395	12/14/15
310269	VERMONT STATE TREASURERS OFFIC 12/8/15	Payoff 2012 Dump Truck	21147.20	0.00	21147.20	41397	12/14/15
310046	W.B. MASON CO INC I30206585	cleaner	27.99	0.00	27.99	41398	12/14/15
310046	W.B. MASON CO INC I30236610		80.24	0.00	80.24	41398	12/14/15
310046	W.B. MASON CO INC I30243173	paper	259.50	0.00	259.50	41398	12/14/15
310046	W.B. MASON CO INC I30397162	toner	181.99	0.00	181.99	41398	12/14/15
310046	W.B. MASON CO INC I30416422	calendars	72.72	0.00	72.72	41398	12/14/15
300905	WELLS COMMUNICATION SERVICE IN 167637	Dual Band High Power Rad	4980.00	0.00	4980.00	41399	12/14/15
100577	WILK PAVING, INC WP15-132	paving of salt shed	240.00	0.00	240.00	41400	12/14/15
Report Total			55,866.56	0.00	55,866.56		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****55,866.56
Let this be your order for the payments of these amounts.

12/10/15

TOWN OF BRANDON Accounts Payable

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Check Warrant Report # 61566 Current Prior Next FY Invoices For Fund(20 Sewer Fund)

Luanne

All Invoices For Check Acct 01(10 General Fund) 12/14/15 To 12/14/15 & Fund 20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310049	11/23/15	BROOK FIELD SERVICES town generator maintenanc WW DEC 2015	20-5-55-20240 Contractors	459.00	41333	11/23/15
310049	11/23/15	BROOK FIELD SERVICES town generator maintenanc WW DEC 2015	20-5-55-51230 Outside Equip. - Pump St.	498.00	41333	11/23/15
300776	12/07/15	AKERS INDUSTRIES INC gloves 112179	20-5-55-43160 Maint. Supplies - General	105.71	41335	12/14/15
100015	11/20/15	ALLEN ENGINEERING & CHEMI chlorine 11150634001	20-5-55-50120 Chlorine	722.40	41337	12/14/15
100598	12/09/15	AUBUCHON CO - BRANDON - S fountain caps WW 460256	20-5-55-43160 Maint. Supplies - General	13.93	41340	12/14/15
310503	12/08/15	BYRNE'S TRUCK STORE, INC plow package WW 13356	20-5-55-90500 Rollover Funds Expense	5716.00	41344	12/14/15
310097	12/08/15	COMCAST ww phone and internet WW DEC 2015	20-5-55-42100 Wastewater Telephone	116.47	41353	12/14/15
330426	12/08/15	CVC PAGING ww pagers WW DEC 2015	20-5-55-42100 Wastewater Telephone	11.95	41355	12/14/15
100494	11/25/15	ENDYNE INC testing 189057	20-5-55-22120 Testing	46.00	41357	12/14/15
330422	11/17/15	FERGUSON WATERWORKS #590 gasket material 0394171	20-5-55-43160 Maint. Supplies - General	147.77	41360	12/14/15
100615	12/01/15	FISHER SCIENTIFIC COMPANY buffers, filter pads 8384483	20-5-55-30120 Professional Supplies	147.24	41361	12/14/15
100925	11/24/15	FOLEY SERVICES INC uniforms 65682	20-5-55-10320 Clothing Allowance	20.64	41362	12/14/15
100925	12/01/15	FOLEY SERVICES INC uniforms 66988	20-5-55-10320 Clothing Allowance	20.64	41362	12/14/15
100925	12/08/15	FOLEY SERVICES INC uniforms 68302	20-5-55-10320 Clothing Allowance	20.64	41362	12/14/15
310426	11/23/15	FYLES BROS., INC. propane for WW generator 53845	20-5-55-42110 LP Gas - Bldgs	236.20	41365	12/14/15
310426	11/30/15	FYLES BROS., INC. propane/WW Bryant Heater 54589	20-5-55-42110 LP Gas - Bldgs	115.58	41365	12/14/15
310426	11/30/15	FYLES BROS., INC. propane/WW supply garage 54590	20-5-55-42110 LP Gas - Bldgs	44.29	41365	12/14/15
310426	11/30/15	FYLES BROS., INC. propane @ WW small garage 54591	20-5-55-42110 LP Gas - Bldgs	106.27	41365	12/14/15
100725	12/02/15	GREEN MOUNTAIN GARAGE hitch pin, ball, mount 079352	20-5-55-41180 Maintenance-Vehicles	39.97	41368	12/14/15
300328	11/30/15	MECHANICAL SOLUTIONS INC parts for grinder pumps 1006895	20-5-55-43160 Maint. Supplies - General	89.15	41373	12/14/15
300328	12/04/15	MECHANICAL SOLUTIONS INC grinder pump 1006971	20-5-55-51230 Outside Equip. - Pump St.	1436.40	41373	12/14/15
300328	12/09/15	MECHANICAL SOLUTIONS INC freight for pump 1007007	20-5-55-51230 Outside Equip. - Pump St.	102.10	41373	12/14/15
310211	11/19/15	MONMOUTH BIOPRODUCTS cold weather bacteria 18423	20-5-55-50150 Other Chemicals	1449.25	41376	12/14/15
310530	12/08/15	PATCH ELECTRIC electrical at ww plant WW 490	20-5-55-42150 Outside Maint. - Bldgs	850.00	41378	12/14/15
200179	11/18/15	ROOTX root killer 43891	20-5-55-51310 Collection Systems	469.00	41379	12/14/15

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TOWN OF BRANDON Accounts Payable
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All Invoices For Check Acot 01(10 General Fund) 12/14/15 To 12/14/15 & Fund 20

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Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100682	USA BLUE BOOK	11/11/15	lab safety supplies 800289	20-5-55-41120 Safety Equipment	244.22	41387	12/14/15
330348	VERIZON WIRELESS	12/08/15	ww 11/14-12/13/15 WW DEC 2015	20-5-55-42100 Wastewater Telephone	27.65	41388	12/14/15
310285	VERMONT HEATING & VENTILA	11/30/15	repairs to boilers 52258	20-5-55-43180 Outside Maint.	898.00	41393	12/14/15
310285	VERMONT HEATING & VENTILA	11/30/15	repairs to boilers 52258	20-5-55-43160 Maint. Supplies - General	156.00	41393	12/14/15
100776	VERMONT RURAL WATER ASSOC	11/18/15	membership renewal NOV2015	20-5-55-10330 Dues & Subscriptions	245.00	41396	12/14/15
100577	WILK PAVING, INC	12/08/15	paving at ww plant WW WP15-131	20-5-55-90500 Rollover Funds Expense	1400.00	41400	12/14/15
Report Total					15955.47		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Heraby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****15,955.47
Let this be your order for the payments of these amounts.

