

## **Brandon Board of Sewer Commissioners Meeting December 11, 2017**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**In Attendance:** Seth Hopkins, Doug Bailey, Brian Coolidge, Devon Fuller, Tracy Wyman

**Others In Attendance:** Dave Atherton, Arlen Bloodworth, Chris Kilmer, Fred Colburn, Mike Denis, Constance Pell, John Capen

### **1. Call to Order**

The meeting was called to order at 7:25PM by Seth Hopkins - Chair.

#### *a. Agenda Adoption*

**Motion** by Tracy Wyman/Devon Fuller to adopt the agenda as presented. **The motion passed unanimously.**

### **2. Consent Agenda**

#### *a) Minutes of Board of Sewer Commissioners of November 27, 2017*

**Motion** by Devon Fuller/Brian Coolidge to approve the minutes of the November 27, 2017 Board of Sewer Commissioners meeting. **The motion passed unanimously.**

### **3. Consider Publishing the Wastewater Budget in the Town Report**

Dave Atherton advised there have been requests in the past at the town meetings to include the wastewater budget in the town report. Information from the Town Treasurer was provided to the Select Board regarding information on the wastewater budget for the town report. Mr. Atherton noted there is a one-page report that could be inserted in the town report that is similar to the operating budget.

**Motion** by Doug Bailey/Tracy Wyman to authorize the Town Treasurer to include the publishing of the wastewater budget in the town report in the format that she deems best. **The motion passed unanimously.**

Dave Atherton stated the Wastewater Department does not have a capital fund to draw from when repairs are needed. There is a positive cash flow this year and Mr. Atherton recommended establishing a wastewater capital fund for future repairs or replacement of the current system that is 50 years old. Seth Hopkins advised there should be a policy drafted, similar to the general fund. Mr. Atherton reported the department has been able to reduce daily operating costs and are seeing the savings. He also noted there has been discussion of paying the debt down. Doug

Bailey stated Daryl Burlett had been discussing the possibility of setting aside funds for major breakdowns or improvements. With the sizeable carryover, Mr. Bailey suggested putting aside funds and paying off some of the bond debt, with input from Mr. Burlett. Mr. Atherton stated the Town is also looking at other ways to treat the water that could be cost-effective. Seth Hopkins requested the Town Manager, Sue Gage and Daryl Burlett develop a plan regarding the capital needs for the Select Board's consideration.

#### **4. Adjournment**

**Motion** by Doug Bailey/Tracy Wyman to adjourn the Board of Sewer Commissioners' meeting at 7:31PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary