

**Brandon Select Board Meeting
February 27, 2017**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Doug Bailey, Seth Hopkins, Brian Coolidge, Tracy Wyman

Others In Attendance: Dave Atherton, Arlen Bloodworth, Lee Kahrs, Steve Bissette, Sue Gage, Richard Baker, Anna Scheck, Bernie Carr, Jeff Stewart, Stephanie Jerome, Bill Moore, Donna Taylor

1. Call to order

The meeting was called to order by Doug Bailey – Chair @ 7:04PM.

a) Agenda Adoption – Motion by Seth Hopkins/Tracy Wyman to adopt the agenda as amended. **The motion passed unanimously.**

Addition of executive session pursuant to 1 V.S.A. (313)(a)(3) - Appointment or Employment or Evaluation of a Public Officer or Employee

2. Approval of Minutes

a) Select Board Minutes – February 13, 2017

Motion by Tracy Wyman/Seth Hopkins to approve the February 13, 2017 Select Board meeting minutes. **The motion passed unanimously.**

3. Town Manager’s Report

Dave Atherton reported the Town has received the first 1% option tax payment in the amount of \$38,521.01. The Town has awarded the Construction Contract Manager RFQ to Aldrich & Elliott and the Construction Inspection RFQ to Dubois & King. These contract awards still have to be approved by the State. The bid documents are scheduled to be posted on February 28th for the construction. The Town is still waiting for both deeds to be returned on the 4 Conant Square property and they have been warned again for condemnation. Mr. Atherton received documents from their attorney today and this should enable this item to be closed out. Mr. Atherton provided the Board an update from Markowski’s on the Overflow Culvert project. The temporary easement deeds and waiver valuations have been drafted and sent to VTrans for review for the Churchill Road Bridge. The Town has received the signed MOA from Federal Lands Access for the grant that will fund this project. There were six properties that went to tax sale and the Town was the highest bidder on two of the properties. The Town has collected \$107,000.00 in delinquent property taxes this year from previous years. The Town Reports were sent out on February 22nd. The Public Works Department has been spreading gravel on the dirt

roads this week to try to combat the frost and warm weather. The Brandon Rec is collaborating with the Brandon Area Toy Project to have a 4-day carnival June 8th through June 11th. Miller Amusements, a family run business from New Hampshire, will be bringing their games and rides for set-up at Estabrook Park. Events surrounding this event will include a trail race for kids, bingo, battle of the bands and other activities. Floor hockey with Doucette/Kerins of the Brandon Motor Lodge will be starting up again on March 4th and will be every Saturday through April 8th from 9:30AM to 10:30AM at the Neshobe School gym. Thanks to Coach Greg Bernhardt there will be middle school lacrosse starting March 27th. Mr. Atherton and Bill Moore are working on a flyer for the first concert of the Brandon Concert Series that will take place on March 18th at the Town Hall. The first concert will be Bow Thayer of Stockbridge. Foley Brothers will be present for refreshments. Tickets are available at Carr's Florist in advance for \$12.00 and \$15.00 at the door.

4. Comments for Items Not on the Agenda

Sue Gage stated for anyone who did not receive the Town Report; they are available at the Town Office. Seth Hopkins asked if there was an issue with the Town Report mailing. Sue Gage stated there were some glitches in the process and the Town is working with the Secretary of State's Office.

5. Appointments

a. Planning Commission – for remainder of term ending June 30, 2017

Dave Atherton stated there have been a couple of people interested in filling the terms on the Planning Commission. The Town received a letter from William Mills and Lisa Rovi expressing their interest in serving on the Planning Commission.

Motion by Seth Hopkins/Brian Coolidge to appoint William Mills to the Planning Commission for the remainder of the term ending June 30, 2017. **The motion passed unanimously.**

b. Planning Commission – for remainder of term ending June 30, 2019

Motion by Seth Hopkins/Tracy Wyman to appoint Lisa Rovi to the Planning Commission for the remainder of the term ending June 30, 2019. **The motion passed with one abstention – Doug Bailey.**

Dave Atherton stated this would now be a five-member Committee with no alternates.

7. Set Brandon Land Use Ordinance (BLUO) Hearing Dates

Anna Scheck provided a sample warning for the Select Board's BLUO hearings for the Board's consideration for March 27th and April 10th starting at 6:30PM prior to the regular Select Board meetings.

Motion by Seth Hopkins/Tracy Wyman to set the Select Board's Brandon Land Use Ordinance (BLUO) hearing dates for March 27, 2017 and April 10, 2017 prior to the regular Select Board meetings at 6:30PM in the lower level of the Town Hall. **The motion passed unanimously.**

8. Route 7 Centerline Rumble Strip

Dave Atherton stated after the last bad car accident near Otter Valley, Bernie Carr contacted him requesting rumble strips be added to that area. Mr. Atherton has had a conversation with VTrans. John Haverstock, Town Manager of Pittsford, has also sent a letter to VTrans with the same concern. Mr. Atherton suggested the Select Board send a letter to VTrans requesting the same, as the more groups contacting VTrans about this issue the more likely it will be considered. The State subcontracts the machine to do this. Mr. Atherton stated it is worth the Town continuously pushing to get this done due to the number of accidents in that area. Mr. Atherton stated a letter could be drafted for the Board's signature and the Board agreed. Mr. Atherton suggested this could possibly be done this summer if approved by VTrans. Mr. Atherton also suggested the Chamber of Commerce provide a letter of support to be submitted with the Select Board's letter. Bernie Carr talked to Representative Carr concerning this issue and was advised that VTrans has indicated this request has to come from the municipalities involved.

9. Prudential Spirit of Community Awards

Dave Atherton stated the Town received notification that Maria Wiles was recognized as one of the top youth volunteers in Vermont with the Prudential Spirit of Community Award. The letter suggested the Town recognize Ms. Wiles in some way.

Seth Hopkins would like to congratulate Ms. Wiles on behalf of the Select Board for the unsung volunteer work and suggested Ms. Wiles do a speaking tour of the elementary schools to talk about how students can give back to their communities. Bernie Carr suggested announcing the honor at the Town Meeting when the Girl Scouts are mentioned. Mr. Hopkins requested the Town Manager invite Ms. Wiles to the Town Meeting for recognition.

10. Fiscal

a) Warrant – February 27, 2017 - \$1,044,509.47

Motion by Seth Hopkins/Tracy Wyman to approve the warrant of February 27, 2017 in the amount of \$1,044,509.47. **The motion passed unanimously.**

Dave Atherton reported \$931,000.00 of the warrant goes to the OVUU School District.

Brian Coolidge asked for clarification of the February cell phone bill. Dave Atherton advised this invoice included a phone upgrade for the Police Chief.

Doug Bailey questioned if the Divisions LLC was for a camp. Bill Moore stated this invoice was for a camp at Compass Center that did have offsetting funds.

The Select Board recessed at 7:29PM to reconvene as the Board of Liquor Commissioners.

The Select Board reconvened at 7:50PM.

Motion by Brian Coolidge/Tracy Wyman to enter into executive session at 7:51PM pursuant to 1 V.S.A. (313)(4) regarding the appointment or employment or evaluation of a public officer or employee to include the Town Manager. **The motion passed unanimously.**

11. Executive Session Pursuant to 1 V.S.A. (313)(a)(3) - Appointment or Employment or Evaluation of a Public Officer or Employee

Motion by Brian Coolidge/Tracy Wyman to come out of executive session at 8:35PM. **The motion passed unanimously.** There were no actions required.

13. Adjournment

Motion by Seth Hopkins/Brian Coolidge to adjourn the Select Board meeting at 8:35PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary