

**Brandon Select Board Meeting**  
**February 8, 2016**  
**7:00 p.m.**

The Brandon Select Board will meet Monday, February 8, 2016 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located in the front window of the Town Office at 49 Center Street, on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office and the bulletin board at Lake Sunapee Bank. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
  - a) Agenda Adoption
- 2) Approval of Minutes
  - a) Select Board Minutes – January 25, 2015
- 3) Town Managers Report
- 4) Comments for Items not on the Agenda
- 5) FEMA Projects / Segment 6 / Bridge 114 / Overflow Culvert
- 6) Town Office Project
- 7) Fiscal
  - a) General Fund Warrant – February 8, 2016 - \$96,582.99
  - b) Smalley Warrant - February 8, 2016 - \$139,846.00
  - c) Debit Card Warrant - February 8, 2016 - \$250.00
  - d) Debit Card Warrant - February 8, 2016 - \$595.00
  - e) Wastewater Fund Warrant – February 8, 2016 - \$7,043.19
- 8) Adjournment

**Brandon Select Board Meeting**  
**January 25, 2016**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**In Attendance:** Doug Bailey, Seth Hopkins, Ethan Swift, Devon Fuller

**Also in Attendance:** Dave Atherton, Wayne Rausenberger, Richard Baker, Anna Scheck, Lee Kahrs, Steve Bisette, Arlen Bloodworth, Dick Kirby, Bernie Carr, Chris Brickell, Jeff Guevin

**1. Call to order**

The meeting was called to order by Doug Bailey - Chair at 7:42PM.

Doug Bailey wished to recognize the passing of Wilda Harris, who had previously been the Brandon Town Clerk for 26 years.

**a) Agenda Adoption – Motion** by Seth Hopkins/Ethan Swift to adopt the agenda as amended. **The motion passed unanimously.**

Addition of Item 8(a) – Town Meeting Preparation

**2. Consent Agenda**

**a) Select Board Meeting Minutes – January 11, 2016**

**Motion** by Ethan Swift/Seth Hopkins to approve the minutes of the January 11, 2016 Select Board meeting. **The motion unanimously.**

**3. Town Manager's Report**

Dave Atherton reported he met with VLCT to discuss insurance costs and breakdowns by departments for potential insurance premium savings. Mr. Atherton met with DuBois and King to discuss the final design of the overflow culvert. There was also discussion of laying the rest of the bricks in the walkway, which was added into the scope of work. The Certificate of Public Goods for the Green Lantern Solar Project was submitted with the Public Service Board on January 19<sup>th</sup>. The Wheeler Road skating rink was filled and should be ready for skating by February 1<sup>st</sup>. It was noted that this was the original location of the skating rink. The delinquent tax and sewer accounts have been turned over to the attorney to start the tax sale process. The Town has started a new storm clean-up process in the downtown area by removing the snow before the businesses open. This addresses safety issues for all. Bernie Carr thanked the Town for this change. Mr. Atherton provided a Recreation update. Winter Carnival will be held on February 6<sup>th</sup> that will include a movie at Neshobe from 10AM to 2PM and a bonfire that night at the skating rink on Wheeler Road. The Snowbowl Ski Program is slated to start March 6<sup>th</sup>. There is a Mohegan Sun bus trip scheduled for February 27<sup>th</sup>, a Boston Flower bus trip on March 19<sup>th</sup>

and a Boston Bruins bus trip on April 4<sup>th</sup>. Mr. Atherton received a report from the Wastewater Department that the Champlain Street pump station had another pump failure.

Devon Fuller questioned when the Town will receive an answer about the Certificate of Public Goods. Dave Atherton was not sure when the Town will hear. Mr. Fuller stated Mrs. Debbie Kirby advised him that she fell on the sidewalk and requested the sidewalks be cleared better. Ethan Swift asked what the next steps will be regarding the overflow culvert. Mr. Atherton stated there is a final design and the next step is talking with Hazard Mitigation about funding. The Town will have a 25% match. Mr. Swift asked if the funding will be available if a favorable bond vote is received. Mr. Atherton stated they want to be sure the Town has the match funds before moving forward. Mr. Atherton stated Mary Andes and an individual from the FEMA office will be in Town Wednesday morning to go over the Green Park work.

#### **4. Comments for Items not on the Agenda**

Dick Kirby stated his wife fell on the sidewalk coming down the hill from Café Provence, but they do not think it is any fault of the Town. Mr. Kirby stated it should be the merchants' responsibility to take care of the sidewalk near their business after the bobcat goes through. Mr. Atherton will bring this to Mr. Burlett's attention, as this is a well-travelled area. Bernie Carr stated he will also include something in the Chamber News encouraging everyone to do their section of the sidewalk to assure that the entire stretch is done. Mr. Atherton suggested if a merchant sees that an area is bad; they should call the Town Office to report the area. Mr. Carr will also confirm there is a salt barrel in Kennedy Park.

#### **5. Approval of Town Meeting Warning**

**Motion** Seth Hopkins/Devon Fuller to approve the Town Meeting warning.

Seth Hopkins questioned whether the word "re-appropriate" is the correct verb in Articles 18 and 19. Mr. Hopkins suggested either reassigned or transferred would be better. Sue Gage advised these are funds that were previously appropriated. Doug Bailey stated re-appropriate is correct for Article 18, but Article 19 is more of an allocation. It was recommended to change the word to allocate from re-appropriate in Article 19. It was questioned whether Article 19 was required to be voted on or could it be a decision of the Select Board. Dave Atherton stated the Select Board had motioned at the last Select Board meeting to bring before the voters whether to allocate funds from the Town Farm Fund. Jeff Guevin stated if it is the Select Board's job to implement the funds, he suggested leaving the Select Board wording in the Article.

**Motion** by Seth Hopkins/Devon Fuller to amend the original motion to include a change of the word "re-appropriate" to "allocate" in Article 19. **The motion passed unanimously.**

**Mr. Bailey called the original motion to a vote. The motion passed unanimously.**

#### **6. Approval of Bond Documents**

The Select Board was provided the appropriate documents for moving forward with the bond vote that had been received from Paul Gulianno, a bond attorney. Mr. Atherton advised the bond language will be included on the regular ballot and the Town Clerk will need to have the document signed in order to move forward with the warning.

Seth Hopkins questioned if an inquiry had been made to the attorney whether the second bond amount could include the wording that it would be the responsibility of the sewer users through sewer fees. Sue Gage noted this was not a discussion point with the attorney. Doug Bailey stated it is important information to advise who will be responsible for the bond. Dave Atherton advised there will be two bond hearings prior to the vote and this information can be addressed during the hearings. Sue Gage stated generally the sewer users are responsible for the sewer infrastructure and questioned if it has to be included in the actual bond language. Mr. Hopkins did not advocate for a change in the language that has been provided by the attorney. Ethan Swift stated that during the bond hearings, it should also be noted that there should be a 50% grant received. Mr. Atherton suggested an article on how the bonds will be paid could be printed in The Reporter. The Select Board letter that will be included in the Town Report will also have information on this subject.

**Motion** by Devon Fuller/ Seth Hopkins to approve the bond Declaration of Official Intent, Resolution Certificate, Town Meeting Warning and Official Town of Brandon ballot language as presented. **The motion passed unanimously.**

## **7. Town Plan**

Dave Atherton stated Jeff Guevin was present to discuss the proposed Town Plan. There needs to be two Select Board hearings held by February 22nd. Jeff Guevin stated the hearings could be held between February 11<sup>th</sup> and the 22<sup>nd</sup>, with an approval of the Town Plan at the Select Board meeting on February 22<sup>nd</sup>, if everyone is in agreement. There was consensus to schedule the Select Board's Town Plan hearings for Friday, February 12<sup>th</sup> @ 6:30PM and Monday, February 22<sup>nd</sup> at 6:30PM.

## **8. Rental Housing Code Annual Fee**

Dave Atherton stated there has been a line item on the revenue side relating to a rental housing code annual fee, but fees have never been collected. Anna Scheck did some research regarding a collection for annual rental properties. A recommendation was made to institute a \$25.00 per unit annual fee.

**Motion** by Seth Hopkins/Devon Fuller to set a \$25.00 per unit yearly fee for rental units in the Town of Brandon. **The motion passed unanimously.**

Doug Bailey questioned if someone has to go out every time someone moves out. Anna Scheck stated this is the case and in reviewing Section 19 of the Rental Code, it indicates that the Board could set an amount for a yearly fee for each unit. The most convenient time to collect the fee is when the yearly compliance paperwork is submitted. Ms. Scheck advised there was no one in the

Rental Officer position for six months and once the compliance letters go out, there will likely be several inquiries. Ms. Scheck noted each time someone moves out of a rental property, the renter is required to advise the Town. The compliance letters have not been sent out for this year and it was suggested that the fee be instituted as of January 1, 2017 for residential rentals only. Mr. Atherton stated this would be a good start, as the ordinance does indicate that a fee can be assessed and starting the fee in 2017 will provide the Town time to notify the renters concerning the fee that will be assessed. Ms. Scheck stated the ordinance also needs revamping to bring it up to date with the electrical codes and she is working with the Deputy Fire Marshall regarding this. Mr. Atherton stated for budgeting purposes; an amount could be anticipated as the Town knows how many rental units are in town. Bernie Carr suggested highlighting this fee in the compliance letter being sent and also include a penalty if it is not paid.

#### ***a) Town Meeting Preparation***

Devon Fuller distributed an outline of information he recommends be included in the town meeting presentation that includes what has been accomplished, what the budget is, what the tax increase means, the bond appropriations and the plans. Mr. Fuller recommended that more than one Select Board member provide the presentation. Mr. Fuller stated Mr. Hopkins did a very good job with the presentation last year, but it is not fair to ask him to do it every year. Doug Bailey received an email from Doug Sawyer questioning whether a budget meeting should be scheduled prior to town meeting. Mr. Bailey will meet with Lee Kahrs to discuss articles for The Reporter regarding the operating budget, the bonds and the appropriations. He suggested holding a town meeting workshop as it is important to get the correct word out to the public and to share the burden of the presentation. The Town Manager's report in the Town Report lists the accomplishments and the Select Board's letter in the Town Report speaks to the budget, the bonds and staffing. Ethan Swift stated it does make sense to showcase what has been accomplished and suggested breaking things down into capital improvements. Other items to highlight include the creative financing for replacing some of the town equipment such as the grader and the police cruisers. There was also the switch on Segment 6 and the organization in Public Works to create more efficiencies. Mr. Bailey will reach out to the Budget Committee and Select Board to schedule a town meeting workshop. Bernie Carr stated there may not be a Candidates' Night this year as there is only the moderator position being contested and suggested providing him the date for the workshop so that he can get the word out. It was noted that if this meeting is to be taped, there needs to be a five to six day notice to be able to get it on PEG-TV.

#### **9. FEMA Projects/Segment 6/Bridge 114/Overflow Culvert/Newton Road**

Dave Atherton met with the landowner on Newton Road. The Town is waiting for the signed sub-grant agreement from Hazard Mitigation. The Advance Notice to Proceed has also been signed. Once the agreement has been received the bids can be sent out for the demotion work.

The final design of the overflow culvert has been received and discussion on the funding continues. On February 9<sup>th</sup>, the Town will be meeting with CLD, Scott from VTrans and the utilities to discuss the next steps to getting Segment 6 going.

The right of way negotiation process for Segment 6 continues. VTrans will be brought in to help with some of the more troublesome ones.

Cobb Hill is still on hold until the project can get into the river.

#### **10. Town Office Project**

Dave Atherton stated the project is coming along. The phone and data people were in town today. The countertop is roughed in and the first floor is looking good. The stairs should be here this week, along with the lift. The water was turned on in the space today.

#### **11. Fiscal**

##### ***a) General Fund Warrant – January 25, 2016 - \$23,261.58***

**Motion** by Seth Hopkins/Devon Fuller to approve the General Fund warrant of January 25, 2016 in the amount of \$23,261.58. **The motion passed unanimously.**

##### ***c) Wastewater Fund Warrant – January 25, 2016 - \$20,022.73***

**Motion** by Devon Fuller/Ethan Swift to approve the Wastewater Fund warrant of January 25, 2016 in the amount of \$20,022.73. **The motion passed unanimously.**

#### **13. Adjournment**

**Motion** by Ethan Swift/Devon Fuller to adjourn the Select Board meeting at 8:54PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

**Town Manager Report**  
**for the weeks of January 25<sup>th</sup>, 2015 and February 1<sup>st</sup>, 2016**

Met with Mary Andes and Bob Melillo from FEMA to review the work on Green Park and Kennedy Park. They were quite impressed with the work and the "Thank You FEMA" decal on the F-550.

Met with Jeff Theis from VLCT/PACIF to discuss ways to cut our Worker's Compensation premium. We are looking at doing more safety meetings and workshops with the employees.

Attended a Town Manager luncheon at Cattails on January 29<sup>th</sup>.

Met with Green Lantern at our Attorney's office on February 1<sup>st</sup> to finalize the solar project at the BIC site.

Attended the VLCT Town Meeting workshop with Bill Moore on February 3<sup>rd</sup>.

The Town report has been sent to the printers, we received a proof for review and should have reports sent out by February 16<sup>th</sup>.

I have been closing many of right of way negotiations for the Segment 6 project.

Dave DiDomenico, the State inspector for Wastewater Operations visited the WW plant and was impressed with improvements to the buildings as well as the organization that Steve and Tim have been doing.

Thanks to all of the volunteers that helped out with our successful "Winter" carnival. Special thanks to committee members Stacey Doucette, Lizbeth Alvarado and Amber Lee for spearheading the efforts. Thanks to sponsors The Neshobe School, The National Bank of Middlebury, and Hannaford Supermarket.

Our ice rink is still closed due to the lack of cold weather.

Searching for people to serve with Janne Giles on the Tennis Court committee

Middlebury Snow Bowl Program begins February 28<sup>th</sup> (not March 6<sup>th</sup> as stated in previous meeting). Deadline for sign-up is February 22<sup>nd</sup>. Program fee includes transportation from OV, 1 hour lesson and ½ day lift ticket. Our continuing collaboration with the Pittsford Rec, last year we had 39 kids. Hope to have more! Check out our website for pricing for Skiing/Ride combos (with rentals and without).

Brandon Rec day at Spartan Arena is February 12<sup>th</sup> as the Castleton University Men's Ice Hockey team takes on the Southern Maine Huskies. Game time is 7:00 pm. Kids from the Brandon Area will be allowed in for free and recognized by the announcer at the game.

Our successful collaboration with the Neshobe School after school SOAR program, Rockin' with the Rec Friday moves into winter mode. On Jan. 29<sup>th</sup>, 21 kids were hosted by Don Crichton and the Seniors at The Neshobe House for an afternoon of intergenerational games. On Feb. 5<sup>th</sup>, 24 kids took a field trip to Bowlerama.

Our ice rink is still closed due to the lack of cold weather.

Volunteer Opportunities:

- Tennis Court Committee (Chaired by Janne Giles) - Need 2 Members
- Safety Day/Spring Celebration Committee - Need 2 committee members.

Other items will be covered on the agenda.

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 61608 Current Prior Next FY Invoices  
Manually Selected For Check Acct 01 (10, ~~Gen Fund~~), 02/08/16 To 02/08/16

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
301005	AIRGAS USA, LLC	9047470458 acetylene	204.18	0.00	204.18	41573	02/08/16
200263	ALDRICH & ELLIOTT, PC	76059 Cobb Hill Engineering	1295.22	0.00	1295.22	41574	02/08/16
330468	ATHERTON, DAVID J	2/5/16 Mileage Reimbursement	167.40	0.00	167.40	41576	02/08/16
100598	AUBUCHON CO - BRANDON - STORE	460575 hw keys and fasteners	18.73	0.00	18.73	41577	02/08/16
100598	AUBUCHON CO - BRANDON - STORE	460672 basketball/football	42.46	0.00	42.46	41578	02/08/16
100125	BARTOL, CURT R PH D	DEC2015 evaluations	100.00	0.00	100.00	41580	02/08/16
310560	BEARDSLEY	80398 fuel tank & equipment	1754.92	0.00	1754.92	41581	02/08/16
100275	BRANDON FREE PUBLIC LIBRARY	FEB 2016 appropriation	7125.00	0.00	7125.00	41582	02/08/16
100310	BRANDON SENIOR CITIZENS CENTER	FEB 2016 appropriation	1125.00	0.00	1125.00	41584	02/08/16
100198	CARGILL, INCORPORATED	2902645859 salt	1816.76	0.00	1816.76	41585	02/08/16
100198	CARGILL, INCORPORATED	2902648521 salt	1861.85	0.00	1861.85	41585	02/08/16
100198	CARGILL, INCORPORATED	2902651352 salt	1724.14	0.00	1724.14	41585	02/08/16
100198	CARGILL, INCORPORATED	2902654681 salt	1820.79	0.00	1820.79	41585	02/08/16
100370	CARR'S FLORIST AND GIFTS	01910 flowers Counter service	45.00	0.00	45.00	41586	02/08/16
100592	CHAMPLAIN OIL COMPANY INC	CL173143 gas	84.90	0.00	84.90	41587	02/08/16
100592	CHAMPLAIN OIL COMPANY INC	CL173144 gas	820.23	0.00	820.23	41587	02/08/16
301503	CHAMPLAIN VALLEY PLUMBING	866284 heat fuel @ 2417 Frankli	139.23	0.00	139.23	41588	02/08/16
301503	CHAMPLAIN VALLEY PLUMBING	870473 diesel fuel @ HWY	636.26	0.00	636.26	41588	02/08/16
301503	CHAMPLAIN VALLEY PLUMBING	871635 heating fuel @ Town Hall	261.63	0.00	261.63	41588	02/08/16
301503	CHAMPLAIN VALLEY PLUMBING	871953 diesel fuel @ HWY	409.19	0.00	409.19	41588	02/08/16
301503	CHAMPLAIN VALLEY PLUMBING	872055 heating fuel @ HWY	647.01	0.00	647.01	41588	02/08/16
310097	COMCAST	HW 1/27/16 jan phone and internet	106.77	0.00	106.77	41590	02/08/16
310097	COMCAST	PD 1/27/16 pd phone & internet	243.50	0.00	243.50	41633	02/08/16
310097	COMCAST	TO 1/15/16 jan phone and internet	334.44	0.00	334.44	41592	02/08/16
330426	CVC PAGING	10316766 hw pager Feb	11.95	0.00	11.95	41594	02/08/16
300357	DEAN, RAY	FEB 2016 games 1/23 & 2/2/16	210.00	0.00	210.00	41595	02/08/16
100456	DUBOIS & KING INC	116091 Overflow Culvert Enginee	52577.00	0.00	52577.00	41596	02/08/16
100860	ENGLISH, CARROLL & BOE, P.C.	27856 2014/15 tax sale	4148.01	0.00	4148.01	41597	02/08/16
101011	FOLEY DISTRIBUTING, INC	205947 cleaning supplies	113.63	0.00	113.63	41598	02/08/16
100925	FOLEY SERVICES INC	77536 uniforms	53.12	0.00	53.12	41599	02/08/16
100925	FOLEY SERVICES INC	78875 uniforms	47.58	0.00	47.58	41599	02/08/16
310288	G.H. BERLIN WINDWARD	5664343 oil	78.81	0.00	78.81	41601	02/08/16
310212	GAGE, SUE	1-27-16 REAL BUSINESS SOLUTIONS	64.00	0.00	64.00	41602	02/08/16
300974	GRAPH-X INCORPORATED	3450 & 3454 basketball jersies	917.00	0.00	917.00	41603	02/08/16
100725	GREEN MOUNTAIN GARAGE	081573 lock washers	14.00	0.00	14.00	41604	02/08/16
100725	GREEN MOUNTAIN GARAGE	081588 grease gun, grease	29.15	0.00	29.15	41604	02/08/16
100725	GREEN MOUNTAIN GARAGE	081982 oil filter	17.12	0.00	17.12	41604	02/08/16
100725	GREEN MOUNTAIN GARAGE	082019 Adjust brakes - Truck #6	40.00	0.00	40.00	41604	02/08/16
100725	GREEN MOUNTAIN GARAGE	082020 adjust brakes - truck #5	40.00	0.00	40.00	41604	02/08/16
100725	GREEN MOUNTAIN GARAGE	082021 brake repair - truck #4	706.83	0.00	706.83	41604	02/08/16
100900	HELIOS SOLAR LLC	FEB 2016 over paid taxes	1354.10	0.00	1354.10	41605	02/08/16
310552	INNOVATIVE SURFACE SOLUTIONS	INV31723 salt additive	3674.64	0.00	3674.64	41606	02/08/16
310563	JOHNSON, ANDREW N	1/7/2016 used compact floor machi	150.00	0.00	150.00	41607	02/08/16
310294	KENT, STACY	FEB 2016 2 games 1/30/16	70.00	0.00	70.00	41608	02/08/16
310556	LAFASO ELECTRIC, INC.	1361 decorative globes	364.42	0.00	364.42	41609	02/08/16
310564	MAGEE OFFICE PRODUCTS	855102 labels	73.96	0.00	73.96	41610	02/08/16
310478	MIDDLEBURY PARKS & RECREATION	FEB 2016 boys & girls bball tour	200.00	0.00	200.00	41612	02/08/16
310389	MOBILE MINI, INC	159035364 feb pod rental	244.87	0.00	244.87	41613	02/08/16
100149	MODERN CLEANERS & TAILORS, INC	JAN2016 uniform maint	55.00	0.00	55.00	41614	02/08/16
100788	NEW ENGLAND MUNICIPAL RESOURCE	35981 feb assessment	1416.66	0.00	1416.66	41615	02/08/16

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 61608 Current Prior Next FY Invoices  
Manually Selected For Check Acct 01(10 General Fund) 02/08/16 To 02/08/16

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100429	NICKLAW, RICHARD	FEB2016 mulch hay	75.00	0.00	75.00	41616	02/08/16
100211	NOCO ENERGY CORP	PSI1230961 lubes	938.30	0.00	938.30	41617	02/08/16
100478	ROYAL GROUP, INC.	624518 Pre-wire for fire alarm	2243.00	0.00	2243.00	41618	02/08/16
301003	SALEM FARM SUPPLY, INC	WU33960 service call - skidsteer	888.12	0.00	888.12	41620	02/08/16
100984	SCHWAAB INC	A028414 zoning & t c stamps	112.24	0.00	112.24	41621	02/08/16
310557	STARK, MICHAEL	FEB 2016 games 1/7 & 1/30/16	210.00	0.00	210.00	41624	02/08/16
200277	THUNDER TOWING & AUTO RECOVERY	3952 repairs to 10 Charger	148.54	0.00	148.54	41625	02/08/16
200277	THUNDER TOWING & AUTO RECOVERY	3977 service/2016 Interceptor	61.33	0.00	61.33	41625	02/08/16
100630	US POSTMASTER, BRANDON	FEB 2016 annual fee	225.00	0.00	225.00	41626	02/08/16
330348	VERIZON WIRELESS	9759305712	240.06	0.00	240.06	41627	02/08/16
330348	VERIZON WIRELESS	JAN 2016 jan cell phones	443.56	0.00	443.56	41627	02/08/16
300075	VERMONT AGENCY OF NATURAL RESO	2/2/16 Stream Alteration permit	350.00	0.00	350.00	41572	02/03/16
100225	VERMONT ASSOCIATION OF CHIEFS	FEB2016 2016 membership	50.00	0.00	50.00	41628	02/08/16
310045	VERMONT DEPARTMENT OF HEALTH	1-28-16 certificate paper	2.50	0.00	2.50	41629	02/08/16
300024	VERMONT DIGITAL	DEC727 CONTRACT SEPT-DEC	758.36	0.00	758.36	41630	02/08/16
100067	VLCT	17046 bill & dave 2/3/16	120.00	0.00	120.00	41631	02/08/16
310046	W.B. MASON CO INC	I31473194 lined pads, indexes	48.93	0.00	48.93	41632	02/08/16
310046	W.B. MASON CO INC	I31513311 lined pads	17.49	0.00	17.49	41632	02/08/16
310046	W.B. MASON CO INC	I31618561 toner	96.99	0.00	96.99	41632	02/08/16
310046	W.B. MASON CO INC	I31704115 soap, bowl cleaner	30.46	0.00	30.46	41632	02/08/16
310046	W.B. MASON CO INC	I31767321 calendar/pencils/pads	39.71	0.00	39.71	41632	02/08/16
310046	W.B. MASON CO INC	I31880600 report covers	26.94	0.00	26.94	41632	02/08/16
Report Total			96,582.99	0.00	96,582.99		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*96,582.99  
Let this be your order for the payments of these amounts.

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02/05/2016  
01:45 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 61594 Current Prior Next FY Invoices  
Manually Selected For Check Acct 01(10 General Fund) 02/08/2016 To 02/08/2016

Page 1 of 1  
Luanne

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310538	SMALLEY CONTRACTORS	1/31/16	Town Office Req # 4	139846.00	0.00	139846.00	41623 02/08/16
Report Total			139,846.00	0.00	139,846.00		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*139,846.00  
Let this be your order for the payments of these amounts.

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02/05/2016

TOWN OF BRANDON Accounts Payable

01:56 pm

Check Warrant Report # 61600 Current Prior Next FY Invoices

Luanne

Manually Selected For Check Acct 01(10 General Fund) 01/13/2016 To 02/08/2016

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100904	GLOCK PROFESSIONAL INC	TRP100078647 Armorer's Course-Butterf	250.00	0.00	250.00	116	02/08/16
Report Total			250.00	0.00	250.00		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*250.00  
 Let this be your order for the payments of these amounts.

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*Debit Card*

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310561	ALICE TRAINING	12/11/15 ALICE training-Ben Herri	595.00	0.00	595.00	1215	02/08/16
Report Total			595.00	0.00	595.00		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*595.00  
 Let this be your order for the payments of these amounts.

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Debit Card

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
200263	02/03/16	ALDRICH & ELLIOTT, PC WW-Champlain PS Engineeri 76095	20-5-30-20120 Engineering	1070.46	41575	02/08/16
100598	02/04/16	AUBUCHON CO - BRANDON - S fasteners WW460656	20-5-55-42140 Maint. Supplies - Bldgs	2.13	41579	02/08/16
100280	02/01/16	BRANDON LUMBER & MILLWORK sakrete concrete 501393/3	20-5-55-51310 Collection Systems	21.16	41583	02/08/16
100280	02/03/16	BRANDON LUMBER & MILLWORK brooms.brush 501435/3	20-5-55-43160 Maint. Supplies - General	35.97	41583	02/08/16
100411	02/02/16	CIJKA, STEPHEN J reimb for distilled water FEB2016	20-5-55-30120 Professional Supplies	7.50	41589	02/08/16
310097	02/04/16	COMCAST jan phone and internet WW 1/21/16	20-5-55-42100 Wastewater Telephone	118.64	41593	02/08/16
330426	02/04/16	CVC PAGING ww pager Feb WW 10316766	20-5-55-42100 Wastewater Telephone	11.95	41594	02/08/16
100925	01/26/16	FOLEY SERVICES INC uniforms 77533	20-5-55-10320 Clothing Allowance	20.64	41599	02/08/16
100925	02/02/16	FOLEY SERVICES INC uniforms 78872	20-5-55-10320 Clothing Allowance	20.64	41599	02/08/16
310426	02/01/16	FYLES BROS., INC. propane/WW Bryant Heater 01845	20-5-55-42110 LP Gas - Bldgs	123.15	41600	02/08/16
310426	02/01/16	FYLES BROS., INC. Propane/WW Chem Building 01846	20-5-55-42110 LP Gas - Bldgs	118.50	41600	02/08/16
310426	02/01/16	FYLES BROS., INC. propane/WW supply garage 01847	20-5-55-42110 LP Gas - Bldgs	103.34	41600	02/08/16
310426	02/01/16	FYLES BROS., INC. propane/WW small garage 01848	20-5-55-42110 LP Gas - Bldgs	66.23	41600	02/08/16
310426	02/01/16	FYLES BROS., INC. propane/WW main garage 01849	20-5-55-42110 LP Gas - Bldgs	132.60	41600	02/08/16
100725	01/19/16	GREEN MOUNTAIN GARAGE fuse 081402	20-5-55-41180 Maintenance-Vehicles	7.03	41604	02/08/16
100725	01/29/16	GREEN MOUNTAIN GARAGE belt 081840	20-5-55-43160 Maint. Supplies - General	20.50	41604	02/08/16
300747	01/21/16	MELANSON COMPANY INC pump rebuild 00066963	20-5-55-51230 Outside Equip. - Pump St.	319.00	41611	02/08/16
300747	01/27/16	MELANSON COMPANY INC pump rebuild 00066979	20-5-55-51230 Outside Equip. - Pump St.	265.00	41611	02/08/16
300375	01/26/16	RUTLAND CITY Dec processing of sludge 15725SLUDG	20-5-55-50160 Sludge Disposal	4095.00	41619	02/08/16
100797	01/29/16	SHARE CORPORATION degreaser 938359	20-5-55-43160 Maint. Supplies - General	456.06	41622	02/08/16
330348	02/04/16	VERIZON WIRELESS ww jan cell WW JAN 2016	20-5-55-42100 Wastewater Telephone	27.69	41627	02/08/16

02/05/16  
01:45 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 61595 Current Prior Next FY Invoices For Fund (20 Sewer Fund)  
All Invoices For Check Acct 01(10 General Fund) 02/08/16 To 02/08/16 & Fund 20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				7043.19		

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To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*7,043.19  
Let this be your order for the payments of these amounts.

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