

Brandon Select Board Meeting June 11, 2018

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Devon Fuller, Doug Bailey, Seth Hopkins, Brian Coolidge

Others In Attendance: Dave Atherton, Richard Baker, Mike Frankiewicz, Jeff Stewart, Steve Bissette, Bill Moore, Bernie Carr, David Santos, Steve Cijka, Lee Kahrs, Ray Jobst, Chris Brickell, Arlen Bloodworth, Maken Hogan, Mr. Hogan

1. Call to order

The meeting was called to order by Seth Hopkins at 7:00PM.

a) Agenda Adoption – Motion by Doug Bailey/Brian Coolidge to adopt the agenda. **The motion passed unanimously.**

2. Approval of Minutes

a) Approval of Minutes – May 29, 2018 - Select Board Meeting

Motion by Doug Bailey/Brian Coolidge to approve the May 29, 2018 Select Board Meeting minutes as amended. **The motion passed unanimously.**

Remove Bernie Carr from Board Members in Attendance

Top of Page 3 regarding newly paved roads – remove Basin Road and add Birch Road

3. Town Manager's Report

Dave Atherton reported over the last two weeks with regard to Segment 6: 1) there was installation of duct banks within Union Street, Central Park, Upper Carver Street and Route 7 south of the monument, 2) installation of stormwater drainage management infrastructure within Route 7 near Brandon Auto and south towards Crescent Park, 3) sewer installation within Park Street, Union Street and Route 7 south and the area adjacent to the Brandon Inn, 4) duct bank installation within Union Street near Rite Aid, Hannaford's accesses, upper Carver Street, Central Park and Route 7 south, 5) water line installation within Route 7 from the monument south, 6) Bridge 114 improvements include superstructure removal and substructure repointing of existing arches and 7) initiation of existing concrete road bed removal at various locations around Route 7. Over the next two weeks the following Segment 6 work is scheduled: 1) sewer installation within Route 7 from Park Street south and Route 7 near Crescent Park, 2) duct bank installations adjacent to Route 7 near the intersection of Park Street to the front of the Brandon Inn, 3) water installations within Route 7 south and Park Street, 4) continued drainage installation within Route 7 from the Jiffy Mart towards Crescent Park and 5) continued removal of existing concrete roadbed at various locations. The Town has received the notice from the Federal Lands and the U.S. Forest Service to begin construction on the Churchill Road Bridge. A notice of award and notice to proceed was sent to Alpine Construction for review and signature. Mr. Atherton reported they would be starting the project soon. In the Rec Department, the Brandon Carnival was a great success. Thanks to Colleen Wright, Patty

Moore, John McClure and the many volunteers and sponsors who helped to make this another wonderful event. The Town is receiving a play structure donated by Charlie Caughlin from McDonalds in Rutland. The Rec Department will be working with Naylor and Breen and engineers from Aldrich and Elliott to organize, plan and move the donation to Brandon. A capital campaign will begin to help with the costs.

Doug Bailey asked when the Segment 6 night work would begin. Dave Atherton reported the contractor wants to get Segment B done first and then the night work will begin. Bernie Carr advised they are hoping to have the underground construction done by the end of July. Curbing and streetscape will continue after that time. Mr. Bailey noted he was impressed with the carnival. Bill Moore thanked Patty Moore, John McClure and Colleen Wright who made sure things went smoothly. Many of the Town staff also volunteered to help with the carnival. Devon Fuller questioned if the abutting property owners have been advised that the Churchill Bridge construction will begin soon. Dave Atherton reported the Town has been in contact with the landowners and have provided plans to them. Mr. Fuller questioned if the Brandon Police are being used to control vehicle and pedestrian traffic in the Segment 6 construction. Mr. Atherton advised there has to be an officer at certain locations as required in the contract that is funded by Segment 6. This work is being done by officers off duty. Mr. Fuller also thanked Bill Moore, Patty Moore and Colleen Wright for all their work with the Brandon Carnival. He stated it was amazing to watch all of the volunteers that were present to help with the carnival. Ray Jobst thanked the Town for the good job done on Van Cortland Road.

4. Comments for Items Not on the Agenda

Seth Hopkins welcomed Maken Hogan who is learning the audio/visual taping from Arlyn Bloodworth. Mr. Hopkins reported Jeanne LaMarre reminded him about a Select Board presence in the parade. Doug Bailey suggested getting back to the Parade Committee regarding this request. Bernie Carr suggested the Select Board could wear their orange hard hats. Mr. Hopkins will advise Ms. LaMarre the Select Board probably will not be participating. Devon Fuller questioned if the Brandon PD is monitoring the roads that are now receiving higher traffic due to Segment 6. Police Chief Brickell reported the Brandon PD is making rounds on the roads that are being heavily traveled. Doug Bailey noted his displeasure with a letter in The Reporter from a former board member. Mr. Bailey believes that Segment 6 is better for every taxpayer, as the Town is paying only 5% for upgrades to the sewer, water and infrastructure through Segment 6. Dave Atherton reported he attended a meeting today at the Fire Academy with Governor Scott and individuals from Emergency Management. This was an open forum to obtain input from fire people on emergency management. One major concern is the subject of dispatch throughout the State. There is a big concern as to how this will be handled moving forward. Seth Hopkins noted the Police Chief and Town Manager have brought this concern to the Select Board in the past. Mr. Atherton advised dispatch is currently being handled through Westminster. He will keep the Board informed of information received on this subject. Mr. Atherton reported with Segment 6, centerline rumble strips are going to be installed on the Route 7 corridor. Route 7 from Pittsford to Middlebury is going to be considered a safety corridor.

5. Appointments

Dave Atherton provided the Select Board a list of the appointed town officials that includes information on the terms that will expire on June 30th. Elaine has been contacting current members to determine if the individuals want to remain on the committees. There are some openings, but most will likely want to continue with their appointments. With regard to the Historic Preservation Committee, this committee is required for the downtown designation and all appointments are expiring at the same time. Seth Hopkins suggested staggering the expiration of the terms. Mr. Atherton suggested doing something similar to the Energy Committee that was just developed with the appointments not having a term. Jeff Stewart noted he would like to serve again on the Historic Preservation Committee and advised this committee is needed for certified local government. Mr. Atherton will research statute with regard to doing staggered terms.

6. Tax Stabilization Amendment for C & D Realty Holdings, LLC

Bill Moore reported that a year ago, the Select Board approved tax stabilization for Gold Star Feed and Grain for 6 years based on the amount of improvement. Gold Star Feed has since sold the property to Phoenix Feeds and Nutrition, Inc. Mr. Moore advised that since the purchase, the number of employees has increased and it would be in the Town's best interest to continue with the tax stabilization for Phoenix Feed. The request is for a continuation of the existing stabilization. David Santos, co-owner of Phoenix Feeds and Nutrition, advised that their main facility is in New Haven. The Brandon facility was purchased in October, which has been a good increase to their business. They have made quite a few investments into the property and will continue to modernize and upgrade the equipment to make it more efficient. Doug Bailey questioned the number of employees at the Brandon facility and it was noted there are five employees, with two employees who come from the New Haven plant to work as well. They will likely need another employee before the end of the year. Mr. Santos advised that one attractive thing in purchasing the business is the tax stabilization and their growth will most likely be in Brandon rather than in New Haven. Bill Moore stated this property had been dormant previously. Mr. Fuller appreciated Mr. Santos comments regarding Brandon being a business –friendly town and it is a positive effort in having the tax stabilization. Mr. Santos stated it is good to work with a town who wants to work with them.

Motion by Doug Bailey/Devon Fuller to amend the tax stabilization issued to Gold Star Field and Grain placing it in the name of C & D Realty Holdings, LLC. **The motion passed with one abstention – Brian Coolidge.**

7. Davenport Solar Updated Letter of Support

Dave Atherton received an email from Jonathan Wilson of Davenport Solar inquiring if the Select Board will be providing an updated letter of resolution to support their CPG application. This action had been previously approved by the Select Board. Mr. Hopkins and Mr. Atherton will draft the letter.

8. Fiscal

a) General Fund Warrant – June 11, 2018 - \$51,535.70

Motion by Doug Bailey/Brian Coolidge to approve the General Fund warrant of June 11, 2018 in the amount of \$51,535.70. **The motion passed unanimously.**

b) Route 7 Construction Warrant – June 11, 2018 - \$384,328.72

Motion by Devon Fuller/Doug Bailey to approve the Route 7 Construction warrant of June 11, 2018 in the amount of \$384,328.72. **The motion passed unanimously.**

c) Bridge 114 Warrant – June 11, 2018 - \$120,557.52

Motion by Brian Coolidge/Devon Fuller to approve the Bridge 114 warrant of June 11, 2018 in the amount of \$120,557.52. **The motion passed unanimously.**

d) Churchill Road Bridge Warrant – June 11, 2018 - \$1,000.00

Motion by Devon Fuller/Doug Bailey to approve the Churchill Road Bridge warrant of June 11, 2018 in the amount of \$1,000.00. **The motion passed unanimously.**

The Select Board recessed at 7:32PM

The Select Board reconvened at 7:50PM.

Motion by Doug Bailey/Brian Coolidge to enter into executive session at 7:50PM in accordance with 1VSA 313(a)(3) – Appointment or Employment of a Public Officer or Employee to include the Town Manager. **The motion passed unanimously.**

14. Executive Session: 1VSA 313(a)(3) - Appointment or Employment or Evaluation of a Public Officer or Employee

Motion by Brian Coolidge/Doug Bailey to come out of executive session at 8:05PM. **The motion passed unanimously.**

There were no actions required.

17. Adjournment

Motion by Brian Coolidge/Doug Bailey to adjourn the Select Board meeting at 8:05PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary