

**Brandon Board of Sewer Commissioners Meeting
June 12, 2017**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Seth Hopkins, Doug Bailey, Brian Coolidge, Devon Fuller

Others In Attendance: Dave Atherton, Anna Scheck, Steve Cijka, Arlen Bloodworth

1. Call to Order

The meeting was called to order at 7:50PM by Seth Hopkins - Chair.

a. Agenda Adoption

Motion by Doug Bailey/Devon Fuller to adopt the agenda as presented. **The motion passed unanimously.**

2. Consent Agenda

a) Minutes of Board of Sewer Commissioners of March 13, 2017

Motion by Brian Coolidge/Doug Bailey to approve the minutes of the March 13, 2017 Board of Sewer Commissioners meeting. **The motion passed unanimously.**

3. Consider Penalty and Interest for Late Sewer Payments

Dave Atherton stated in doing some research over the last couple of months and getting the wastewater budget together; he noted the Town has not charged penalties for late sewer payments. The Town does have the option to collect late penalties on sewer payments much like property taxes. The property taxes have an 8% initial penalty and 1% interest for 3 months and 1.5% interest thereafter. This change would bring the sewer payments in line with the property taxes. It was suggested if approved to begin this change the next fiscal year starting July 1, 2017.

Motion by Doug Bailey/Devon Fuller to charge the same delinquent late penalties for sewer payments as are currently assessed for property taxes beginning the next fiscal year starting July 1, 2017. **The motion passed unanimously.**

4. Consider Purchase Orders

Steve Cijka reported the purchase orders are for the same chemicals that are used every year. Mr. Cijka provided the Board information on how each of the chemicals are used. The vendors may change as the items are put out to bid and trucking fees drive the costs. The same procedures are being used as in the past and are operator-friendly. The Town would have to go with an ultra-

violet light process if they did not want to use all of the chemicals. Mr. Cijka noted the State has not proposed any changes that would affect the process. Mr. Cijka stated if the Town could eliminate all the excessive water coming into the sewer lines; it could save money, as it is very costly to separate the storm water from sewer water and repair the lines. Mr. Cijka reported some of the pipes were put in during the 1930's. Another problem the Wastewater Department has are trees because roots get into the pipes. Dave Atherton stated with the Champlain Street project, the Town sleeved the lines to minimize the infiltration as a start. It has been noticed where there are manhole covers, there is infiltration coming into those. Mr. Cijka stated there are only a couple of catch basins and there is a parking lot that will be corrected during the Route 7 project. Mr. Cijka noted it costs between \$100.00 to \$150.00 per foot to replace a line and about \$50.00 per foot to reline it. If there is a high contractor cost in the warrants, it means there was an issue that required immediate attention. Doug Bailey requested clarification on the Holland bid as it had two figures. Mr. Cijka advised that there are times when multiple items can be delivered and that will result in the lesser price as it is a savings in the trucking.

- a. P.O. 44583 to Allen Engineering for Sodium Hypochlorite - \$14,450.00**
- b. P.O. 44587 to City of Rutland WWTF for Processing of Sludge - \$49,140.00**
- c. P.O. 44582 to Holland Company, Inc. for Sodium Aluminate - \$15,300.00**
- d. P.O. 44584 to Holland Company, Inc. for Sodium Bisulfite - \$16,500.00**

Motion by Devon Fuller/Doug Bailey to approve purchase orders 44583, 44587, 44582 and 44584 as noted above. **The motion passed unanimously.**

5. Adjournment

Motion by Doug Bailey/Devon Fuller to adjourn the Board of Sewer Commissioners' meeting at 8:04PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary