

Brandon Board of Sewer Commissioners
July 22, 2024
7:00 p.m.

The Brandon Board of Sewer Commissioners will meet Monday, July 22, 2024 in conjunction with the Select Board Meeting to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda.

ZOOM: Meeting ID (253 279 4161)

- 1) **Call to Order**
 - a) **Agenda Adoption (posted or as amended)**
- 2) **Approval of Minutes**
 - a) **Sewer Commissioners Minutes – July 8, 2024**
- 3) **Consider Purchase Order 12090 to RootX for Root Killer - \$11,400**
- 4) **Public Comment and Participation**
- 5) **Adjournment**

**Brandon Board of Sewer Commissioners Meeting
July 8, 2024**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members in Attendance: Doug Bailey, Heather Nelson, Brian Coolidge, Ralph Ethier

Others In Attendance: Seth Hopkins, Bill Moore, Janet Coolidge, Steven Jupiter, Stephen Cijka, Susan Benedict, Jack Schneider, Linda Gebhard, Billy Bullock, Sandy Mayo

Others by Zoom: Sue Gage, Bruce Jenson

1. Call to Order

The meeting was called to order at 7:00PM by Doug Bailey – Board Chair.

a. Agenda Adoption

Motion by Heather Nelson/Ralph Ethier to approve the agenda as presented. **The motion passed unanimously.**

2. Approval of Minutes

a) Approve Minutes of Board of Sewer Commissioners Meeting – June 24, 2024

Motion by Brian Coolidge/Heather Nelson to approve the minutes of the June 24, 2024 meeting. **The motion passed with one abstention – Ralph Ethier.**

3. Purchase of Replacement Truck

Seth Hopkins noted the Board was provided information on what management proposed to do with the wastewater and high department vehicles. Mr. Hopkins advised the oldest vehicle is in the highway department and the intent is to sell it outright. The highway department would take the 2015 wastewater truck with the diesel engine that will require some repairs and will pay the value to the wastewater department. It is proposed to use the wastewater capital fund to replace the vehicle with a gas engine and better sized truck. In reviewing the Green Fleet policy, the tow loads exceed what is rated for an electric option. Three models have been researched by the wastewater staff. The request is for the Select Board to authorize an amount not to exceed \$75,000 to procure a wastewater truck and swap out the other truck as described. Heather Nelson asked what Steve Cijka's recommendation would be for the model to purchase. Mr. Cijka's recommendation is to purchase the Ford, as they have had better luck with Fords. He also noted with the extended cab, it would allow for one vehicle to be used when the staff attends trainings and would eliminate the need to pay mileage for additional vehicles. Mr. Cijka also advised, due to the size of the flushing machine, that a larger truck is needed to transport it. Doug Bailey asked if the purchase would be local and it was noted that the Ram is located in Bennington and the Ford is located in Lebanon. These are trucks that are built and available and would not require ordering.

Motion by Heather Nelson/Brian Coolidge to authorize an amount not to exceed \$75,000 from the Wastewater Capital Fund to purchase a replacement truck for the Wastewater Department. **The motion passed unanimously.**

4. Public Comment and Participation

There was no discussion held.

5. Adjournment

Motion by Brian Coolidge/Ralph Ethier to adjourn the Board of Sewer Commissioners meeting at 7:11PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

TOWN OF BRANDON

49 CENTER STREET
 BRANDON, VERMONT 05733
 (802)247-3635
 FAX: (802)247-5481

PURCHASE ORDER NO.

No 12090

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

Fax (503) 485-5229

TO: Root X
P.O. BOX 7626
Salem, Oregon 97303
(800)844-4974

SHIP TO: Wwtpa town of brandon, ver.
Town of Brandon WPCP
500 Union Street
Brandon, Vt. 05733
(802) 247-6130

DATE 7/15/07 DATE REQUIRED _____ SPECIAL INSTRUCTIONS _____ VENDOR NUMBER 200179

QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT
		ORG.	OBJ.		
25	40 LB BOXES Root X	20555	50130	\$ 432	\$ 10800
1	Shipping	↓	↓	\$ 600	\$ 600
<p>Each 40 pound box treats 800 feet of 8" diameter town sewer line for 1 year.</p> <p>The town has 110,000 feet of sewer line 8"-16" in diameter.</p> <p>Kill roots in town sewer lines not the trees Is EPA approved in all 50 states</p>					

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY Stephan J. Cijka
Act. M. Stephen
 APPROVED BY Act. M. Stephen

TOTAL **\$ 11,400**



Quotation

Monday, July 15, 2024

Attn: Steve Cijka
Town of Brandon, VT
49 Center St.
Brandon, VT 05733
Fax: (802)247-5481

Re: Request for Quotation, Sole Source Letter

As the patent owner and manufacturer, RootX Root Control Corporation is the sole source for the RootX & Grease-X products.

We welcome the opportunity to provide you with a quote for the following products:

Quantity	Item Description	Unit Price	Extended
25	40lb box	\$432	\$10,800
		Shipping:	\$600
		* Total	\$11,400

* Shipping quotes are valid for 14 days from date of issue. Product pricing valid for 30 days from date of issue.

If you have further questions, or if you would like to place an order, please feel free to call **(800)844-4974**.

Thank you for your interest in the **RootX** family of products.

Sincerely,

Mitchell Alley
Pipeline Consultant

RootX
PO Box 7626 Salem, OR 97303
Voice: (800) 844-4974 Fax: (503)485-5229
www.rootx.com