

Brandon Select Board Meeting
January 27, 2025
7:00 p.m.

The Brandon Select Board will meet Monday, January 27, 2025 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items on this agenda.

Zoom Meeting ID	253 279 4161
Zoom Link	https://zoom.us/j/2532794161
Dial-in only	(929) 205-6099; Enter Meeting ID 253 279 4161 #; # again

- 1) Call to Order
 - a) Adopt Agenda (posted or as amended)
- 2) Select Board Members' Remarks
- 3) Recurring Matters
 - a) Select Board Meeting Minutes – January 13, 2025
 - b) Select Board Special Meeting Minutes – January 17, 2025
 - c) Warrant – January 27, 2025 - \$104,244.57
- 4) Town Manager's Report
- 5) Community Development Report
- 6) Reappointment of Otter Creek Communications Union District Rep & Alternate
- 7) Request for Letter of Support for Grant Application: Walking Path for Solar Fest
- 8) Update on Contact with Pittsford Select Board re: Carver Street
- 9) Approve Updates to Blanket Payroll Authorization
- 10) Public Comment and Participation
- 11) Executive Session

"I move to find that premature general public knowledge of the pending contract negotiation with New England Police Benevolent Association Local 422 will clearly place the Town of Brandon at a substantial disadvantage by disclosing its negotiation strategy."

"I move to enter into executive session to discuss the Town's pending labor relation agreement with New England Police Benevolent Association Local 422, per 1 V.S.A. § 313(a)(1)(b) for labor relations agreements with employees, to include the Town Manager."

- 12) Adjournment

**Brandon Select Board Meeting
January 13, 2025**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members in Attendance: Doug Bailey, Heather Nelson, Brian Coolidge, Ralph Ethier

Others In Attendance: Seth Hopkins, Bill Moore, Jan Coolidge, Steven Jupiter, Neil Silins, Ken Manning, Cynthia Cohen, Jeff Cohen, Wayne Rausenberger, Kerry White, Ray Marcoux, Jeff Haylon, Steve Bisette, Barry Varian, Tricia Welch, Vicki Disorda, Karen Rhodes, Sandy Mayo, Jack Schneider, Cecil Reniche-Smith, Adam Murach

Others by Zoom: Bruce Jenson, Ken McFarland, Tom Kilpeck, Nita Hanson

1. Call to Order

The meeting was called to order at 7:01PM by Doug Bailey – Board Chair.

a. Agenda Adoption

Motion by Ralph Ethier/Heather Nelson to adopt the agenda as written. **The motion passed unanimously.**

Motion by Tim Guiles/Heather Nelson to enter into executive session at 7:02PM regarding the appointment or employment or evaluation of a public officer or employee per 1 V.S.A. in accordance with V.S.A. 313(3)(a)(3) to include Kerry White. **The motion passed unanimously.**

2. Executive Session

The Board came out of executive session at 7:21PM. There were no actions required.

3. Select Board Remarks

Doug Bailey noted there was a big crowd at this evening's meeting and encouraged all to treat everyone with respect and dignity. Heather Nelson stated she knows that all want good things for the Town and she hoped that everyone was respectful as the intent is to make things better for the Town.

4. Recurring Matters

a. Approval of Select Board Meeting Minutes – December 30, 2024

Motion by Heather Nelson/Brian Coolidge to approve the Select Board minutes of December 30, 2024. **The motion passed unanimously.**

b. Warrant – January 13, 2025

Motion by Heather Nelson/Ralph Ethier to approve the warrants of January 13, 2025, in the amount of \$189,386.48. **The motion passed unanimously.**

5. Town Manager's Report

A Town Manager's report was provided by Seth Hopkins and is available for viewing in the Board packet on the Town's website.

Seth Hopkins advised there is a summary budget, a 23-page line-by-line budget, and a tax estimator on the Town's website. The Municibid auction is going well with a number of bids received and it is expected to have the results at the next Select Board meeting.

Brian Coolidge suggested trying to sell the electric motorcycle through Municibid as it is not getting a lot of use. Mr. Hopkins will check with the Police Chief regarding the conditions of the grant received for the motorcycle. Mr. Coolidge asked about other resignations in the police department. Mr. Hopkins noted he would provide information during the executive session. Mr. Coolidge is concerned with losing four employees and he would like to have a Board-only exit interview with them if they are receptive to it. Mr. Hopkins stated none of the employees were hired by the Board and their exit interviews were completed by the Town Manager who hired them. Mr. Hopkins noted the Board could vote to do this, but it is generally the Town Manager who holds the interviews. Tim Guiles stated there are resignation letters from the employees that describes their reason for leaving. Heather Nelson would like the information that the Town Manager has and Mr. Hopkins noted because it is a matter of personnel discussions, that would be executive session material. Mr. Coolidge stated before the December 30th meeting, the police delivered the Select Board meeting packets and he would prefer to pick his packet up as he does not think it is good use of the police department's time. Mr. Hopkins noted he responded to Mr. Coolidge concerning this subject but had not heard back from him. The Select Board packets have been emailed and going forward a paper packet will be available at the town office. Mr. Hopkins noted he delivered the packets on Friday. Tim Guiles would prefer receiving them electronically.

Neil Silins was not aware of how many staff left and asked what departments they were in and how long they were employees. Seth Hopkins advised there were four police officers that left in the last month and they had been with the Town for approximately 2 years. Officer Ainwick is now with the Town of Middlebury and Officers Rimmer, Mannino, and Stendardo have accepted offers from the City of Rutland. Mr. Hopkins noted he sent the Select Board a memo but he cannot comment on individual reasons. Officer Ainwick received a \$4/hour increase and the Rutland City Police Department offers 24-hour on-duty so those officers would not be on-call and overtime is built into their schedule. Mr. Hopkins noted Rutland City highlights these items in their recruitment letters. The officers all stated it was a resignation that was an opportunity to go to another agency and not anything they were lacking in terms of support. Mr. Silins stated it seems unusual that the Town can't match or compete with offers and that they were all done at the same time. Mr. Hopkins stated the resignations in favor of Rutland happened when it became clear the Town cannot fund a 24-hour on-duty schedule and they would be working with on-call hours.

6. Community Development Report

Bill Moore reviewed his report that is available for viewing in the Board packet on the Town's website.

"Due to the popularity of the classes, we have added the 3rd day of B-Rec Dance classes with Miss Michaela. Wednesdays will host an additional mini and intermediate hip-hop dance classes. The registration for adult dance class will remain open through the end of January, since there is no end of the year recital for that adult class.

The Sweatin' to the Oldies adult fitness group meets on Thursday nights upstairs at the town hall. Re- experience this 90's fitness craze on the big screen while working out with friends!

The town hall will play host to the one-off Winter at the Riverbend 2025! The Brandon Area Chamber of Commerce Summer Concert series experienced some weather-related cancellations in 2024. They will be making them up with 3 winter concerts at 3 indoor venues this winter. On Saturday, January 25th from 6PM to 8PM Deb Brisson and the Hay Burners (rootsy, soulful and bluesy, rockin' alt country) will kick it all off. Red Clover will be on hand with beer for sale and there will be space for sitting and dancing! Free thanks to the generous summer sponsors. The town hall will be the rain-location for the summer series going forward (hence the one-off nature of Winter at the Riverbend)

We are forming an ad-hoc committee to help with programming for the town hall. If interested, please reach out to me."

Mr. Moore stated also related to the town hall, the first night of this year's Brandon Idol competition was held this past Friday night. Denis Marden was also celebrated at the event for all his hard work with the town hall.

Brian Coolidge asked if the Fire District has paid their share for the fountain. Bill Moore will check with Jackie Savela and report back to the Board. They have been billed, but he did not know if they have paid yet.

Karen Rhodes stated at the summer concerts behind the Brandon Inn, people brought their own alcohol beverages. Mr. Moore stated attendees of the summer concert series were not supposed to bring their own alcohol beverages, but the Brandon Inn had beverages for sale. When the concerts are in the town hall, no one can bring alcohol in and the Red Clover will be selling beverages for the event.

7. Update Employee Blanket Payroll Authorization

Seth Hopkins advised he placed the changes to be approved at the top of the document that included an update to Vermont's minimum wage of \$14.01/hour, and the removal of Aidan Ainwick and Karen Folger due to resignations. An additional revision will be provided at the next meeting. Brian Coolidge noted Steve Cijka is still listed.

Motion by Heather Nelson/Tim Guiles to approve the updated employee blanket payroll authorization with the removal of Steve Cijka. **The motion passed unanimously.**

8. New Statewide Ethics Requirements

Seth Hopkins included in the Board packet information from the Secretary of State summarizing the changes in the statewide ethics requirements. They are requesting the Board designate a liaison to the State Ethics Commission and designate the official(s) to receive complaints that can be either a municipal officer or a body. Tim Guiles asked if Mr. Hopkins was interested in being one of the officers as he thought the Town Manager should be one of the people. Mr. Guiles also suggested the Board Chair be designated to receive the complaints. Mr. Hopkins reported a neighboring community just authorized the town manager to be both. Mr. Guiles stated the system is very transparent and the State will have some role in assuring the complaints have legitimacy. Having the two positions in the Town is a good idea.

Motion by Tim Guiles/Ralph Ethier for the Town Manager to be the liaison and the Select Board be the receiver of the complaints for the Statewide Ethics Commission.

Motion by Heather Nelson/Brian Coolidge to table the original motion to the next meeting. **The motion failed.**

Heather Nelson was comfortable with Mr. Hopkins and Mr. Bailey but hadn't thought it through and suggested the Town Clerk would be a good option. Ms. Nelson's concern was having to express a concern to the Board that could be intimidating. She thought the Town Clerk is her own entity and could be the one who receives the complaints. Cecil Reniche-Smith stated that the Board is not the boss of Ms. Gage, not having her in this conversation is problematic. Vicki Disorda had a concern with the nomination as she does have a complaint and it is with the person that is nominated, so who would she go to with her complaint. Tim Guiles stated the person has to take the complaint and it goes to the State and they have a system so that the complaints can be tracked and the local person does not have the capacity to snuff them out. The State is trying to have everyone under the same guidelines and rules. Ms. Nelson felt strongly that whoever receives the complaints and depending on the nature of the complaints, she would like to give people options. Jeff Cohen recommend it could be all members of the Select Board, as opposed to one member of the board so that everyone has at least one member that they would feel comfortable speaking to. Mr. Guiles agreed with Mr. Cohen's suggestion. Karen Rhodes stated this is going through governance about governance, and it does not sound like how the State does business. Mr. Hopkins advised this applies to many individuals that includes municipal officers, Select Board members, quasi-judicial boards, auditors, building inspectors, chief administrative officers, tax collectors, listers, assessors, mayors, moderators, road commissioners, trustees of public funds and water commissioners. It is encompassing and the VLCT document indicated that each municipality must designate these positions within 30 days. The Board can assign a municipal officer or body to receive complaints for the municipal code of ethics.

Tim Guiles and Ralph Ethier requested an amendment to the motion that the entire Select Board be the receiver of complaints regarding the code of ethics.

The motion passed unanimously.

9. Approve 2025 Certificate of Highway Mileage

Doug Bailey advised this is a certificate that has not changed this year and is approved for the State every year.

Motion by Brian Coolidge/Tim Guiles to approve the 2025 Certificate of Highway Mileage as presented. **The motion passed unanimously.**

10. Downtown Vibrancy Fund Letter of Attestation

Seth Hopkins stated this is a requirement for the renewal of the \$25,000 grant that supports the Downtown Brandon Alliance and is not funded from the Town. They have received this once and this is a renewal.

Motion by Tim Guiles/Ralph Ethier to approve the Downtown Vibrancy Fund – Municipal Letter of Attestation. **The motion passed unanimously.**

11. Set Date for Public Budget Presentation

Doug Bailey suggested a public meeting to present the budget prior to the town meeting, as many people vote in advance of the town meeting. Mr. Bailey proposed either the end of January or early February to have a budget presentation in the town hall with the Select Board and Budget Advisory Committee present. There was a consensus to schedule a budget presentation for Thursday, January 30th at 7PM.

12. Follow-up on Parking Committee Progress

Heather Nelson reported the Parking Committee has held a couple of meetings and worked on ideas for parking around Town. They developed a number of things to put in motion and the idea was to take a read on the parking situation and see where parking could be increased. They identified Park Street as it now has parallel parking spaces but the spaces were not marked and not used as efficiently. The parking spaces have been lined that has increased how the spaces are used. They also identified some short-term ideas, intermediate ideas, and seed ideas. Some of the places would involve asking property owners to allow parking on their property, and there are also some spots around Seminary Hill Park to consider in making the parking more efficient. Bill Moore stated the Parking Committee was appointed by the Select Board and he wanted to make it clear that with the Town acquiring the dog park they are not going to impinge upon the green space and there will always be a park. There is parking on East Seminary and there has been talk about a couple of spaces at the head of the dog park. On East Seminary there is occasional parking and that is where there is discussion about delineation. Ms. Nelson stated a lot of the short-term work is painting the spaces to delineate the parking. Cecil Reniche-Smith stated there are a couple of sidewalks that are level to the street and some cars park on the sidewalk that defeats the purpose of having a nice sidewalk for people. Ms. Reniche-Smith suggested hazard lines for Seminary Street to delineate the sidewalk and street to make it easier so that everyone can use the street and the sidewalk. Ms. Nelson advised Park Street was one that could get done quickly, but others discussed will be done in the spring. Mr. Moore noted that it could be added to the Highway Department painting. Doug Bailey reported he attended a meeting with the Town Manager and the Police Chief regarding the traffic ordinance and the Chief would chat with the officers about follow-up on the Carver Street issues. Ms. Nelson stated at some point the Committee may trial some 15-minute parking spots in front of the town hall.

