TOWN of BRANDON
EST. 1761 VERMONT

OPEN MEETING LAW COMPLAINT FORM (per Act 133 of 2024)
TOWN OF BRANDON, VERMONT

DATE _____

ATTN Town Manager, Selectboard Chair, and Town Clerk
49 Center Street, Brandon, VT 05733
(802) 247-3635

EMAIL shopkins@townofbrandon.com; dbailey@townofbrandon.com; sgage@townofbrandon.com

FACTUAL DESCRIPTION OF THE COMPLAINT

Prior to bringing a civil action in the Civil Division of the Superior Court in the county in which the alleged violation has taken place for appropriate injunctive relief or for a declaratory judgment, Vermont law requires any person aggrieved by an alleged violation of the Open Meeting Law to provide the public body with a written notice that alleges a specific violation and requests a specific cure of such violation.

- Date and Time Occurred
- Name of Public Body
- Specific Violation Alleged
- Specific Cure Requested

Please provide below any facts that may assist the Town of Brandon in its investigation:

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If you need more space, please attach sheets to this form. Submit this document, and any supporting documentation, to the address at the top of this form.