

Brandon Select Board Meeting February 11, 2019

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Doug Bailey, Tracy Wyman, Devon Fuller, Brian Coolidge

Others In Attendance: Dave Atherton, Steve Bissette, Dick Kirby, Mickeen Hogan, Chris Brickell, Bernie Carr, Dennis Reisenweaver, Shirley Markland, Russell Jones

1. Call to order

The meeting was called to order by Seth Hopkins at 7:00PM.

a) Agenda Adoption

Motion by Devon Fuller/Doug Bailey to adopt the agenda as presented. **The motion passed unanimously.**

2. Approval of Minutes

a) Approval of Minutes – January 28, 2019 - Select Board Regular Meeting

Motion by Tracy Wyman/Doug Bailey to approve the minutes of the January 28, 2019 Select Board meeting. **The motion passed unanimously.**

3. Town Manager's Report

Dave Atherton provided the following Town Manager's Report for the weeks of January 28th and February 4th:

Segment 6:

- . Evaluation and modification to the installation of traffic control signals near Central Park (Segment 'B') for improved clarity to infrastructure.
- . Installation of the storm water treatment structure No. 2 located adjacent to 8 Conant Square.
- . Initiation of exploratory procedures to determine existing sewer services and other underground utilities' locations and depths generally from Whittaker's to the South. This is preparation for the upcoming construction season.
- . Installation of drainage adjacent to storm water treatment structure No. 1 located at 43 Franklin Street.

Union Street Sidewalk:

Final plans are still in review. The Town is still on schedule to get this out to bid in February.

Park Street:

The Town has received right-of-way clearance from VTrans. We are still waiting for the NEPA document from Historic Preservation.

Other Happenings:

Dave Atherton attended a Local Emergency Management Plan (LEMP) workshop on February 6th at Rutland Regional Planning Commission. He will be attending a few more of these due to the required changes to the LEMP.

Mr. Atherton was asked to be a member of the ERAF working group to discuss possible changes in how towns can qualify for emergency relief funding. The first meeting was held on February 7th in Waterbury. There will be recommendations made to go to Montpelier for review and approval.

Rec Department News:

. Brandon Rec is back on the slopes with our popular Snow Bowl Ski/Ride program, a collaboration with the Pittsford Rec. Four Sundays in March participants will take a bus from Otter Valley up to the mountain for late season lessons and skiing. Limited space so sign-up well before the February 22nd deadline.

. Tango Lessons with Todd Brown have begun on Wednesdays at the Town Hall. Beginners 6:30PM - 7:30PM, Intermediate 7:30PM - 8:30PM and Practice from 8:30PM - 9:30PM. First lesson and practices are Free!

. Still not too late to learn all about pickleball with ambassadors Janne & Howard Giles. This Sunday, February 10th at Neshobe Gym from 3PM – 5PM.

. February 16th . Brandon Idol does Broadway. Come hear the 9 finalists with live piano accompaniment at the Town Hall starting at 7PM. This is their first of four themed concerts that will lead to the final concert on June 7th at the Brandon Carnival where one of them will win \$1000.00.

. Indoor Soccer practice will start on February 17th for kids in grades 4-6. They will play games as a co-ed team at Giorgetti Arena turf starting the beginning of March. Only four spots remain.

. Our collaboration with the Compass Center for vacation week camp continues with a week-long arts experience led by Kim Hewitt. Runs 10AM – 3PM February 18th - 22nd. We have drop in and week-long options.

. February 21st, we have Tre Bucci of GNG fitness coming down for a late season pre-tournament basketball camp. Girls' camp runs 8AM - Noon and the boys' camp runs 12:30PM - 4:30PM. Only four spots left in each camp.

. February 22nd we have a sledding party planned with our friends at the Neshobe Golf Course. Free hot chocolate and a great menu as well as music outside from 3pm-5pm.

. After sledding and dinner, there will be music and family fun upstairs at the Town Hall with an inflatable castle, Karaoke and disco lighting. 5:30PM - 8:30PM on Friday February 22nd.

Devon Fuller asked if they are boring for ledge on Route 7 for Segment 6. Dave Atherton advised the work is for sewer and underground items, as last summer there were some discrepancies of where the sewer services were.

Shirley Markland questioned the status of the disabled pedestrian crossing lights. Dave Atherton reported the lights will not be on until the paint can stay on the roadway. Ms. Markland noted concern with the curve by Whittaker's, as one cannot see traffic coming from the north when crossing by the library. Mr. Atherton stated there were problems with the way the lights were functioning. There has been an engineering review and there are some issues with the lights. The Town was advised the lights should not be turned on until the roadway painting is done. Mr. Atherton suggested crossing closer to the park. Seth Hopkins noted when the lights are flashing; the pedestrian lights cannot be enabled. Devon Fuller suggested the bank corner is a place where people have been known to cross for years. Ms. Markland stated Park Street is at its widest near the library and there is no safe way to get from her house to the library and noted the Town is out of compliance with the American Disabilities Act. Mr. Atherton stated the Town does not own the lights until the project is completed. Mr. Atherton advised the process for questions is to contact Bernie Carr, who is the Project Information Officer. Ms. Markland stated she is not the only one walking on that street and it is a real hazard, particularly with the snowbank. Bernie Carr reported there is a meeting with Casella on Wednesday and this item is at the top of his list. He is not sure if they can come up with a solution at this point, with no constructed crosswalks. Mr. Carr will be in contact with Ms. Markland after the meeting.

Steve Bisette noted concern with the snow banks not being pushed back far enough on the Union Street corner in front of Rite Aid, making the area very narrow. Mr. Atherton will discuss this item with Public Works.

4. Comments for Items Not on the Agenda

Seth Hopkins questioned if there has been an RRPC TAC meeting held. Dave Atherton has not received any information on this subject and will contact the Town's representative to provide a report to the Select Board before Town Meeting.

Dave Atherton advised this is Devon Fuller's last Select Board meeting. He noted it has been an interesting seven years working with Mr. Fuller on the Board. Mr. Fuller stated he feels comfortable stepping down, as there is good Board representation, Town Manager and Town employees

working for the Town. Seth Hopkins thanked Mr. Fuller on behalf of the Board for his 8 years of service as a Select Board member.

5. Approve Certification of Compliance for Town Road and Bridge Standards

Dave Atherton advised this is the annual State compliance certification for town roads and bridges. It was noted a developer would be asked to meet State standards for road widths and it also helps for reimbursement for certain funding.

Motion by Devon Fuller/Tracy Wyman to approve the Certification of Compliance for Town Road and Bridge Standards and Network Inventory. **The motion passed unanimously.**

6. Approve Certificate of Highway Mileage

Dave Atherton reported the Town discontinued a Class IV road, but it did not change the mileage that is being maintained. Seth Hopkins stated the Class I distances were confirmed.

Motion by Devon Fuller/Brian Coolidge to approve the Certificate of Highway Mileage as presented. **The motion passed unanimously.**

7. Approve Union Street Rail Right-of-Way

Dave Atherton advised the Town is getting close to sending the sidewalk out to bid. A meeting was held with the Railway people regarding the sidewalk crossing. The Railway is redoing their crossings and offered to do the sidewalk portion, but are asking that the Town claim the statutory 3-rod right of way and requested the Board's approval. The right-of-way width request is for Railroad Avenue, North Railroad Avenue, Church Street and Union Street.

Motion by Tracy Wyman/Devon Fuller to approve the Union Street Rail Right-of-Way as presented. **The motion passed unanimously.**

8. Approve Revolving Loan Application for Park Street Construction Phase

Dave Atherton advised this is Step 3 of the loan for drinking and clean water. He noted this project is close to finalizing for the bid process and this is the last step.

Motion by Brian Coolidge/Tracy Wyman to approve the State Revolving Loan application for the Park Street construction phase as presented. **The motion passed unanimously.**

Devon Fuller questioned the reference to a Carver Street expansion on Page 5 of the document under Long-term Debt Schedule. It was noted this was for the water that was done last year for the water line portion that was added for Segment 6.

Doug Bailey suggested updating the bottom line on the same page. Mr. Atherton advised the document can be updated for clerical edits.

9. Consider Sale of Town Owned Properties

Tracy Wyman recused himself from discussion and action on this item.

Dave Atherton reported Tracy Wyman submitted an offer for a singular property.

Motion by Devon Fuller/Doug Bailey to approve the sale of Parcel – Map 22-51-32_ Bk 75, Page 471 in the amount of \$1,000.00. **The motion passed.**

Mr. Atherton advised this was a piece of property deeded from Central Vermont Service Corporation that has been on the Town's books for several years and does not have an assessed value. There is sewer line on the south end that can be accessed through Briggs Lane and the Town does not do anything with this piece of property. Seth Hopkins asked if it is in the best interest of the Town to sell the parcel and Mr. Atherton confirmed it would be. He noted that all statutory requirements have been completed and if approved, a notice will be placed in the paper for 30 days and Mr. Wyman will be provided with a sales agreement after the 30 days. The property is adjacent to a parcel between the river and Briggs Lane.

10. Fiscal

a) General Fund Warrant – February 11, 2019 - \$203,762.23

Motion by Devon Fuller/Brian Coolidge to approve the General Fund warrant of February 11, 2019 in the amount of \$203,762.23. **The motion passed unanimously.**

Doug Bailey questioned the \$2,500.00 invoice for tree removal. Dave Atherton reported there have been trees removed on Basin Road, McConnell Road and some limbs removed in other areas. Mr. Bailey questioned the \$2,600.00 repair on the John Deere 410. Mr. Atherton advised there were repairs done on the backhoe due to an oil leak.

b) Route 7 Construction Warrant – February 11, 2019 - \$40,009.89

Motion by Brian Coolidge/Tracy Wyman to approve the Route 7 Construction warrant of February 11, 2019 in the amount of \$40,009.89. **The motion passed unanimously.**

9. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Select Board meeting at 7:30PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary