Brandon Board of Liquor Control Commissioners Meeting
October 10, 2016
7:00 p.m.

The Brandon Board of Liquor Control Commissioners will meet Monday, October 10, 2016 immediately following the Select Board Meeting to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

1) Call to Order
   a) Agenda Adoption

2) Consent Agenda
   a) Minutes:
      - Board of Liquor Control Commissioners Meeting - June 27, 2016
      - Board of Liquor Control Commissioners Meeting - August 10, 2016

   b) Approve Request to Cater Malt, Vinous and/or Spirituous Liquors:
      - Brandon Harvest Group dba Café Provence at 215 Ella Dean Road from 12:00 p.m. until 5:00 p.m. on October 22nd for a Birthday Party

3) Adjournment

Brandon Board of Liquor Commissioners
June 27, 2016

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Seth Hopkins, Devon Fuller, Tracy Wyman

In Attendance: Dave Atherton, Jackie Savela, Jeff Stewart

1. Call to order

The meeting was called to order at 8:18PM by Seth Hopkins - Vice-Chair.

a. Agenda Adoption **- Motion** by Devon Fuller/Tracy Wyman to adopt the agenda as presented. **The motion passed unanimously.**

2. Consent Agenda

Seth Hopkins advised that he has a business relationship with the Neshobe River Company and is also on the Music in the Park Committee.

Motion by Devon Fuller/Tracy Wyman to approve the consent agenda for Items (a) and (b). **The motion passed unanimously.**

a) Minutes of Board of Liquor Commissioners Meeting – March 28, 2016

b) Approve Special Event Permit

. Neshobe River Co., LLC dba Foley Brothers Brewing at Central Park from 6PM until 9PM on July 20th for the Brandon Area Chamber of Commerce event "Music in the Park"

Jeff Stewart advised that this is a Main Street event, not a Chamber event.

3. Adjournment

Motion by Devon Fuller/Tracy Wyman to adjourn the Board of Liquor Commissioners' meeting at 8:19PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Brandon Board of Liquor Control Commissioners
August 10, 2016

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members in Attendance: Doug Bailey, Devon Fuller, Seth Hopkins

Also in Attendance: Dave Atherton

1. Call to order

The meeting was called to order by Doug Bailey at 10:00 AM.

2. Consent Agenda

Seth Hopkins advised that he has a business relationship with the Neshobe River Winery and is also on the Brandon Music in the Park Committee.

a) Approve Special Event Permits:
   - Neshobe River Winery, LLC dba Foley Brothers Brewing at Central Park from 6:30 p.m. until 9:00 p.m. on August 17th for "Brandon Music in the Park"
   - Neshobe River Winery, LLC dba Foley Brothers Brewing at Tracy Wyman's Farm from 11:00 a.m. until 7:00 p.m. on August 20th for the State Corn Hole Tournament

Motion by Seth Hopkins/Devon Fuller to approve both Special Event Permits for Neshobe River Winery. The motion was approved by a vote of 3-0.

3. Adjournment

Motion by Seth Hopkins/Devon Fullen to adjourn the Board of Liquor Commissioners' meeting at 10:05. The motion passed.

Respectfully submitted,

David J. Atherton
Recording Secretary

Request to Cater Malt, Vinous and/or

Spirituous Liquors

$20.00 Fee (must be included)

Make fee payable to Liquor Control

Caterer's License Number 5475-001

Licensee Corporation Name: Brandon Harvest Group

Doing Business as: Cafe Provence

Street: 11 Center Street Town/City Brandon, VT

Contact Name & Phone: Kristine McGuiness 247.9997

Email or Fax: Kristine@cafeprovenceVT (all one word)

BE SURE TO READ INSTRUCTIONS BELOW, BEFORE COMPLETING APPLICATION

1) Describe type of event to be catered: Birthday Party
2) Street address of event 215 Ella Dean Road, Brandon, VT
3) Date of catered event: October 22, 2016
4) Hours of operation from beginning to end: 12pm - 5pm
5) Approximate # of persons expected: 25

Signed: [signature] Date: 9.22.16

Each catered event must have approval from the Town/City before

submitting this application to Liquor Control.

Towns Recommendation (please circle one) Approved Disapproved

Town/City Clerks Signature (Catered location) Town/City Date

SUBMIT THIS APPLICATION TO DLC AT LEAST 5 DAYS PRIOR TO EVENT

DIRECTIONS:

Submit to Town/City clerk for approval (Town/City Clerk will send to DLC).

1) Follow all liquor control laws and regulations (what applies to a first or first and third class license also applies to the caterer's license).
2) Must have a defined area for serving and consumption of alcohol with designated barriers.
3) Must have separate toilet and lavatory facilities available for both men and woman.
4) Provide sufficient number of employees for control purposes.

THE LICENSE MUST BE POSTED ON PREMISE OF EVENT