

TRUSTEES OF PUBLIC FUNDS

**Trustees of Public Funds Meeting
Friday, September 6, 2024 8:00am
191 Alta Woods Brandon, VT 05733**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting of the Trustees of Public Funds.

Trustees of Public Funds in Attendance: Courtney Satz, Tanner Romano, and Laura Miner
Trustee of Public Funds Absent: None
Others in Attendance: None

1 **Call to order**

The meeting was called to order at 8:02am by Laura Miner.

Adopt Agenda as Posted or as Amended

Motion by Laura Miner and second by Tanner Romano to adopt the agenda as posted.

2 **Approval of minutes of previous meeting**

Motion by Laura Miner and second by Courtney Satz to approve the Trustees of Public Funds minutes of August 22, 2024. The motion carried with a vote of 3-0.

3 **Public Comment and Participation**

No public comment or participation

4 **New Business**

- I. Review funding request submitted by Steven Jupiter (on behalf of the Brandon Town Reporter) in the amount of \$5,200 for fees associated with newspaper delivery services. The board initially reviewed this request on August 22, 2024 and there were follow up questions given this request appeared to be more an operational line item in a budget, as opposed to a one-time expense. For this reason, the board decided to place the funding request on hold to obtain more information on the long term plan for delivery driver expenses. Mr. Jupiter resubmitted his request and clarified the Brandon reporter had a delivery arrangement with the Addison Independent until very recently the circumstances of the mutual agreement had changed. Since then, the Brandon Reporter has been relying on volunteers to continue the service. This funding request would allow the Brandon Reporter to temporarily aid in a short term solution and have plans in place until a longer term solution can be determined including, grant options, donations, and a future budget placeholder. Courtney Satz made a motion (and second by Laura Miner) to approve this funding request as a one-time expense. The motion carried with a vote 3-0.

- II. Review funding request submitted by Tom McLaughlin (on behalf of the Forestdale Cemetery Association) for fees associated with tree removal. The Forestdale Cemetery Association received a quote for \$12,000 to remove all trees and was requesting as much as possible from the board to offset this cost. Tanner Romano made a motion (with a second by Courtney Satz) to contribute \$5,000 toward this expense. The motion carried with a vote of 3-0.

5 Next Meeting

The Trustees of Public Funds (TOPF) will plan to reconvene upon receipt of next funding application.

6 Adjourn

Motion by Laura Miner and second by Tanner Romano to adjourn. The motion carried with a vote of 3-0.

Meeting Adjourned 8:28am.

Respectfully submitted,
Laura Miner