

**Brandon Board of Sewer Commissioners Meeting
February 27, 2017**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Doug Bailey, Seth Hopkins, Brian Coolidge, Tracy Wyman

In Attendance: Dave Atherton, Arlen Bloodworth, Sue Gage, Richard Baker, Jeff Stewart

1. Call to Order

The meeting was called to order at 7:30PM by Doug Bailey - Chair.

a. Agenda Adoption

Motion by Tracy Wyman/Seth Hopkins to adopt the agenda as presented. **The motion passed unanimously.**

2. Consent Agenda

a) Minutes of Board of Sewer Commissioners of June 13, 2016

Motion by Tracy Wyman/Seth Hopkins to approve the minutes of the June 13, 2016 Board of Sewer Commissioners meeting. **The motion passed with one abstention - Brian Coolidge.**

3. Consider Champlain Street Pump station Project Grant Anticipation Note

Sue Gage stated this is part of the USDA requirement for the Champlain Street pump station that was bonded. One thing that the Town had to put in place prior to going out to bid is to secure financing. Ms. Gage advised that she did not go out to bid, as it is not required and it is a complicated funding situation and the Merchants Bank deals a lot with the USDA. The interim financing was required for the project and the Town Manager has signed off on this. Seth Hopkins asked if any interest incurred is an additional expense to the project. Sue Gage stated there will be some interest expense but thought that it may be able to be rolled into the USDA funding. Dave Atherton stated any costs will come out of the Sewer Fund, not the General Fund. Mr. Atherton stated the Town is still waiting for the final plans, which should be received soon, before putting it out to bid. The bids will be out before construction season starts. Sue Gage stated another requirement of the USDA will be the development of a 17/18 budget for wastewater. Doug Bailey stated originally there was a bond vote for \$685,000.00 and the funding adds up to \$652,000.00. Ms. Gage stated there are also bond expenses rolled into the bond as there will be legal costs related to this project. Doug Bailey stated the grant could be up to 45% and the Town received 30%; with the Town's portion being \$499,000.00 and the grant portion is \$150,000.00. Mr. Bailey stated this is another case of getting some sizable work done with

funding from outside sources. Dave Atherton stated this project is the highest priority as the pump station is in need of repair.

4. Adjournment

Motion by Seth Hopkins/Brian Coolidge to adjourn the Board of Sewer Commissioners' meeting at 7:38PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary