

**Brandon Select Board  
VCDP Closeout Hearing for Brandon Town Office  
October 10, 2016**

**Select Board Members Present:** Doug Bailey, Seth Hopkins, Devon Fuller, Brian Coolidge

**Others present:** Dave Atherton, Richard Baker, Blaine Cliver, Robert Black, Sue Gage

**Call to Order:**

Doug Bailey opened the hearing at 6:30PM and read the following Notice of Public Hearing: The Town of Brandon received \$500,000.00 from the State of Vermont for a grant under the Vermont Community Development Program. A public hearing will be held in the Brandon Town Hall basement meeting room at 6:30PM on October 10, 2016 to obtain the views of citizens on the community development, to furnish information concerning the range of community development activities that have been undertaken under this program, and to give affected citizens the opportunity to examine a statement of use of these funds. The VCDP Funds received have been used to accomplish the following activities: Complete renovation of the Brandon Town Offices. Information on this project may be obtained from and viewed during the hours of 8:30AM to 5:00PM Monday through Friday at the Brandon Town Office. Should you require any special accommodations please contact Dave Atherton, Town Manager at 802-247-3635 x 210 to ensure appropriate accommodations are made. For the hearing impaired, please call (TTY) #1-800-253-0191.

**Public Comments:**

Dave Atherton stated the hearing is a required to close the grant out on the completed project. The project is complete and all affected citizens are extremely happy. Blaine Cliver stated the project was not completed as far as what was intended, such as the plan to finish the storm windows to get the wooden ones in. Dave Atherton reported the windows are being built right now. All funds have been expended of the grant and everything that will be done. The awnings will be funded out of pocket. Blaine Cliver stated there was discussion about the pier underneath the building and it would be wise to get the contractor who will be doing the bridge contract to do the same work where the arches are under the bridge for the pier under the building. Devon Fuller asked if there was also pointing on some stone that needs to be done and it was suggested to have the contractor do this work when the bridge is being done. Robert Black stated when changes were made, there was a lot of exterior work deferred. There has been a quote put in for the awning repair and it is hoped to keep the historic effect of the awnings. Mr. Black stated the east side is where the stone needs pointing to be done and the center pier where the two arches come together is where Mr. Cliver is referring to. As it proceeds downstream, it is quite undermined and it would be good to do the similar work at the same time as the bridge. There are also some tune-ups that can be done, but the center bearing is the important part to be done. After doing the punch list, there are some grouting of the marble that should also be done. Dave Atherton stated the Town has been utilizing the one-year warranty on anything that has to be

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fixed. Mr. Black encouraged the Select Board to keep a long-term management process in place so that future Town employees will be able to continue with the work. Robert Black congratulated the Select Board on the work that has been done. Devon Fuller thanked Mr. Black and Mr. Cliver for all the work they did on this project. Doug Bailey also thanked Mr. Black, Mr. Cliver, Mr. Rausenberger and Mr. Fuller for the work they did. Sue Gage stated it is a wonderful space to work in and Mr. Bailey noted that he has received many comments that people are happy that the town office is back downtown. Robert Black suggested the Town do annual roof inspections and advised the chimneys may experience some condensation and the Town should be sure to cap them off so that the long-term maintenance will be less. Mr. Cliver stated if they are capped off, they should also be filled. Seth Hopkins asked for an update on the grant as there is \$4,000.00 remaining in the funding. Mr. Atherton reported the grant funding is complete and the \$4,000.00 remaining is from the insurance funds. Mr. Atherton stated the Town did have a match and the remaining funds will likely be used for the awnings that will be done in the spring. Richard Baker is glad the Town did not proceed with the \$232,000.00 contract. He stated the Town has worked on this project for five years and this is one of the few cases when waiting paid off. Dave Atherton stated the overflow project is part of the grant and is the reason that the town office was able to be renovated. Doug Bailey stated now that the Town has a very respectable building, it needs to be maintained accordingly. Robert Black noted there had also been a suggestion if any funds remained to have a graphic done professionally on the back wall.

**Adjournment:**

The hearing was closed at 6:50PM.

Respectfully submitted,

Charlene Bryant  
Recording Secretary