

**Brandon Board of Sewer Commissioners Meeting
June 10, 2024**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members in Attendance: Doug Bailey, Heather Nelson, Tim Guiles, Brian Coolidge, Ralph Ethier

Others In Attendance: Seth Hopkins, Bill Moore, Dorothea Langevin, Karen Farwell, Karen Rhodes, Sandy Mayo, Steven Jupiter, Vicki Disorda, Janet Coolidge, Jack Schneider, Judy Bunde, Steve Cijka, Jenna Koloski, Faith Daya, Scott Scribner, Barbara Scribner, Jason Sica, Roy Murdock, Billy Gillam, Sarah-Lynne Cararra

Others by Zoom: Alyssa Johnson, Bruce Jenson, Keith Whitcomb, Neil Silins, Tom Kilpeck

1. Call to Order

The meeting was called to order at 7:03PM by Doug Bailey – Board Chair.

a. Agenda Adoption

Motion by Heather Nelson/Brian Coolidge to approve the agenda as presented. **The motion passed unanimously.**

2. Approval of Minutes

a) Approve Minutes of Board of Sewer Commissioners Meeting – March 11, 2024

Motion by Brian Coolidge/Ralph Ethier to approve the minutes of the March 11, 2024 meeting. **The motion passed unanimously.**

3. Consider Purchase Orders

P.O. 44890 to Allen Engineering for Sodium Hypochlorite - \$42,200

P.O. 12083 to Casella for Trucking of Sludge - \$92,880

P.O. 12084 to City of Rutland for Processing of Sludge - \$86,400

P.O. 12081 to Holland Company, Inc. for Sodium Aluminate - \$43,920

P.O. 12082 to Holland Company, Inc. for Sodium Bisulfite - \$25,700

Motion by Heather Nelson/Tim Guiles to approve Purchase Orders 44890, 12083, 12084, 12081, and 12082 as outlined above. **The motion passed unanimously.**

Seth Hopkins advised Steve Cijka was present if the Board had any questions. Heather Nelson asked if these are the usual chemicals that are needed. Mr. Cijka advised they are the chemicals used for the various processes. Ralph Ethier asked if Casella used their own equipment and Mr. Cijka advised that Casella uses their own tanker to transport the phosphorus to Rutland and to Coventry. Mr. Hopkins stated Mr. Cijka has done a wonderful job preparing bids that include history. These purchase orders will extend the process through Mr. Cijka’s retirement date.

4. Public Comment and Participation

There was no discussion held.

5. Adjournment

Motion by Brian Coolidge/Heather Nelson to adjourn the Board of Sewer Commissioners meeting at 7:07PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary