

Brandon Select Board Meeting
July 11, 2016
7:00 p.m.

The Brandon Select Board will meet Monday, July 11, 2016 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes - June 13, 2016
 - b) Select Board Minutes - June 27, 2016
- 3) Town Managers Report
- 4) Comments for Items not on the Agenda
- 5) Consider Purchase of Roadside Mower
- 6) Approve Contract with Gearwar Builders to Install Siding on Police Department Building
- 7) Consider Quote for Police Department Garage
- 8) Planning Commission Appointments
 - a) Set Terms
- 9) Segment 6 / Bridge 114 / Overflow Culvert
- 10) Fiscal
 - a) FY 2015/2016 Warrant - July 11, 2016 - \$16,262.41
 - b) FY 2016/2017 Warrant - July 11, 2016 - \$103,464.86
- 11) Executive Session Pursuant to 1 VSA § 313(a)(3):
The appointment or employment or evaluation of a public officer or employee
- 12) Adjournment

**BRANDON SELECT BOARD MEETING
JUNE 13, 2016**

NOTE: These are unapproved minutes, subject to amendment and / or approval at the subsequent board meeting.

In Attendance: Doug Bailey, Seth Hopkins, Tracy Wyman

Also in Attendance: Dave Atherton, Bill Moore, Tom Whittaker, Dick Kirby, Steve Cijka, Jonathan Butterfield, Sue Gage, Lee Kahrs, Carol Driscoll, Serena Nettleton, Arlen Bloodworth, Chris Brickell, Ray Jobst

1. Call to Order - The meeting was called to order by Doug Bailey, Chair, at 7:03 pm.

a) Agenda Adoption - Motion by Hopkins / Wyman to adopt the agenda as printed. The motion passed unanimously on a vote of 3-0.

2. Approval of Minutes - Select Board Minutes - May 23, 2016

a) Motion by Wyman / Hopkins to approve the minutes of the May 23, 2016 Select Board meeting as submitted. Motion passed unanimously on a vote of 3-0.

3) Town Manager's Report - Mr. Atherton reported on the following:

- Town office lift was turned on and is functioning. Window treatments have been installed.
- Mr. Atherton attended the VLCT Human Resources and Employment Law Workshop.
- Mr. Atherton met with representatives from PACIF to discuss strategies for decreasing workers compensation premium.
- Mr. Atherton, Mr. Bailey and Mr. Brickell attended 21st Century Policing seminar.
- Jonathan Butterfield has been hired to fill the vacant police officer position. Chief Brickell introduced Officer Butterfield, a fully trained officer.
- There are many appointed officials terms which are ending June 30, 2016. Boards include: DRB, BLSG Insect Control, Planning Commission, Revolving Loan Member, RRTC, RRPC, RCSWD. Some letters of interest have come in and some people have said they want to be reappointed. Looking for new volunteers.
- Youthworks will be working 10 hours a week for six weeks this summer on town projects at Estabrook Park, Central Park and the Wheeler Road Park.
- Delinquents taxes, are down \$136,000 year-to-date from this time last year. Our tax sale is working.
- Brandon Fire District upcoming road closures: Carver St closed June 16 from Rossiter to Nickerson from 7 am - 5 pm. Townwide shutdown from June 20 to June 21 starting from 9 pm - 5 am. Mr. Atherton said the Fire District has been great to work with on the shutdowns and the Town has a good working relationship with them.

- The town will placing an ad in the Reporter reminding everyone to slow down at road construction sites.
- The tax sale is June 22, which is also the last day for final redemption from properties sold at tax sale last year.
- Mr. Bailey said he enjoyed the 21st Century Policing Seminar and left with the comfortable feeling that Brandon has an extremely strong and knowledgeable police chief and police force.

4) Comments for Items not on the Agenda

- Carol Driscoll from the Carving Studio and Sculpture Center explained the Center's stone bench project. Each summer the Center conducts a two week workshop for teenagers, at no cost to the student. They work with a sculptor to design and carve a stone bench. A municipality is selected to receive the bench. Some municipalities that have already installed benches include Rutland, West Rutland, Fair Haven, Poultney, and Middlebury. The Center asks for the host municipality to identify a location and if possible give a \$500-1000 contribution, and help with bench transportation. The Center does not have a town selected so far this year and asked if Brandon was interested, for this year or the future. Mr. Hopkins suggested the Brandon Area Chamber of Commerce be approached for the contribution so there is no taxpayer money involved. The BACC has some beautification money. Ms. Driscoll said it would be great for the bench to be in a highly visible location. She said the footings are limestone and set on gravel. Mr. Atherton suggested Kennedy Park, the only park that will not be torn up during Segment 6. There is a beautiful garden there. Mr. Atherton will make an introduction to BACC Executive Director, Bernie Carr. Ms. Driscoll was encouraged by Board members.
- Bill Moore announced the Brandon Chamber sponsored Music in the Park Summer Concert Series, reinvigorated this year. There will be a concert every Wednesday evening in Central Park. Schedules are being distributed around town.

5) TAN & GAN Resolutions - Sue Gage, Town Treasurer, said these lines of credit are needed to be in place in order to maintain cash flow. One note, the TAN, is a regular tax anticipation note which is renewed every year. Since she has been Town Treasurer, the town has not used it but it is good to have it. The other line of credit is to maintain cash flow for upcoming construction projects. The projects are primarily funded through reimbursements and the town needs to have the cash available for projects as we spend. The National Bank of Middlebury will loan us the amount of each of the projects. The line of credit will only be used if needed and she will have to give NBM signed warrants to access the funds. The line of credit is a favorable rate and we have the match money in hand, but we have to pay first and then get reimbursed.

Doug Bailey asked that Board members be kept informed about the status of the notes if drawn upon. Sue Gage said the only project so far that we have all the pieces on is Cobb Hill. Mr. Hopkins asked if the bridge at the Leicester Hollow Trail will work in the

same way. Mr. Atherton said the grant is paying for the Churchill Bridge and is not a reimbursement.

Motion by Hopkins / Wyman to approve the Construction Line of Credit Grant Anticipation Note with the National Bank of Middlebury at an interest rate of 1.55% fixed, for an amount not to exceed \$3,470,718. Passed unanimously 3 - 0.

Motion by Hopkins / Wyman to approve signing the Tax / Revenue Anticipation Note with the National Bank of Middlebury at an interest rate of 1.32% in an amount not to exceed \$500,000. Passed unanimously 3 - 0.

6) Reconsider Prospect Street Roadway and Drainage Acquisition - Mr. Atherton said a motion made at the last meeting had incorrect wording. It was clarified that the town is not taking over the pond and Tom Whittaker explained how the motion should be worded for that intent. The town needs access, not ownership.

Motion by Hopkins / Wyman to rescind the motion passed at the May 9, 2016 Select Board meeting that read: "Motion by Seth Hopkins / Tracy Wyman to approve the take-over of the road and sewer maintenance for Prospect Street, including the piping, catch basin and pond. The motion passed unanimously." The motion to rescind passed unanimously 3 - 0.

Motion by Hopkins / Wyman to approve road and sewer maintenance for Prospect Street including the piping, catch basins and easement for maintenance purposes to the piping to the forebay and then to the pond. Passed unanimously 3 - 0.

7) Consider Amendment to Engineering Contract for Churchill Road - Mr. Atherton said this is a contract amendment to McFarland Johnson, the engineers on the redesign of the Churchill Bridge. This is an amendment to the 2007 contract for engineering as some standards changed after Tropical Storm Irene. We were granted +\$150,000 for engineering, this will use it up and we will not need to pay it back. This is for preliminary engineering. The town received the grant money almost ten years ago but then the project did not continue. The federal government is asking for the money back if it is not used for this purpose.

Motion by Wyman / Hopkins to approve the contract amendment with McFarland Johnson for the replacement of Bridge 22 on Churchill Road. Passed unanimously 3 - 0.

8) Consider Repeal of Alcoholic Beverage Control Ordinance - Mr. Moore and Mr. Atherton have been reviewing the Alcoholic Beverage Control Ordinance because the Recreation Department would like to occasionally hold events in Central Park or Estabrook Park and allow alcohol at the events. The current ordinance is in the town's ordinance book but was not signed or dated. Mr. Atherton has been talking to officials in other municipalities to determine how they handle this. Bill Moore said Estabrook Park is an undiscovered gem north of town with 14 acres of land, a pavilion, bathroom, tennis

court, ball field, hay field and great views. He would like to open the opportunity for more activities to be held there and repealing this ban is a good step. Examples of events in which people might enjoy adult beverages include adult softball games, corn toss tournaments, or music concerts.

Chief Brickell reviewed problems with the current ordinance and said he thinks it could be a good idea if the town was able to issue permits without the process being too cumbersome. He does not think that doing away with all control is a good idea. He said Bill Moore has good ideas for future uses of Estabrook Park and there is great potential for alcohol to be present without problem, but he thinks there should be some kind of regulation or ordinance.

There was discussion about regulating the spaces where parties have to bring in a licensed caterer to serve the alcohol versus allowing events with "bring-your-own". Comments, cautions, and suggestions were offered. Mr. Atherton said he does not think the Town Manager should be allowed to issue the permits but rather the legislative body. Seth Hopkins will head up a committee to work on this with Bill Moore and Chief Brickell.

9) Consider Credit Card Policy - Dave Atherton said the town currently has a debit card to use for occasional purchases but it is hard to track in the accounting system. A credit card with a monthly statement would be easier to follow accounting-wise. A draft policy was presented. It is similar to the town's debit card policy, which would be removed in place of this one. There were questions and discussion:

- Will we pay the bill in full each month? Will we get a card with no annual fee? Mr. Atherton said the invoice will be submitted to the Board each month with the warrants.
- Will this be in line with the warrant cycle? Ms. Gage said that was one of the problems with the debit card and this will make it simpler for accounting.
- Has a card issuer been selected? Mr. Atherton said not yet, we will do the research.
- In the Separation clause, does that mean that people could take the card out of the office? Right now there are two debit cards. One stays in the town office and the other at the Police Department. There are controlled uses.
- Chief Brickell said the card is useful for sometimes buying items on-line less expensive than through a regular supplier or for travel.
- Mr. Bailey said he wants to see dual control. Mr. Atherton said it would have to be signed in / out.
- If someone travels for town purposes, would they carry it? Chief Brickell said in the past police officers might pay for their own expenses and then get reimbursed but it is cumbersome because the town is not supposed to be paying sales tax. And then they have to go through a reimbursement.
- A credit card has more fraud and mis-use protection than a debit card. Once money is taken out from an account with a debit card, it is gone.
- Mr. Atherton said we will shop around different cards for terms.

Motion by Hopkins / Wyman to approve the Credit Card Policy as presented. Passed unanimously 3 - 0.

10) Consider Town Service Officer Position - Dave Atherton said there is a memo from Anna Scheck regarding the Town Service Officer position. There is not really a need for the town to have someone in the position anymore due to state assistance programs.

Motion by Wyman / Hopkins to do away with the Town Service Officer position as presented. Passed unanimously 3 - 0.

Sue Gage said there are a few hundred dollars in the Town Service Officer account. Atherton said it will be researched for end of year financials.

11) Segment 6 / Bridge 114 / Overflow Culvert

- Segment 6 - Dave Atherton said there is progress. There are less than ten rights of way which need to be finalized. VTrans and the town are happy with the situation.
- Bridge 114 - Atherton has contacted the engineer. We are on track. An environmental study is in the works. We should see final plans soon.
- Overflow Culvert - Phase II was sent to FEMA. We are waiting to hear back about it.

12) Fiscal

a) Motion by Wyman / Hopkins to approve the General Fund Warrant - June 13, 2016 -\$60,818.77. Passed unanimously 3 - 0.

b) Motion by Wyman / Hopkins to purchase gasoline, diesel fuel, heating fuel and propane for next year as presented:

- **Fuel bid through Champlain Valley Plumbing and Heating for \$.10 over rack price with a cap of \$1.90 / gallon.**
- **Propane bid through Fyles Brothers for 1.18 per gallon.**

Mr. Hopkins said these are very good prices. Mr. Atherton said buying in bulk, we have saved over \$7000 this past year. Bailey read the memos from Daryl Burlett with the recommendation that these not be put out for competitive bid but that the Board accept the bids from these two providers who have given us outstanding service this past year and have agreed on great prices for next year. Mr. Atherton said the Board could choose to waive the bidding process. Mr. Bailey said thanks to Mr. Burlett, buying in bulk for the town garage has saved us more than \$10,000. Mr. Atherton commented that Fyles Bros did the heat upstairs in the town hall at a very favorable price.

Motion passed unanimously 3 - 0.

c) Consider Financing for Dump Truck:

Motion by Hopkins / Wyman to purchase a a 2017 Mack GU713 with Viking Body at an acquisition cost of \$181,300 to be financed through Sheldon Truck for a term of 6 years at an interest rate of 2.940%. Pass unanimously 3 - 0.

15) Adjournment

The meeting adjourned at 8:17 pm.

Respectfully submitted,

Janet Mondlak

**Brandon Select Board Meeting
June 27, 2016**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Seth Hopkins, Tracy Wyman, Devon Fuller

Others In Attendance: Dave Atherton, Arlen Bloodworth, Dick Kirby, Jeff Stewart, Chris Brickell, Bernie Carr, Anna Scheck, Maria Ammatuna, Steve Bissette, Jackie Savela

1. Call to order

The meeting was called to order by Seth Hopkins, Vice-Chair at 7:01PM.

a) Agenda Adoption – Motion by Devon Fuller/Tracy Wyman to adopt the agenda as amended. **The motion passed unanimously.**

Add Item 5(d) - Homestead Declaration Late Filing Penalties

2. Approval of Minutes

Motion by Tracy Wyman/Devon Fuller to table approval of the June 13th meeting minutes to the next meeting. **The motion passed unanimously.**

3. Town Manager's Report

Dave Atherton reported Youthworks has painted the pavilion at Estabrook Park. They have done a great job and have made the area more aesthetically appealing. They are going to also do water sealing at Kennedy Park and some other projects. The tax sale was held on June 22nd. Eleven properties were included and the Town was the high bidder on all of them. There have been a few conversations about some of the properties being redeemed. Most of Mr. Atherton's time in the last 2 weeks has been spent on Segment 6. Two of the properties are waiting for re-appraisal, two are waiting for VTrans deed approval and one will likely be added to the condemnation list. The closing for the Newton Road buyout is scheduled for August 2nd. The funding is there and the Town has signed the notices with the state. The Town has paved Union Street, Church Street and Rossiter Street in connection with the waterline project. The title search has been ordered for the parking lot and a closing will be scheduled later this week. Seth Hopkins attended an Agency of Agriculture meeting that provided information on farm sizes and the Planning Commission will need to add this item to the Brandon Land Use Ordinance. Jeff Guevin advised the Planning Commission is aware of this item and they are discussing it. The Town is finalizing the lease and contract for the solar project at the BIC lot. It is in the attorney's hands as there are some easements. The closing should happen in a couple

of weeks and it is hoped the project will start in August. Devon Fuller asked whether the Champlain Street paving is complete and Mr. Atherton advised that it is not complete yet.

4. Comments for Items not on the Agenda

Bernie Carr reported he has contacted the Carving Studio regarding the bench for Brandon and advised the Brandon Chamber will be making a donation for the bench.

5. Treasurer

a. Annual Financial Management Questionnaire

Sue Gage stated this questionnaire is a review of internal controls that is presented to the Select Board this time each year and is a statutory requirement. This provides information on how things are being run in the town office. The Select Board needs to sign this document. Seth Hopkins questioned if the same individual opens the mail and deposits the checks and suggested the answer be "no". Sue Gage stated Luanne Jennings opens the mail, which previously was opened by Elaine Smith, but the mail is now coming directly to them. She does not feel there is less control, as she is unsure whether Elaine used to log the payments. Devon Fuller questioned who opens the mail when Luanne is on vacation and it was noted that Ms. Gage opens the mail. Sue Gage stated the office has their own built-in controls and noted that the money that is being collected for billings that have been issued. Mr. Hopkins asked under what circumstances a signature stamp is being used. Ms. Gage stated the stamp is in the treasurer's name and is used for signing checks, usually after warrants are approved. Mr. Hopkins noted the Select Board will sign the document relating to this subject.

b. Consider Fund Balance Policy

Sue Gage requested the Select Board start thinking about a policy for creating a positive fund balance. This is fiscally responsible and recommended by GFOA and GADSB that will provide funds for emergencies such as floods and to have monies available for matching funds for grants. Ms. Gage stated it is a fiscally responsible way to manage a governmental unit. There has not been one in the past and it is something that needs to be worked on and a goal set for getting it in place. She would like the Board to be thinking about this and get back to her with ideas or concerns. Seth Hopkins stated the article Ms. Gage provided was very helpful and suggested when the full board is present; the document will be reviewed and discussed. Bernie Carr stated in the past there was a fund used to reduce the tax rate. Ms. Gage stated the town has a budget that is offset with taxes and a surplus would have to be clearly defined. Dave Atherton stated in 2013 a Fund Balance policy was approved. Ms. Gage stated there was not a defined fund balance determined and the policy was a requirement for GADSB 54. This policy would keep funds for emergencies and things that can't be budgeted for. .

c. Request to Close Fund 45 (Brandon Backyard Fund)

Sue Gage stated the Select Board has to approve the closing and opening of funds. This fund was for the Backyard Project and there are no further obligations to the state and these funds belong to the Town.

Motion by Devon Fuller/Tracy Wyman to close out Fund 45 and transfer the remaining balance of \$1,366.00 to the General Fund. **The motion passed unanimously.**

d. Homestead Declaration Late Filing Penalties

Sue Gage advised this is something the Board has to do annually and in the past the Board has chosen to assess the penalty.

Motion by Devon Fuller/Tracy Wyman to assess the penalty of no less than 8% for the Homestead Tax Late Filing penalty. **The motion passed unanimously.**

Seth Hopkins stated penalties will be assessed as they have been previously done.

6. Appointments

Dave Atherton provided the Board information on the people who have expressed interest in filling the vacancies on the various committees in Town, but there are some committees that still have openings. Devon Fuller stated it is important that the positions are filled by individuals that would add to the committee. Bernie Carr asked if there is information requested to determine if the individuals have strengths in the areas that they are interested in serving. Mr. Atherton stated committee members should be attending training, as well as attending the committee meetings that they are involved in. Mr. Carr advised that the Main Street Group and the Brandon Chamber are going to be establishing a welcome packet for individuals moving into the area and suggested it could incorporate information on opportunities for volunteering. A list of the committees that have openings will be provided to the Chamber.

a. BLSG Insect Control District (1 Rep, 1 Alternate)

No expressed interest received.

b. Development Review Board (4 Members)

- . Tom Bohler
- . John Peterson

Motion by Devon Fuller/Tracy Wyman to appoint Tom Bohler and John Peterson to the Development Review Board. **The motion passed unanimously.**

The other two openings are for alternates and it would be good to have at least one.

c. Brandon Planning Commission

- . Maria Ammatuna
- . Anne Bransfield
- . Frank Bump
- . Michael Lufkin
- . Linda Stewart

Dave Atherton advised there are four openings and five letters of interest for the Planning Commission. It was noted that Linda Stewart, Frank Bump and Anne Bransfield are current members of the Planning Commission. Mr. Fuller noted that Ms. Ammatuna is present in support of her interest in serving, though Mr. Lufkin would also be a contributing member for the Planning Commission.

Motion by Devon Fuller to appoint Maria Ammatuna, Ann Bransfield, Frank Bump and Linda Stewart to the Brandon Planning Commission.

It was suggested that this item be tabled to research the level of interest that the parties have in serving on the committee. Jeff Stewart advised that Linda Stewart is interested in continuing on the committee. Bernie Carr suggested the possibility of appointing one person as an alternate. Sue Gage suggested that in the future someone should discuss the openings at the town meeting. Seth Hopkins stated there has been discussion of hosting a volunteer fair for the committees and groups that are in town. Mr. Fuller will contact Anne Bransfield regarding her level of interest and Mr. Hopkins will talk with Frank Bump.

Devon Fuller rescinded his original motion.

Motion by Devon Fuller/Tracy Wyman to table action on these appointments to a subsequent meeting to do additional research. **The motion passed unanimously.**

d. Revolving Loan Committee (3 members, 2 alternates)

- . Stephanie Zak Jerome
- . Karen Lynch
- . Tom Whittaker

Motion by Tracy Wyman/Devon Fuller to appoint Stephanie Zak Jerome, Karen Lynch and Tom Whittaker to the Revolving Loan Committee. **The motion passed unanimously.**

The two remaining openings are for alternates.

e. Rutland County Solid Waste District (alternate)

No expressed interest received.

f. Rutland Region Transportation Council (1 rep, 1 alternate)

. Richard Baker

Mr. Atherton advised that he has been the alternate to the Regional Transportation Council and Regional Planning Commission in the past and would be willing to continue in this capacity.

Motion by Devon Fuller/Tracy Wyman to appoint Richard Baker as representative and Dave Atherton alternate to the Rutland Regional Transportation Council. **The motion passed unanimously.**

g. Rutland Regional Planning Commission (1 rep, 1 alternate)

. Anna Scheck

Motion by Devon Fuller/Tracy Wyman to appoint Anna Scheck as the representative and Dave Atherton as the alternate to the Rutland Regional Planning Commission. **The motion passed unanimously.**

7. Storm Water Master Plan

Mr. Atherton advised that Ethan Swift, Daryl Burlett and he have spoken about this item. Mr. Swift was going to discuss this item, however, in his absence; Mr. Atherton read the following email received from Mr. Swift:

"Brandon received an Ecosystem Restoration (ERP) Grant to conduct a storm water assessment and develop a master plan to address storm water issues that may eventually become a requirement to the Vermont Clean Water Act. We will contract with a consultant to identify potential retrofit and restoration opportunities – the highest priorities of which will receive preferential funding under ERP to implement. These may include large areas of impervious surfaces that may have never received a storm water permit or where the old permit may have expired (think large impervious lots such as the school parking lots, Hannaford, etc. and where we will be able to fund those projects – and benefit the Town and business owners – to be in compliance with the Vermont Clean Water Act). Projects to enhance transportation projects will also be eligible for funding as we expect Park Street will be a good candidate for storm water mitigation work and may allow for the upgrade of Park Street concurrent with the Segment 6 project (we discussed the idea of turning Park Street into a "green street" – although this may not be the only option). At the very least, we can help provide an offset for the Segment 6 storm water permit – which may help our ability to do other projects down the road – like the lot behind the Mobil Station. We are hoping to put out an RFP for the consultant shortly."

Mr. Atherton stated Mr. Swift is the expert on this subject. The Town is going to be mandated to do this work and there were some grants received for ditching and stone draining. There are

grants available that can get the work done and Park Street has been looked at. There were no matches on the three grants that have been received to date. The big grant will be for creating the storm water plan. This grant has not been awarded as an RFP has to be sent out to obtain prices prior to awarding of the grant. This will be an overall storm water plan for the town, including Forestdale. Mr. Atherton stated the plan has to be designed and the RFP is being done by Ethan Swift. This is for the Select Board's information and Mr. Atherton will advise them once bids are received.

8. Logging

a. North Birch Hill Lot

Tracy Wyman stated the Town Manager was approached by David Disorda to ask about crossing town property to get to the back corner of the Carter lot and whether it would be possible to cut some timber. Mr. Wyman does not see a problem with using the road as it will not hurt anything where he will cross. There is value in the timber that would be cut. Mr. Wyman suggested that the Town could hire Mr. Disorda to log the timber and the town could handle the sale of the timber. It would probably realize the Town around \$1500.00 - \$3000.00. Mr. Wyman also suggested logging 150 to 200 feet off the North Birch Road. This is only a 10-acre lot and is not a part of the town forest. The town acquired this property through a tax sale several years ago and was part of a prior farm. Mr. Atherton stated within a year, the Town could consider selling town-owned properties. Devon Fuller questioned whether the logging would open up a building lot for a potential future sale. Mr. Wyman did not think it would be good for a building lot, as one would want to be closer to the road. Mr. Wyman stated the Town would need a certificate of liability and assurance that all insurances are in place before Mr. Disorda does any of the work. Mr. Atherton stated this is town-owned land and requested action by the Board, if acceptable, to move forward with this item. Mr. Wyman stated with the size of the pine, once logged it is not going to be aesthetically pleasing to people, but the benefit would be the ability to use the landing area for future use. Maria Ammatuna stated when she was on the OV Board, there was logging done, but specifics were not given on how the land would be left. Ms. Ammatuna suggested providing permission to cross the land and then provide the Town Manager direction on how the land is to be left. Mr. Atherton stated an easement will have to be written and an agreement will be made on how the property is to be left once the logger is finished. Mr. Wyman stated this is a short span and is level and the road is not great where the logger is going to cross, but there should be specifications as to how the Town wants the cutting area to look.

Motion by Devon Fuller/Seth Hopkins to authorize the Town Manager to move forward with the logging on the North Birch Hill lot. **The motion passed unanimously.**

Devon Fuller asked if it would be prudent to have the letter reviewed by the Select Board prior to sending it to the logger. Mr. Atherton stated Tracy Wyman and he will work to develop the letter. Mr. Atherton is waiting to obtain the liability page from the logger to determine if he is still interested in moving forward with this request.

b. Lot Behind the American Legion

Dave Atherton stated the Town owns 24 acres behind the American Legion and there was someone interested in tapping it for sap. Tracy Wyman has reviewed the property and has advised this lot has good timber for logging. This property is landlocked and there has been discussion of what to do with it. This could be a profitable cut and would be similar to the North Birch Hill lot in trying to get some income from this property. Mr. Atherton stated Mr. Wyman has been doing the legwork to see what could be done for the Town and Mr. Atherton is concerned that he has done this work and would not get the opportunity to do the cut, due to his position on the Select Board. Devon Fuller felt that Mr. Wyman could do work for the Town as these types of situations come up in small towns and as long as full disclosure is done, this would not be a problem. Mr. Wyman stated if the timber was not sold to him, he would likely be doing the cutting for that person. Mr. Atherton has reviewed the statutes and as long as there is discussion and full disclosure and Mr. Wyman does not have a vote, it would not be a problem. This item will be addressed at a subsequent meeting once the full board is present. Mr. Wyman stated the section that he reviewed is good northern hardwood and if the entire 24 acres are the same, it would be very profitable for the Town. To do the job correctly, he would need a day or two to research. Dick Kirby stated a map of what Tracy is talking about would be very helpful. Seth Hopkins stated the next time this item is discussed there will be a map available.

9. Segment 6/Bridge 114/Overflow Culvert

Dave Atherton stated Segment 6 was discussed during the Town Manager report. Bridge 114 is currently in limbo waiting for Segment 6 to catch up and no one is waiting for the Town for anything. The Town had submitted the Phase 2 portion of the grant to Hazard Mitigation for the overflow culvert. FEMA has contacted them regarding this item, which has kick-started the project and it is now in FEMA's hands. Seth Hopkins asked if the Town could move forward easement-wise on this project and Mr. Atherton advised that the Town is still not at that point.

10. Assignment of Funds for FY16/17

Dave Atherton reported Jackie Savelle and he have been working on the recommended list provided to the Board. There are five recommended items that the Board was asked to consider to roll over into next year's budget, but they are not encumbrances. Seth Hopkins clarified that these are budgeted monies for the current year and rather than placing the funds into the unrestricted General Fund, it is being requested to assign the funds to specific areas. Mr. Atherton stated the first item is \$25,000.00 for short-term interest. This would be used to cover the short term interest on notes. Sue Gage stated that amount of interest also includes going forward with Segment 6 in the spring. Mr. Hopkins stated with this amount and the other amounts, if they not expended in the upcoming fiscal year, they would then go into the General Fund. The second item is \$45,000.000 for Worker's Comp insurance, as there was not enough budgeted for this item. It is not sure how the premium will be affected for next year, but Mr.

Atherton would prefer to have sufficient funding. The premium was \$105,000.00 this year for Worker's Comp. Mr. Atherton hopes to receive the Worker's Comp rate for next year within the next couple of weeks. The third item is \$1,7000.0 for Recreation football. Bill Moore is going to be purchasing shoulder pads for the football program. The fourth item is \$65,000.00 for a police garage. The Police Department had savings in their budget this year, particularly with gasoline savings. Mr. Atherton stated this item should have been done when the police department was moved. Devon Fuller stated when the Police Department was moved, a garage was designed in and this will now provide the opportunity to complete the project. This should have been part of the capital improvement plan, but it never happened and Mr. Fuller agrees it would be good to complete the project. This would be a two-bay garage with storage. Mr. Atherton stated there is a concern with security for the passengers in the back of the cruiser to be transported from the car to the building. This will enable passengers to be inside when being transported. Mr. Atherton was not comfortable with providing a pricing at this point, as there has to be a final plan developed and quotes from contractors received. The final item is \$500.00 for the Zoning Administrator to replace filing cabinets.

Motion by Devon Fuller/Tracy Wyman to approve the five fund assignments as outlined for the FY16/17. **The motion passed unanimously.**

Bernie Carr asked if the Town Hall now has Wi-Fi capabilities. Mr. Atherton will research whether a repeater is needed, but there is Wi-Fi available for this building.

11. Fiscal

a) Warrant – June 27, 2016 - \$211,320.37

Motion by Devon Fuller/Tracy Wyman to approve the warrant of June 27, 2016 in the amount of \$211,320.37. **The motion passed unanimously.**

b) Consider Purchase of Gasoline for FY2016/17

Motion by Tracy Wyman/Devon Fuller to approve Daryl Burlett's recommendation to purchase the FY16/17 gasoline as outlined. **The motion passed unanimously.**

It was noted that Mr. Burlett suggested forgoing the bidding process and moving forward with Champlain Oil's price of 20 cents above Montreal rack price. The Town contracted with them last year and when the price of gas decreased, they decreased the town's price.

Motion by Devon Fuller/Tracy Wyman to recess the Select Board at 8:17PM to convene as the Board of Liquor Commissioners. **The motion passed unanimously.**

The Select Board reconvened at 8:20PM.

Motion by Devon Fuller/Tracy Wyman to enter into executive session pursuant to 1VSA 313(a)(3) regarding the appointment or employment or evaluation of a public officer or employee at 8:21PM to include the Zoning Administrator and the Town Manager. **The motion passed unanimously.**

12. Executive Session Pursuant to 1VSA 313(a)(3) – The appointment or employment or evaluation of a public officer or employee

The Board came out of executive session at 8:35PM.

Motion by Devon Fuller/Tracy Wyman to allow Anna Scheck to be removed from the Union, as the position of Zoning Administrator/Health Officer/Code Enforcement is an appointed position. **The motion passed unanimously.**

13. Adjournment

Motion by Devon Fuller/Tracy Wyman to adjourn the Select Board meeting at 8:50PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for the weeks of June 27th and July 4th, 2016

The closing for the Newton Road buyout has been rescheduled for August 2nd.

We have received approval from FEMA for Phase II of the Overflow Culvert in the amount of \$1,346,411.25. The bid advertisement will be posted on July 15th.

The Wood Lane culvert replacement has started and should be completed by the end of the week.

We have received the final draft lease agreement from Green Lantern for review by our attorney. The land transfer for the BIC lot should also be closing this week.

All of our legal work has been completed for the purchase of the parking lot. We are trying to set a closing for the end of the week.

There are five segment six negotiations left. Two are still pending due to re-appraisals, two are still negotiations, one is probably going to condemnation. There are a total of four currently going to condemnation.

- Thanks to the efforts of the Youth Work Volunteers that our friends at the Compass Music and Arts center hooked us up with, all of the painting at Estabrook and the paint of the baseball dugouts at Neshobe have been completed. They also stained the deck and Thomas Overlook at Kennedy Park. They will be working on trails around Estabrook and other projects for the next 4 weeks all around town.
- Regular season baseball has ended. Thanks to our many volunteer coaches and sponsors for a great season. 11 teams, 137 kids!
- The family activities behind the Brandon Inn as a part of the Brandon Independence Day Celebration went so well. Thanks to our sponsors, Jump Fore Fun, Brandon Area Christmas Toy Project, The Brandon Inn, Blue Cross/Blue Shield of VT, Jim, Nancy and Jen Leary, Thursday Night Poker and the Furnace Brook Wesleyan Church. The Swiss Roll eating competition went off without a wretch, I mean hitch, with a New champion crowned. Joshua Melen edged out the 2 time pie eating champ, Curtis Danley.
- Estabrook Park hosted the Rutland Amateur Radio Experimenters Club on June 25th and 26th. For the American Radio Relay League field day. A great event that will be hosted again next year.
- We have summer baseball for U10 (3rd/4th grade), U12 (5th/6th) and Jr. Babe Ruth (7 – 9th Grade as well as Majors Summer Softball (7th – 9th grades) They will be competing through the beginning of July
- July 5th the 2nd season of the Bags and Brews league started. We have 18 teams of adults tossing bags and a league winners will be crowned at the finals on August 9th. They will win a trophy and entry into the Brandon Fire Department's 2nd annual cornhole tournament on August 20th at Wyman's Campground.
- Brandon Swimming lessons at the Brandon Inn are heading into the 2nd session on June 18th. There are still some limited spaces available in each of the 5 classes.
- A summer wrestling camp is going to be happening (in conjunction with the parents of wrestling booster group) at Otter Valley July 24th – 27th

Other Items will be discussed in the agenda

Estimate 422893

Estimated Cost:\$1,343,005.92

Contingency: 20.00%

Estimated Total: \$1,611,607.10

WORK TO BE PERFORMED UNDER THIS PROJECT INCLUDES CONSTRUCTION OF A THREE SIDED BOX CULVERT FOR THE NESHOBIE RIVER, INCLUDING A RETAINING WALL, PAVEMENT AND SIDEWALK IMPROVEMENTS, NEW PAVEMENT MARKINGS, DRAINAGE IMPROVEMENTS AND OTHER RELATED ITEMS.

Base Date: 07/06/16

Spec Year: 11

Unit System: E

Work Type: DRAINAGE (CULVERTS,UNDERDRAIN ETC.)

Highway Type: NON-FACILITY RELATED

Urban/Rural Type: URBAN

Season: CONSTRUCTION SEASON BIDS (4/15 - 10/15)

County: BRANDON

Midpoint of Latitude: 434758

Midpoint of Longitude: 0730521

District: SW

Federal/State Project Number: BRANDON

Estimate Type: PRELIMINARY

Prepared by R. DANIELS

Checked by J. GOODALL

Approved by D. CONGER

<u>Line #</u>	<u>Item Number</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Extension</u>
<u>Description</u>					
<u>Supplemental Description</u>					
Group 1011: Initial Group					
0005	201.10	1.000	LS	\$10,000.00000	\$10,000.00
CLEARING AND GRUBBING, INCLUDING INDIVIDUAL TREES AND STUMPS					
0006	203.15	1,700.000	CY	\$9.99368	\$16,989.26
COMMON EXCAVATION					
0007	203.16	25.000	CY	\$68.18784	\$1,704.70
SOLID ROCK EXCAVATION					
0008	203.27	65.000	CY	\$26.56365	\$1,726.64
UNCLASSIFIED CHANNEL EXCAVATION					
0009	203.30	120.000	CY	\$9.55429	\$1,146.51
EARTH BORROW					
0010	203.31	300.000	CY	\$26.71969	\$8,015.91
SAND BORROW					
0011	203.32	1,325.000	CY	\$18.52440	\$24,544.83
GRANULAR BORROW					
0012	204.20	170.000	CY	\$14.75163	\$2,507.78
TRENCH EXCAVATION OF EARTH					
0013	204.21	5.000	CY	\$84.18372	\$420.92
TRENCH EXCAVATION OF ROCK					
0014	204.22	10.000	CY	\$75.00000	\$750.00
TRENCH EXCAVATION OF EARTH, EXPLORATORY (N.A.B.I.)					
0015	204.30	700.000	CY	\$36.36158	\$25,453.11
GRANULAR BACKFILL FOR STRUCTURES					
0016	208.40	1.000	LS	\$15,000.00000	\$15,000.00
COFFERDAM					
0017	210.10	600.000	SY	\$11.35232	\$6,811.39
COLD PLANING, BITUMINOUS PAVEMENT					
0018	301.35	425.000	CY	\$39.24023	\$16,677.10
SUBBASE OF DENSE GRADED CRUSHED STONE					
0019	404.65	16.000	CWT	\$61.73141	\$987.70
EMULSIFIED ASPHALT					
0020	406.25	150.000	TON	\$119.58434	\$17,937.65
BITUMINOUS CONCRETE PAVEMENT					
0021	490.30	375.000	TON	\$111.35744	\$41,759.04
SUPERPAVE BITUMINOUS CONCRETE PAVEMENT					
0022	501.34	125.000	CY	\$879.23562	\$109,904.45
CONCRETE, HIGH PERFORMANCE CLASS B					
0023	507.11	10.000	LB	\$1.33817	\$13.38
REINFORCING STEEL, LEVEL					
0024	507.16	800.000	LF	\$20.12487	\$16,099.90
DRILLING AND GROUTING DOWELS					
0025	514.10	10.000	GAL	\$66.12603	\$661.26
WATER REPELLENT, SILANE					
0026	519.20	200.000	SY	\$31.75011	\$6,350.02
SHEET MEMBRANE WATERPROOFING, TORCH APPLIED					
0027	540.10	1.000	LS	\$300,000.00000	\$300,000.00
PRECAST CONCRETE STRUCTURE					
0028	601.2610	10.000	LF	\$32.11539	\$321.15
15" CPEP(SL)					
0029	601.2615	100.000	LF	\$40.13360	\$4,013.36
18" CPEP(SL)					
0030	602.35	10.000	CY	\$807.93981	\$8,079.40
REBUILT STONE MASONRY					
0031	604.10	3.000	EACH	\$3,000.00000	\$9,000.00
CONCRETE CATCH BASIN WITH CAST IRON GRATE					

<u>Line #</u>	<u>Item Number</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Extension</u>
<u>Description</u>					
<u>Supplemental Description</u>					
0032	604.21	1.000	EACH	\$3,320.00000	\$3,320.00
PRECAST REINFORCED CONCRETE MANHOLE WITH CAST IRON COVER					
0033	609.10	10.000	MGAL	\$122.14190	\$1,221.42
DUST CONTROL WITH WATER					
0034	613.13	130.000	CY	\$52.42213	\$6,814.88
STONE FILL, TYPE IV					
0035	616.21	40.000	LF	\$64.29239	\$2,571.70
VERTICAL GRANITE CURB					
0036	616.41	36.000	LF	\$8.90754	\$311.76
REMOVAL OF EXISTING CURB					
0037	618.15	20.000	TON	\$151.67717	\$3,033.54
BITUMINOUS CONCRETE SIDEWALK					
0038	620.50	55.000	LF	\$13.97531	\$768.64
REMOVING AND RESETTING FENCE					
0039	620.55	95.000	LF	\$5.45780	\$518.49
REMOVAL OF EXISTING FENCE					
0040	621.56	4.000	EACH	\$1,706.70461	\$6,826.82
ENERGY ABSORPTION ATTENUATOR					
0041	621.90	170.000	LF	\$39.95476	\$6,792.31
TEMPORARY TRAFFIC BARRIER					
0042	621.95	160.000	LF	\$11.86474	\$1,896.76
REMOVE AND RESET TEMPORARY TRAFFIC BARRIER					
0043	630.10	80.000	HR	\$62.74979	\$5,019.98
UNIFORMED TRAFFIC OFFICERS					
0044	630.15	200.000	HR	\$34.03006	\$6,806.01
FLAGGERS					
0045	635.11	1.000	LS	\$122,091.44700	\$122,091.45
MOBILIZATION/DEMOBILIZATION					
0046	641.10	1.000	LS	\$100,000.00000	\$100,000.00
TRAFFIC CONTROL					
0047	641.15	4.000	EACH	\$2,186.63526	\$8,746.54
PORTABLE CHANGEABLE MESSAGE SIGN					
0048	646.400	130.000	LF	\$1.46365	\$190.27
DURABLE 4 INCH WHITE LINE					
0049	646.410	40.000	LF	\$4.53725	\$181.49
DURABLE 4 INCH YELLOW LINE					
0050	646.500	20.000	LF	\$9.49714	\$189.94
DURABLE CROSSWALK MARKING					
0051	646.600	200.000	LF	\$1.33038	\$266.08
TEMPORARY 4 INCH WHITE LINE					
0052	646.610	1.000	LF	\$0.53489	\$0.53
TEMPORARY 4 INCH YELLOW LINE					
0053	646.85	1.000	SF	\$0.31902	\$0.32
REMOVAL OF EXISTING PAVEMENT MARKINGS					
0054	649.31	100.000	SY	\$3.73968	\$373.97
GEOTEXTILE UNDER STONE FILL					
0055	656.25	6.000	EACH	\$40.00000	\$240.00
EVERGREEN SHRUBS					
0056	656.30	1.000	EACH	\$479.06252	\$479.06
DECIDUOUS TREES					
0057	656.35	1.000	EACH	\$40.00000	\$40.00
DECIDUOUS SHRUBS					
0058	656.65	10.000	MGAL	\$147.07959	\$1,470.80

All Invoices For Check Acct 01(10 General Fund) 07/11/2016 To 07/11/2016

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
200263	ALDRICH & ELLIOTT, PC	76350	Champlain Pump Station	1000.00	0.00	1000.00	42300 07/11/16
200263	ALDRICH & ELLIOTT, PC	76378	FEMA general engineering	3366.91	0.00	3366.91	42301 07/11/16
100015	ALLEN ENGINEERING & CHEMICAL C	11150775801	chlorine	567.60	0.00	567.60	42303 07/11/16
100598	AUBUCHON HARDWARE	1614218017	key blank	4.98	0.00	4.98	42305 07/11/16
100280	BRANDON LUMBER & MILLWORK CO.	506454/3	"no smoking" sign	1.99	0.00	1.99	42308 07/11/16
100280	BRANDON LUMBER & MILLWORK CO.	506533/3	couplers, drain pipe	78.16	0.00	78.16	42308 07/11/16
100280	BRANDON LUMBER & MILLWORK CO.	506534/3	drain pipe	32.68	0.00	32.68	42308 07/11/16
100280	BRANDON LUMBER & MILLWORK CO.	671424/3	latches	177.60	0.00	177.60	42308 07/11/16
310614	BRIDGES EMILY RUTH	JUNE2016	swim lesson payment	300.00	0.00	300.00	42310 07/11/16
100592	CHAMPLAIN OIL COMPANY INC	CL181199	gasoline	25.17	0.00	25.17	42311 07/11/16
301503	CHAMPLAIN VALLEY PLUMBING	818343	gasoline	498.55	0.00	498.55	42312 07/11/16
301503	CHAMPLAIN VALLEY PLUMBING	818487	diesel fuel	551.08	0.00	551.08	42312 07/11/16
301503	CHAMPLAIN VALLEY PLUMBING	914978	gasoline	497.65	0.00	497.65	42312 07/11/16
100470	CROSBY'S SALES & SERVICE	0058167	string	16.31	0.00	16.31	42318 07/11/16
300357	DEAN, RAY	JUNE302016	umpiring	35.00	0.00	35.00	42321 07/11/16
100494	ENDYNE INC	204686	testing	22.00	0.00	22.00	42323 07/11/16
100494	ENDYNE INC	205620	testing	22.00	0.00	22.00	42323 07/11/16
330422	FERGUSON WATERWORKS #590	0406638	couplings	98.64	0.00	98.64	42324 07/11/16
100925	FOLEY SERVICES INC	1032046	uniforms	20.64	0.00	20.64	42325 07/11/16
100925	FOLEY SERVICES INC	1032047	uniforms	47.58	0.00	47.58	42325 07/11/16
310603	FRANCOEUR, BEN	JUNE302016	umpiring	35.00	0.00	35.00	42326 07/11/16
310426	FYLES BROS., INC.	74630	propane/WW generator	267.33	0.00	267.33	42328 07/11/16
310212	GAGE, SUE	6-27-16	postage	60.36	0.00	60.36	42329 07/11/16
100650	GALLS, AN ARAMARK COMPANY	005622440	tape, trousers, striping	137.16	0.00	137.16	42330 07/11/16
100650	GALLS, AN ARAMARK COMPANY	005632978	evidence bags	48.90	0.00	48.90	42330 07/11/16
100650	GALLS, AN ARAMARK COMPANY	005639258	trousers, striping	100.00	0.00	100.00	42330 07/11/16
100725	GREEN MOUNTAIN GARAGE	088526	fuel filter	73.79	0.00	73.79	42332 07/11/16
100725	GREEN MOUNTAIN GARAGE	088698	air valve - trk #4	440.00	0.00	440.00	42332 07/11/16
100725	GREEN MOUNTAIN GARAGE	088929	fuel filter	73.79	0.00	73.79	42332 07/11/16
310296	J & R SPRINKLER CO.	2842	inspect TH sprinkler sys	585.00	0.00	585.00	42333 07/11/16
310618	MANNEY, NANCY	JUNE2016	cooking class payment	45.00	0.00	45.00	42336 07/11/16
310602	MITCHELL, DAVID A.	JUNE302016	umpiring	35.00	0.00	35.00	42337 07/11/16
100149	MODERN CLEANERS & TAILORS, INC	JUNE2016	uniform maintenance	262.50	0.00	262.50	42338 07/11/16
310616	MOLECULAR SYSTEMS OF NEW ENGLA	17940	reinforcing tape	350.79	0.00	350.79	42339 07/11/16
310530	PATCH ELECTRIC	558	installed switch at TH	138.00	0.00	138.00	42341 07/11/16
100743	RON'S PLUMBING & HEATING INC	9913	furnace room vent at PD	396.20	0.00	396.20	42342 07/11/16
200179	ROOTX	45435	root killer	469.00	0.00	469.00	42343 07/11/16
300375	RUTLAND CITY	16574SLUDG	May sludge processing	4095.00	0.00	4095.00	42344 07/11/16
100005	RUTLAND COUNTY SOLID WASTE DIS	M1310	may recycling	48.70	0.00	48.70	42345 07/11/16
300895	RUTLAND PRINTING COMPANY, INC.	24583	blank property tax forms	139.00	0.00	139.00	42346 07/11/16
310146	THE CLOCK DOCTOR, INC	2016-25	clock inspection/tune up	300.00	0.00	300.00	42347 07/11/16
200277	THUNDER TOWING & AUTO RECOVERY	4185	tire change	40.00	0.00	40.00	42348 07/11/16
310591	THURSTON, EMMETT	JUNE302016	umpiring	35.00	0.00	35.00	42349 07/11/16
100729	TREASURY OPERATIONS DIVISION,T	JULY 2016	marriages Apr-June	350.00	0.00	350.00	42350 07/11/16
330348	VERIZON WIRELESS	9767502622	service May 23 - June 22	240.06	0.00	240.06	42351 07/11/16
300024	VERMONT DIGITAL	62718T	addition to invoice61616	47.50	0.00	47.50	42354 07/11/16
100776	VERMONT RURAL WATER ASSOCIATIO	07052016	training	48.00	0.00	48.00	42355 07/11/16
310046	W.B. MASON CO INC	I35667289	labels	36.79	0.00	36.79	42359 07/11/16

07/08/2016

TOWN OF BRANDON Accounts Payable

12:33 pm

Check Warrant Report # 62719 Prior FY Invoices

Luanne

All Invoices For Check Acct 01(10 General Fund) 07/11/2016 To 07/11/2016

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			16,262.41	0.00	16,262.41		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****16,262.41.

Let this be your order for the payments of these amounts.

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 62718 Current FY Invoices
All Invoices For Check Acct 01(10 General Fund) 07/11/16 To 07/11/16

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
330390	ALL SERVICE	AR42931	service contract	500.00	0.00	500.00	42302 07/11/16
310573	AMAZON.COM, INC.	0938623	traffic control manuals	110.12	0.00	110.12	7112016 07/01/16
330468	ATHERTON, DAVID J	1617-1	letters: Estabrook sign	88.89	0.00	88.89	42304 07/11/16
300341	BOSTON CELTICS GROUP SALES	07072016	Deposit for 16/17 ticket	250.00	0.00	250.00	42306 07/11/16
100275	BRANDON FREE PUBLIC LIBRARY	JULY 2016	appropriation	7125.00	0.00	7125.00	42307 07/11/16
100280	BRANDON LUMBER & MILLWORK CO.	506632/3	turtle wax	6.99	0.00	6.99	42308 07/11/16
100280	BRANDON LUMBER & MILLWORK CO.	506641/3	screws, 2x4x8's	36.55	0.00	36.55	42308 07/11/16
100280	BRANDON LUMBER & MILLWORK CO.	506708/3	hammer, chisel	20.98	0.00	20.98	42308 07/11/16
100310	BRANDON SENIOR CITIZENS CENTER	JULY 2016	appropriation	1125.00	0.00	1125.00	42309 07/11/16
310097	COMCAST	HW 6/27/16	July phone & internet	78.73	0.00	78.73	42313 07/11/16
310097	COMCAST	PD 6/27/16	July phone and internet	253.82	0.00	253.82	42314 07/11/16
310097	COMCAST	TO 6/27/16	July phone and internet	389.99	0.00	389.99	42315 07/11/16
310097	COMCAST	WW 6/21/16	July phone and internet	148.63	0.00	148.63	42316 07/11/16
310177	COTT SYSTEMS, INC.	110220	JULY HOST FEE	227.00	0.00	227.00	42317 07/11/16
310300	CROSSWIND TECHNOLOGIES INC	119-5	Valcour Hosting Service	1000.00	0.00	1000.00	42319 07/11/16
330426	CVC PAGING	10321931	July pagers	23.90	0.00	23.90	42320 07/11/16
300466	DUNDON PLUMBING & HEATING INC	29976	pump MH/sewer line BTS	700.00	0.00	700.00	42322 07/11/16
100925	FOLEY SERVICES INC	1033345	uniforms	20.64	0.00	20.64	42325 07/11/16
100925	FOLEY SERVICES INC	1033346	uniforms	47.58	0.00	47.58	42325 07/11/16
310054	FULLER, DEVON	1617-1	painting of Town Office	2823.33	0.00	2823.33	42327 07/11/16
310610	GEARWAR BUILDERS INC	JULY2016	DEPOSIT - vinal siding	5000.00	0.00	5000.00	42331 07/11/16
100017	LILLY'S INSTRUMENTATION	26863-06-16	service contract	3000.00	0.00	3000.00	42334 07/11/16
310564	MAGEE OFFICE PRODUCTS	880466	paper, toner, mouse pad	608.29	0.00	608.29	42335 07/11/16
310618	MANNEY, NANCY	JULY2016	cooking class payment	45.00	0.00	45.00	42336 07/11/16
310615	MARKO MASTER MAGICIAN	6-25-16	prior to parade	600.00	0.00	600.00	42299 07/01/16
100788	NEW ENGLAND MUNICIPAL RESOURCE	36727	annual disaster recovery	633.39	0.00	633.39	42340 07/11/16
100788	NEW ENGLAND MUNICIPAL RESOURCE	36740	annual listers recovery	597.03	0.00	597.03	42340 07/11/16
300665	VERMONT ASSESSORS & LISTERS AS	2016-2017	annual membership	25.00	0.00	25.00	42352 07/11/16
310045	VERMONT DEPARTMENT OF HEALTH	7-6-16	certified paper	5.00	0.00	5.00	42353 07/11/16
100067	VLCT	17-RD024	dues 7/1/16-6/30/17	5313.00	0.00	5313.00	42356 07/11/16
300382	VLCT EMPLOYMENT RESOURCE AND B	JULY 2016	quarterly unemployment	1542.00	0.00	1542.00	42357 07/11/16
100146	VLCT PACIF	JULY 2016	quarterly liability	53869.00	0.00	53869.00	42358 07/11/16
100577	WILK PAVING, INC	WP16-290	overlay Rossitar - Carve	17250.00	0.00	17250.00	42360 07/11/16

07/08/2016

12:32 pm

TOWN OF BRANDON Accounts Payable

Check Warrant Report # 62718 Current FY Invoices

Luanne

All Invoices For Check Acct 01(10 General Fund) 07/11/16 To 07/11/16

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			103,464.86	0.00	103,464.86		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***103,464.86
Let this be your order for the payments of these amounts.
