

Brandon Select Board Meeting
November 28, 2016
7:00 p.m.

The Brandon Select Board will meet Monday, November 28, 2016 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes - November 14, 2016
- 3) Town Manager's Report
- 4) Zoning Administrator's Report
- 5) Comments for Items not on the Agenda
- 6) Purchasing Policy
- 7) Budget Discussion
- 8) Segment 6 / Bridge 114 / Overflow Culvert
- 9) Fiscal
 - a) Warrant - November 28, 2016 - \$1,229,304.62
 - b) Warrant for Route 7 Segment 6 Right-of-Way Negotiations - \$15,000.00
- 10) Adjournment

**Brandon Select Board Meeting
November 14, 2016**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Doug Bailey, Seth Hopkins, Devon Fuller, Brian Coolidge, Tracy Wyman

Others In Attendance: Dave Atherton, Bernie Carr, Steve Bisette, Lee Kahrs, Janet Coolidge, Bill Moore, Sue Gage, Jeff Stewart, Anna Scheck, Maria Ammatuna, Dick Kirby, Phyllis Reed

1. Call to order

The meeting was called to order by Doug Bailey – Chair @ 7:02PM.

a) Agenda Adoption – Motion by Tracy Wyman/Devon Fuller to adopt the agenda. **The motion passed unanimously.**

2. Approval of Minutes

a) Select Board Minutes – November 14, 2016

Motion by Devon Fuller/Tracy Wyman to approve the November 14, 2016 Select Board meeting minutes as amended. **The motion passed unanimously.**

Page 2 – correction to the spelling of Nancy Manney’s name under Item #3

3. Town Manager’s Report

Dave Atherton reported the Newton Road demolition project has started today. The Segment 6 right of way negotiations have ended. There are three properties going to condemnation for permanent and temporary easements. Certified letters on the Notice of Hearing will be sent to the landowners’ tomorrow with a hearing date set for December 15th. The overflow culvert excavation continues. A schedule from Dubois & King was provided. All delinquent accounts have been sent to the attorney’s office for the tax sale. They have sent out a notice to pay to avoid tax sale, which has prompted many to make payment arrangements. Mr. Atherton provided the Board a tax sale time line. Budget numbers are being worked on for the upcoming year. The next budget meeting is scheduled for Tuesday, November 15th at 6:00PM in the Town Office conference room. A letter has been sent to the Certificate of Public Goods Board to approve the screening proposal for the McKernon solar project. This is for the side facing Estabrook Park. There is also a proposed solar project on Forestdale Road behind the Tucel building. They meet all of the Town’s criteria. Mr. Atherton has started employee evaluations and will have them completed by the end of the month. Mr. Atherton reported the balance in the Revolving Loan Fund is \$78,700.00. It was confirmed that the balance is after the Olivia’s Croutons loan. Devon Fuller questioned if there is going to be a plan such as a

park or a fishing access once the Newton Road demolition is complete. Dave Atherton stated this is public land it could become an entrance to the river. There was a suggestion made to place a historic marker on the site and Mr. Atherton has asked the contractor to save some of the gears to perhaps do a monument. It will be green space similar to Wheeler Road. Mr. Fuller suggested it would be good to figure out something to do with the land. Mr. Atherton stated the Town is open to options, but noted nothing can be built on the property as the purpose is to get some natural flood plain back and green space or a river access is about the only thing that can be done. Bernie Carr questioned if the chimney was going to remain and Mr. Atherton advised that everything has to go down to ground level. Devon Fuller stated the Town was told that it had to come down. Mr. Carr thought there was discussion within the last two to three months that the chimney could be saved. Bill Moore advised the State is very strict with what can be done and they do not want any permanent structures. Mr. Carr suggested possibly a pole building, like the ones that are placed in flood areas that has a roof over it. Mr. Atherton stated the Town can discuss it with Hazard Mitigation once the project is done as the funding of this project is from FEMA and Two Rivers and they are looking to have more natural flood plain so that the river has somewhere to go. Mr. Atherton stated as far as the chimney, he would feel uncomfortable that it is freestanding as it is quite beat up on the north side. Mr. Atherton has talked to the historic person about doing a site marker and keeping some of the gears.

4. Comments for Items not on the Agenda

Seth Hopkins stated all Selectmen received a letter from the Brandon Area Rescue Squad (BARS) and asked if it could be discussed how the Board would like to go forward. The BARS Chief of Operations has requested the rescue squad be termed differently in the Town. They currently apply for appropriations and they do not wish to go through the paperwork that is required for an appropriation. They are asking that the money be voted by the voters or granted without the formal paperwork. The policy on appropriations requires a statement of need and a copy of the balance sheet to show the need, and a signed petition. Sue Gage stated 5% of the voter list is required for the petition and if they do not change the dollar amount, they do not need to do another petition until 2019. Janet Coolidge stated this should be handled in the same manner as the library, as it is not town property. Bernie Carr stated there are organizations that have been heavily supported for decades and the Select Board is asking them to do busy work. Businesses do not want petitions on their counters. He does not have a problem with them submitting their financial need, but he does not see the need for petitions. Seth Hopkins stated this is tax money and he thinks that people that are looking for town appropriations should do the petitions every year. Devon Fuller thought five years is a good compromise as the Select Board wants to make sure people are invested enough to get the signatures every five years and acknowledge that the funding is needed. There are some organizations like the library and the rescue squad that have been funded for many years, but to make it fair it needs to be the same rule for everyone. Doug Bailey stated they want to be treated like the fire department, however, the fire department is a separate municipality and they could do that. Maria Ammatuna stated BARS is a 501c3 organization. They also bill insurance companies, sell memberships and receive donations. Sue Gage advised that the information on all of the appropriations is available at the Town Office. She also noted that the fire department's budget is for the entire town and

their annual meeting is another meeting that is important for the townspeople to attend. It was the consensus of the Board to set a meeting with the Rescue Squad with Seth Hopkins, Devon Fuller and the Town Manager in attendance. Mr. Atherton called Leicester to see how they deal with the Rescue Squad and they have a special assessment rather than appropriation. Mr. Atherton stated this is similar to the town applying for a grant and he does realize it is a lot of work.

Maria Ammatuna stated the Planning Commission will be meeting next Monday. In working on the Brandon Land Use Ordinance (BLUO), Ms. Ammatuna advised that they were working from the amended BLUO dated 5/7/12, however, it was discovered that there is a 5/19/14 version that had not been approved by the previous Select Board. The Planning Commission will determine the differences and will be bringing the BLUO to the Select Board for approval. Dave Atherton stated this was something that happened in 2014 when the Planning Commission was doing a Town Plan and BLUO approval at the same time, but the Select board only received the Town Plan. The 2014 version adds the waiver language. Ms. Ammatuna also advised that the Capital Improvement Program from 1995 was found and it is very comprehensive. The Planning Commission will be reviewing this information with the Select Board.

Janet Coolidge provided a letter and check from the Friends of the Town Hall in the amount of \$13,060.34 that was money raised for the roof maintenance. They thought it should go to the Town now that it has taken over the maintenance of the building.

5. Approval of Amended Town Plan

Bill Moore, Economic Development Officer, advised that in the process of renewing the downtown designation it was discovered that the Town Plan was out of compliance as the map specific to the designated downtown was required. The renewal process has been completed and all hearings have been held and the Select Board is asked to approve the amended Town Plan to include the designated downtown map.

Motion by Devon Fuller/Brian Coolidge to approve the amendment to the Brandon Town Plan, including the maps discussed. **The motion passed unanimously.**

Seth Hopkins noted the perimeter is correct, but it is known that some of the component properties are not noted correctly.

Mr. Moore thanked Anna Scheck and the Planning Commission for the work they have done on this document. It is anticipated the Regional Planning Commission will act on the amended Town Plan at their meeting tomorrow night.

6. Amend Loan Approval

Sue Gage advised this is the cash flow loan for the numerous projects that was approved late last spring through the National Bank of Middlebury. Recently she had a discussion with the bank and bond counsel and it was determined the proper language was not used for bond borrowing. The document provided was a revised construction loan with one paragraph added that speaks to the fact the Town is borrowing in anticipation of a bond.

Motion by Devon Fuller/Tracy Wyman to allow the amendment to the National Bank of Middlebury loan and authorize the Town Clerk to sign on the Town's behalf. **The motion passed unanimously.**

7. Purchasing Policy

Doug Bailey advised the Select Board has been working on an update of the Purchasing Policy for the Town. Mr. Bailey received comments from the Select Board members and the changes are reflected in the new policy that include the addition of the verbiage "to encourage the use of local vendors when possible" in the Purpose section and the following paragraph in Item 3. Regular Purchases: "At least once per year, the Town Manager will place an advertisement in the Town's newspaper of record advising its intention to procure goods and services from time to time without formal bid process and inviting any prospective vendor to provide their name, field of business, and contact information to the Town. A prospective vendor may request their name be added to this list at any time, and their name will be added. When quotes are solicited for a specific purchase, the Town will alert the relevant vendors on this list so they have an opportunity to offer a quote." Also under Item 4. Major Purchases, the addition of the verbiage "unless such process is waived by the Board".

Motion by Seth Hopkins/Tracy Wyman to approve the Purchasing Policy as presented, which will replace the June 8, 2015 policy.

Janet Coolidge asked what happens if the Town misses a vendor when there is a vendor listing and the Town has to advise all vendors when there is a job. She suggested putting the information on the website, as it would put the ownership on the vendors to contact the Town regarding the jobs. Doug Bailey stated when the Town has a job to be done, it would assist with having people let us know that they are in business, but noted Ms. Coolidge had a good point. Devon Fuller suggested the Town's liability could be eliminated if the last sentence in the paragraph is removed. He does like the idea that the Town obtains information on the vendors, but take away the liability. Bernie Carr suggested sending a letter to the taxpayers. Mr. Atherton noted some concern, as the Town would like to maintain the same electrician because of his accessibility. When the Town sends a proposal out to bid they use a website, Works in Process, and the contractors subscribe to the website. Mr. Atherton stated he could see this working if everyone had email, but there is not time to do mailings every time there is a job to be done. Dick Kirby suggested advertising the jobs in the newspaper. Doug Bailey advised that advertising is done for jobs above \$10,000.00, but the intent of this was for the smaller jobs. Tracy Wyman agreed that if the Town has a vendor that is doing a good job, the Town should be able to keep that vendor in place. Seth Hopkins stated the intent was a transparency effort, but he sees where not everyone uses email and it may delay projects. He agreed with Mr. Fuller's suggestion of striking the last sentence. Bernie Carr thought the intent was to expand the vendor base to provide Mr. Burlett a data base to choose contractors when he needed someone. Mr. Bailey advised it had been suggested that the Town uses the same people and he looks at this as a defense mechanism, but it is not going to change who the Public Works Director is going to call. Mr. Atherton stated this process was not meant to reinvent the wheel, but the intent is to be sure there is a process for obtaining goods or services, with the recommendations to come before the

Select Board so that the public is aware that quotes are obtained and there is not favoritism. Mr. Fuller expressed concern with choosing qualified vendors. Mr. Atherton advised that a Certificate of Liability is required for insurance purposes. A suggestion was made to table this item for further clarification.

Motion by Devon Fuller/Tracy Wyman to table the motion to a subsequent meeting. **The motion passed unanimously.**

Doug Bailey requested the Board members provide input to him within eight days. Mr. Bailey will revise the document and redistribute it for action at the next Select Board meeting.

8. Notice of Condemnation Hearing Re: Segment 6

Dave Atherton advised that a Notice of Hearing for the condemnation hearing has been provided to the Board. There is a timeline that has to be followed and it was Mr. Atherton's intent to mail the letters to the property owners tomorrow to start the 30-day timeline. A public hearing and site visits of the three properties will be scheduled for December 15th beginning at 10AM. Mr. Atherton suggested there be three Board members present for the hearing. Devon Fuller, Doug Bailey and Seth Hopkins volunteered to be present. Mr. Atherton stated the attorney and individuals from VTrans will also be present.

Motion by Seth Hopkins/Tracy Wyman to approve the Notice of Hearing and authorize the Town Manager to send the letters to the property owners tomorrow. **The motion passed unanimously.**

9. Naming of Private Road

Dave Atherton stated there is a private road off Van Cortland Road with three mostly seasonal properties that does not have a 911 street address. It is a private drive, but it needs a name for the purpose of 911. The suggested names provided by the property owners were: Owl's Way, Fair View Ridge, Patton Drive, Irish Lane and Ethan Allen Road.

Motion by Devon Fuller/Brian Coolidge to name the right of way off Van Cortland Road as Owl's Way. **The motion passed unanimously.**

10. Budget Discussion

Doug Bailey reported the next budget workshop is scheduled for tomorrow in the Town Office conference room and will include discussion on the Zoning and Code Department and the Listers and Assessor's Department. Dave Atherton stated there is a scheduling problem since the Town Plan will be considered for adoption at the Regional Planning Commission meeting tomorrow evening. The Zoning Administrator is the Town's representative and the Town Manager is the alternate to the Regional Board and there should be someone representing the Town at that meeting. Bill Moore stated it would be good for one of the new Planning Commission members to represent the Town. A representative will be appointed to attend the RRPC meeting. Mr. Bailey will meet with Ms. Scheck tomorrow to obtain her comments for the budget meeting, in

the event that she will be representing the Town at the Regional meeting. Mr. Atherton advised work is being done on the payroll numbers and insurance increases. Mr. Bailey advised that the December 7th workshop will discuss Administration and Recreation and the December 21st workshop will discuss the Public Works Department and the Police Department.

11. Segment 6/Bridge 114/Overflow Culvert

Dave Atherton reported that it has been brought to his attention by one of the Town's historians that there is an issue with the streetlights for Segment 6. This item has been sent to Judith at the State's Historic Division. The Bridge 114 project is on hold until the proper time of the year to do the bat survey. The Overflow Culvert project is moving along and there will be another meeting with Markowski and Dubois and King on Wednesday. Doug Bailey thanked Bernie Carr for the Chamber letter that he does as it is helpful and informative for the merchants in providing updates on the construction. Dave Atherton advised there have been discussions with some people that have difficulty getting around town and there has been a decision to designate the first parking spot in front of Gourmet Provence as a handicap spot. Bernie Carr questioned whether the hump in front of St. Mary's Church is going to be repaired. Mr. Atherton will discuss this matter with the Mr. Burlett, but noted there is still paving to be done. Mr. Carr also asked if the light in front of the Brandon Inn going to be replaced and Mr. Atherton confirmed it would be.

12. Fiscal

a) FY2016/17 Warrant – November 14, 2016 – \$421,584.87

Motion by Tracy Wyman/Devon Fuller to approve the FY2016/17 warrant of November 14, 2016 in the amount of \$421,584.87. **The motion passed unanimously.**

12. Adjournment

Motion by Devon Fuller/Tracy Wyman to adjourn the Select Board meeting at 8:23PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for the weeks November 14 and November 7, 2016

The Newton Road demolition project:

The asbestos has been removed and the buildings have been demolished, debris clean up continues.

Segment 6:

One more property has come out of condemnation. A reminder that the hearing is scheduled for December 15th, 10 am in the Town Hall conference room.

Overflow Culvert:

Excavation continues. See the attached schedule from Dubois & King.

Employee evaluations were completed this week.

Current Tax Delinquencies are \$196,105.17. Current Sewer Delinquencies are \$81,990.30. We have set up 50 payment agreements. There are 38 still pending for tax sale, with a deadline of December 1st, to either pay in full or set up an agreement. We have a few taxpayers that have called to verify amounts owed, and we are just waiting for their payment.

The weather is allowing us to continue road grading. This will continue for as long as possible.

Rec. Dept. Happenings:

- The Brandon Rec youth Cross country participants ran in the 40th annual Middlebury Turkey trot on November 20th. Thanks to coaches Jackie Savelle, Bruce Perlow, Sam Stone and Katrina Ducharme. Be on the look out for the Brandon Rec Couch to 5K program for all ages in spring of 2017.
- 2 bus trip collaborations with the Pittsford Rec went off without losing anyone. November 11th a group of 46 went down to see the Boston Celtics play the New York Knickerbockers. And the 4th time was the charm as they finally got to see a Celtics win. The November 12th trip to NYC to see the Rockettes was a kicking good time!
- Pairing up with the Brandon Toy Project, the town hall hosted a Movie night on November 12th. 15 teens enjoyed food and a terrible teen movie in the upstairs.

Other Items will be covered in the agenda.



2704 West Creek Road

Florence, Vt. 05744

Project Update – Brandon Overflow Culvert

Date: 11/18/2016

Operations This Week (11-14 thru 11-18)

This week we have continued hammering out rock at the outlet end of the culvert. We plan to continue this operation for the remainder of the week.

As far as removal of the rock, we have been focusing on loading out the rock in the morning hours. Usually by 9 or 10am we are done with rock removal and we focus the rest of the day breaking ledge.

The excavation is starting to get larger, and we have prepped an area for our concrete sub to come and do work onsite. Gendron Concrete stopped by this week to review the site. Their hope is to begin their work next week.

Operations Next Week (11-21 thru 11-25)

Next week will include the continuation of removal of the rock. Gendron Concrete will also be onsite, so expect more construction traffic in and out of the job site on the holiday shortened week. Gendron will be using drills to install rebar into the ledge bottom which will anchor the concrete pad to the ground.

Project Extended Look Out (11-28 thru 12-2)

The end of November is around the corner. In our final week/first week of December, we will be continuing the rock removal operation and Gendron will continue their work to construct a concrete pad and a retaining wall against the gazebo. We will be planning for the following week to get Capital Rock back onsite to drill the edges of the excavation as they did earlier in the project.

Thank-you,

Tom Markowski

Markowski Excavating

PURCHASING POLICY

PURPOSE: The purpose of this Purchasing Policy is to obtain the highest quality goods and services for the Town of Brandon at the lowest possible price, to exercise financial control over the purchasing process, to encourage the use of local vendors when possible, to clearly define authority for the purchasing function, to allow fair and equal opportunity among qualified suppliers, and to provide for increased public confidence in the procedures followed in public purchasing.

DEFINITIONS:

1. Department Head: This includes the Public Works Director, Chief of Police and Recreation Director.
2. Incidental Purchases: Those purchases calling for the delivery of goods and/or services in an amount up to \$3,000.

Purchases made in this category may be made without a formal bid or quotes. However, it is still the intention of this policy to encourage competitive prices be solicited whenever such would be an efficient use of staff time relative to possible savings. Purchases in this category must stay within the department's budget.

3. Regular Purchases: Those purchases calling for the delivery of goods and/or services in the amount of \$3,000 to \$10,000.

Purchases made in this category will be made in accordance with a purchase order procedure. Such purchases should be made through competitive solicitation such as bids, written quotes or verbal quotes from two or more vendors. Purchase orders will be issued by the Department Heads and must be approved by the Town Manager or their designee, prior to items being ordered. The purchase order requirements shall apply to all credit card purchases made in this category.

4. Major Purchases: Those purchases calling for delivery of goods or services in the amount of \$10,000 to \$50,000.

All purchases shall be subject to the approval by the SelectBoard and will require at least three (3) competitive quotes from qualified vendors/contractors.

This process will be overseen by the Town Manager who may delegate responsibility for specific purchases to an appropriate department head. All quotes will be presented to the Selectboard with a recommendation by the Town Manager. The final review and approval will be made by the Selectboard.

These requirements may be varied according to the nature of a specific purchase subject to the Selectboard's review and approval of the process followed.

5. Major Purchases: Those purchases calling for delivery of goods or services in the amount of \$50,000 or greater

All purchases over \$50,000 shall be subject to the approval by the SelectBoard and will require a formal bid process unless such process is waived by the Board.

The formal bid process will be overseen by the Town Manager who may delegate responsibility for specific purchases to an appropriate department head. Formal bidding means a publicly advertised invitation to bid, written bid specifications and/or description of performance standards, a public bid opening, with an award of contract made by the Selectboard. These requirements may be varied according to the nature of a specific purchase subject to the Selectboard's review and approval of the process followed.

The formal bid process can be waived by the Selectboard in certain cases where the Town Manager and Department Heads have determined that the best interests of the Town are met by a vendor based on costs, quality of goods and/or services, capacity, skill and ability to provide future maintenance if necessary.

VENDOR SELECTION:

It is the intention of the Selectboard that vendors will be selected on a competitive basis. Purchases shall be awarded to the lowest, best qualified and responsible bidder. The following may be considered in selecting vendors.

1. The ability, capacity and skill of the vendor to perform the contract or provide the material or service required, and meet the specifications and other terms and conditions of the solicitation, and to do so promptly or within the time specified.
2. The character, integrity, reputation, experience, financial resources and past performance of the vendor.
3. The quality, availability and adaptability of the service or product being purchased and the ability of the vendor to provide future maintenance if necessary.
4. Purchases will be made through local vendors if all other parameters are substantially equal.
5. The Selectboard reserves the right, at its sole discretion, to reject any and all quotes or bids, wholly or in part, to waive any informalities or any irregularities therein, to accept any quote or bid even though it may not be the lowest, to reopen the bid process, to negotiate with any bidder, and to make an award which in its sole and absolute judgment will best serve the Town's interest.

EXCEPTIONS:

1. Sole Source Purchases: The Selectboard may authorize a sole source purchase in cases where it determines that there is only one reasonable source for a proposed purchase and may waive the bid process.
2. Emergency Purchases: The Town may award contracts and make purchases for the purpose of meeting a public emergency without following the above procedures.

Emergency purchases will be made under the direction of the Town Manager in consultation with the Selectboard. Emergency purchases may include immediate repair or maintenance of Town property, vehicles, or equipment if the delay in such repair or maintenance would endanger persons or property or result in substantial impairment of the delivery of important Town services.

3. Professional Services: The bid process is not required, however it is suggested, in the selection of providers for services such as legal, financial, auditing, engineering, risk management and insurance services. The Selectboard, in its sole discretion, shall determine when purchase of such services shall be subject to a request for proposal process and when to forego such process.
4. General Exceptions: Items such as but not limited to equipment repairs, utility services (phone, electricity, internet), service contracts, and ongoing repetitive purchases, as determined from time to time by the Selectboard and Town Manager shall be exempt from the competitive purchasing guidelines above.

This foregoing Policy is hereby adopted by the Selectboard of the Town of Brandon, Vermont, this ___ day of _____, 2016 and is effective as of this date until amended or repealed.

Doug Bailey

Devon Fuller

Seth Hopkins

Brian Coolidge

Tracy Wyman

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
300776	AKERS INDUSTRIES INC	115758 latex gloves	105.90	0.00	105.90	42983	11/28/16
310450	ALLEN, ANDREW	11212016 referee	45.00	0.00	45.00	42984	11/28/16
300541	ASSOCIATION FOR RETARDED CITIZ NOV 2016	appropriation	875.00	0.00	875.00	42985	11/28/16
100655	BLSG INSECT CONTROL DISTRICT NOV 2016	appropriation	8326.25	0.00	8326.25	42986	11/28/16
100190	BLUE SEAL FEEDS	329-2206 trash bags	21.98	0.00	21.98	42987	11/28/16
100245	BRANDON AREA CHAMBER OF COMMER NOV 2016	appropriation	250.00	0.00	250.00	42988	11/28/16
100305	BRANDON AREA RESCUE SQUAD NOV 2016	appropriation	5183.75	0.00	5183.75	42981	11/22/16
100255	BRANDON FIRE DISTRICT #1 NOV 2016	appropriation	64853.00	0.00	64853.00	42989	11/28/16
100625	BRANDON INDEPENDENCE DAY CELEB NOV 2016	appropriation	1500.00	0.00	1500.00	42990	11/28/16
100280	BRANDON LUMBER & MILLWORK CO. 511807/3	painting supplies	22.50	0.00	22.50	42991	11/28/16
100280	BRANDON LUMBER & MILLWORK CO. 511825/3	paint	85.96	0.00	85.96	42991	11/28/16
100280	BRANDON LUMBER & MILLWORK CO. 511842/3	paint	94.55	0.00	94.55	42991	11/28/16
100280	BRANDON LUMBER & MILLWORK CO. 512153/3	cord/bulb/clamp/blueboar	113.16	0.00	113.16	42991	11/28/16
300235	BURLINGTON COMMUNICATIONS SERV 20161778	replaced antennas	934.32	0.00	934.32	42992	11/28/16
100198	CARGILL, INCORPORATED	2903072234 salt	3549.01	0.00	3549.01	42993	11/28/16
100051	CARR, BERNIE	NOV 2016 polls 11-8-16	25.00	0.00	25.00	42994	11/28/16
100860	CARROLL, BOE & PELL P.C.	29706 seg 6 condemnation	2493.95	0.00	2493.95	42995	11/28/16
100860	CARROLL, BOE & PELL P.C.	29726 misc zoning issues	38.00	0.00	38.00	42995	11/28/16
100462	CASELLA WASTE MANAGEMENT INC.	1313475 dumpster rental	665.88	0.00	665.88	42996	11/28/16
100462	CASELLA WASTE MANAGEMENT INC.	1983512 Oct trucking of sludge	1521.00	0.00	1521.00	42996	11/28/16
301503	CHAMPLAIN VALLEY PLUMBING	374801 heating fuel @ Town Hall	282.65	0.00	282.65	42997	11/28/16
301503	CHAMPLAIN VALLEY PLUMBING	552533 diesel fuel	1750.66	0.00	1750.66	42997	11/28/16
301503	CHAMPLAIN VALLEY PLUMBING	787564 heating fuel @ HWY	255.68	0.00	255.68	42997	11/28/16
100411	CIJKA, STEPHEN J	11172016 reimb for distilled wate	5.00	0.00	5.00	42998	11/28/16
310097	COMCAST	11-9-16 TH town hall november	142.08	0.00	142.08	42999	11/28/16
100900	CUSHING FAMILY LLC	0029-0007-A OVER PAID/SOLD PROPERTY	373.04	0.00	373.04	43000	11/28/16
300357	DEAN, RAY	11212016 referee	35.00	0.00	35.00	43001	11/28/16
100494	ENDYNE INC	217909 testing	79.00	0.00	79.00	43002	11/28/16
310037	FAIRPOINT COMMUNICATIONS	HW 11-6-16 hw Nov phone and interne	71.87	0.00	71.87	43003	11/28/16
100615	FISHER SCIENTIFIC COMPANY LLC	3964612 dissolved oxygen meter	830.16	0.00	830.16	43004	11/28/16
300187	FLORENCE CRUSHED STONE	223451 3/4 minus	2756.60	0.00	2756.60	43005	11/28/16
300187	FLORENCE CRUSHED STONE	223480 3/4 minus	1875.68	0.00	1875.68	43005	11/28/16
100925	FOLEY SERVICES INC	1056946 uniforms	20.64	0.00	20.64	43006	11/28/16
100925	FOLEY SERVICES INC	1056949 uniforms	47.58	0.00	47.58	43006	11/28/16
100925	FOLEY SERVICES INC	1058260 uniforms	20.64	0.00	20.64	43006	11/28/16
100925	FOLEY SERVICES INC	1058262 uniforms	47.58	0.00	47.58	43006	11/28/16
100925	FOLEY SERVICES INC	1059585 uniforms	20.64	0.00	20.64	43006	11/28/16
310445	FOXCROFT FARM HARVEST PROGRAM NOV 2016	appropriation	3750.00	0.00	3750.00	43007	11/28/16
310258	FRANKIEWICZ, MIKE	NOV 2016 polls 11-8-16	135.00	0.00	135.00	43008	11/28/16
310426	FYLES BROS., INC.	78044 propane/WW Chemical Bldg	42.01	0.00	42.01	43009	11/28/16
310426	FYLES BROS., INC.	78746 work at Police Station	298.57	0.00	298.57	43009	11/28/16
100725	GREEN MOUNTAIN GARAGE	095960 diesel exhaust fluid	12.84	0.00	12.84	43010	11/28/16
100725	GREEN MOUNTAIN GARAGE	096036 deicer	8.54	0.00	8.54	43010	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 CARVER carver pump	40.07	0.00	40.07	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 CENPAR center st park	22.17	0.00	22.17	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 CENTRA central park	87.26	0.00	87.26	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 CHAMPL champlain pump	150.97	0.00	150.97	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 CONANT conant park	68.48	0.00	68.48	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 FLASHE flasher	30.35	0.00	30.35	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 GAZERO park gazebo	18.08	0.00	18.08	43011	11/28/16

All Invoices For Check Acct 01(10 General Fund) 11/23/2016 To 11/28/2016

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310233	GREEN MOUNTAIN POWER	11/16 HW hw garage	128.87	0.00	128.87	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 LIGHT ww light	54.70	0.00	54.70	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 NEWTON newton pump	321.14	0.00	321.14	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 PD police dept	222.22	0.00	222.22	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 REC rec field	32.03	0.00	32.03	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 RT 73 rt 73 pump	26.26	0.00	26.26	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 STREET street lights	3078.59	0.00	3078.59	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 THALL town hall	171.62	0.00	171.62	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 TOFFIC town office	429.24	0.00	429.24	43011	11/28/16
310233	GREEN MOUNTAIN POWER	11/16 WW ww plant	2910.02	0.00	2910.02	43011	11/28/16
310233	GREEN MOUNTAIN POWER	BRYANT 11/16 bryant circle	23.66	0.00	23.66	43011	11/28/16
310622	GREG'S TIRE SALES & SERVICE, I	40099 tires	600.00	0.00	600.00	43013	11/28/16
310681	JENNINGS, DEBBIE	NOV 2016 11-8-16 polls	25.00	0.00	25.00	43014	11/28/16
310401	JOHNSON, KATHLEEN	NOV 2016 election 11/7 & 11/8	60.00	0.00	60.00	43015	11/28/16
200215	JP COOKE CO	424039 2017 dog tags	179.18	0.00	179.18	43016	11/28/16
310033	KNAPP, ELLEN	NOV 2016 polls 11-8-16	25.00	0.00	25.00	43017	11/28/16
310138	KNAPP, HILLARY	NOV 2016 election 11/7 & 11/8	185.00	0.00	185.00	43018	11/28/16
100900	LEYSATH, DOROTHY M	0087-0019 over paid taxes	1318.28	0.00	1318.28	43019	11/28/16
100017	LILLY'S INSTRUMENTATION	26863-11-16 splitter, starter, etc.	524.34	0.00	524.34	43020	11/28/16
310564	MAGEE OFFICE PRODUCTS	901113 toner for OKI printer	166.38	0.00	166.38	43021	11/28/16
310564	MAGEE OFFICE PRODUCTS	901579 markers	32.00	0.00	32.00	43021	11/28/16
310639	MANIERY, DOMINICK	11212016 referee	45.00	0.00	45.00	43022	11/28/16
300087	MARRO, STEPHEN R	11212016 referee	45.00	0.00	45.00	43023	11/28/16
100900	MARTIN, DAVID J	0059-0274 over paid Nov taxes	447.89	0.00	447.89	43024	11/28/16
330377	MATTHEW BENDER & COMPANY, INC.	88154084 VT Planning Dev. Land Us	96.08	0.00	96.08	43025	11/28/16
100201	MONDLAK, JANET	NOV 2016 polls 11/8/16	135.00	0.00	135.00	43026	11/28/16
310211	MONMOUTH BIOPRODUCTS	18662 cold weather bacteria	1419.25	0.00	1419.25	43027	11/28/16
310617	OTTER VALLEY UNIFIED UNION SCH	NOV 2016 2nd quarter tax share	1017580.67	0.00	1017580.67	42982	11/22/16
300028	PETERSON, LAURA	NOV 2016 polls 11-8-16	25.00	0.00	25.00	43028	11/28/16
100283	PIKE INDUSTRIES, INC	902565 ledge pak	157.92	0.00	157.92	43029	11/28/16
300710	RIDEOUT, LAURA	NOV 2016 polls 11-8-16	25.00	0.00	25.00	43030	11/28/16
300661	RIDEOUT, SCOTT	NOV 2016 polls 11-8-16	25.00	0.00	25.00	43031	11/28/16
200179	ROOTX	46919 root killer	451.00	0.00	451.00	43032	11/28/16
100485	RUTLAND AREA VISITING NURSE AS	NOV 2016 appropriation	2550.00	0.00	2550.00	43033	11/28/16
100005	RUTLAND COUNTY SOLID WASTE DIS	23278 oct surcharges	684.48	0.00	684.48	43034	11/28/16
100005	RUTLAND COUNTY SOLID WASTE DIS	23285 Oct recycling	95.74	0.00	95.74	43034	11/28/16
100492	RUTLAND MENTAL HEALTH SERVICES	NOV 2016 appropriation	1656.00	0.00	1656.00	43035	11/28/16
100714	SCHECK, ANNA	11/16-2 Mileage RRPC	18.58	0.00	18.58	43036	11/28/16
100006	SOUTHWESTERN VT COUNCIL ON AGI	NOV 2016 appropriation	600.00	0.00	600.00	43037	11/28/16
310397	SOUTHWORTH-MILTON, INC.	INV0805753 filters	394.61	0.00	394.61	43038	11/28/16
310397	SOUTHWORTH-MILTON, INC.	SCINV187155 repairs to tilt bucket	18.53	0.00	18.53	43038	11/28/16
310099	STEPHEN A DOUGLAS BIRTHPLACE	NOV 2016 appropriation	625.00	0.00	625.00	43039	11/28/16
300247	SURPASS CHEMICAL CO INC	303481 sodium hypochlorite	586.32	0.00	586.32	43040	11/28/16
310534	TRAYNOR, NATHAN J	11212016 referee	45.00	0.00	45.00	43041	11/28/16
310680	UNIVERSITY ENTERPRISES, INC.	724248 course package	114.00	0.00	114.00	43042	11/28/16
100682	USA BLUE BOOK	108198 manhole lid extractor	216.11	0.00	216.11	43043	11/28/16
330348	VERIZON WIRELESS	9775358391 nov calls	263.59	0.00	263.59	43044	11/28/16
300075	VERMONT AGENCY OF NATURAL RESO	WW16170 annual operating fee	2100.00	0.00	2100.00	43045	11/28/16
100042	VERMONT POLICE ASSOCIATION	11/10/2016 2016 Membership Dues	90.00	0.00	90.00	42979	11/10/16
310046	W.B. MASON CO INC	I39102016 duster	70.68	0.00	70.68	43046	11/28/16

Check Warrant Report # 62788 Current Prior Next FY Invoices

All Invoices For Check Acct 01(10 General Fund) 11/23/2016 To 11/28/2016

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310046	W.B. MASON CO INC	I39399146 CD/DVD	11.09	0.00	11.09	43046	11/28/16
310046	W.B. MASON CO INC	II39430199 DVD-R	78.75	0.00	78.75	43046	11/28/16
100577	WILK PAVING, INC	WP16-426 Paving - Seminary etc	59727.55	0.00	59727.55	43047	11/28/16
100577	WILK PAVING, INC	WP16-427 paving - Wood Lane	2063.10	0.00	2063.10	43047	11/28/16
100577	WILK PAVING, INC	WP16-428 sidewalk - Prospect St	4830.00	0.00	4830.00	43047	11/28/16
100577	WILK PAVING, INC	WP16-429 trench patch - Pearl St	680.00	0.00	680.00	43047	11/28/16
100577	WILK PAVING, INC	WP16-454 trench patch Forest Dale	11985.70	0.00	11985.70	43047	11/28/16
100577	WILK PAVING, INC	WP16-455 patch paving	4551.30	0.00	4551.30	43047	11/28/16
330427	WINNING IMAGE GRAPHIX	11105 election signs	299.10	0.00	299.10	43048	11/28/16
Report Total			1,229,304.62	0.001	1,229,304.62		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *1,229,304.62

Let this be your order for the payments of these amounts.

11/28/2016

TOWN OF BRANDON Accounts Payable
Check Warrant Report #05092016 Current Prior Next FY Invoices
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Page 1
Jacolyn

Blanket Warrant for Route 7 Segment 6, Right of Way Negotiations.
Of the money spent 95% will be reimbursed.

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Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating *****\$15,000.00

Let this be your order for the payments of these amounts.