13. Possible Appointment to Vacancy on Otter Creek Watershed Insect Control District

Motion by Tim Guiles/Heather Nelson to appoint Kerry White as a Brandon Representative to the Otter Creek Watershed Insect Control District. **The motion passed unanimously.**

Doug Bailey thanked Mr. White for his interest in joining the mosquito district board.

14. Otter Creek Watershed Insect Control District Position re: Salisbury Assessment

Wayne Rausenberger, one of Brandon's representatives to the Otter Creen Watershed Insect Control District provided information to the Select Board that the District received regarding concerns from the Town of Salisbury. Every year at town meeting, Salisbury votes whether they want service or not. In March 2024 they voted for service from July 2024 through June 2025. In December, the District's treasurer sent an invoice for \$25,440.00 for their assessment. On December 16th, the District's treasurer received \$7,572.00 that only covers larvicide. The Salisbury Select Board felt they did not get service from July 2024 to the end of the year and were not going to pay. They currently owe \$17,868.00 which means that in the spring, if they have paid their assessment, they would get service starting in April. If they do not pay, they will not receive service. If they vote for service this year, that service would not start until July 1st. The District board is looking for guidance from each of the member towns if they would like the District to accept the \$7,572.00 with the understanding there would be no adulticide treatment, or to notify Salisbury that until the balance is paid they would receive no adulticide and their representative to the Board of Trustees could be suspended, or notify Salisbury that the delinquent balance is due and if payment in full is not received, the District will pursue legal action. Mr. Rausenberger asked if the Board would like to pursue one of those options or if there is another option they would suggest. Doug Bailey stated it was an odd year for mosquitos with less spraying, but in allowing Salisbury to not pay what they owe, all towns could do that. Mr. Bailey thought they should be billed because in any year if coming to the end of the year and there are still funds available, it could be placed in a reserve and would have valued uses. Mr. Bailey suggested the third suggestion is what the District should move forward with. Tim Guiles interpreted their action differently as they went through a vote and it was the will of their people to receive services. There is reasonable disagreement for the adulticide and he would support the first suggestion to accept their payment. Mr. Rausenberger stated the voters voted to pay the \$25,000 regardless and the Salisbury Select Board took it upon themselves to say they were not going to pay. Mr. Guiles did not recommend legal proceedings due to incurring legal costs. Mr. Rausenberger was looking for a suggestion from the Town's Select Board that will be brought back to the Watershed District's board who will take all of the suggestions and make a decision. Ralph Ethier thought they owe the entire invoice as their voters voted to pay it. Heather Nelson agreed with Mr. Ethier. Brian Coolidge liked the suggestion that they owe the balance, but he would not want to incur legal fees. Mr. Bailey stated there are many fixed costs and paying for only part of the service, the District would suffer, particularly if all towns did that.

15. Public Comment and Participation

Neil Silins reported there was a Brandon Biggest Tree competition that had 17 entrees and on February 5th there will be an awards presentation ceremony. Mr. Silins will advertise for the event that will be held downstairs of the town hall.

Trisha Welch noted distress with hearing the Town has lost four police officers and asked if hiring has begun and how long it will take to replace them. Doug Bailey advised he met with Mr. Moore, Mr. Hopkins and the Police Chief and has asked him to expedite the hiring to find new officers. There is concern that officers have to be certified through the State's police academy and personnel will have to be found and enrolled in the next class. The Police Chief has been asked to try to find certified officers. The Chief has also been authorized to search for an experienced officer who could be a lieutenant that would be at a higher pay. Seth Hopkins reported there have been conversations with the Police Chief, the Police Academy, VLCT and a meeting with the State Police. Ms. Welch stated during the budget process, people were against the police. Tim Guiles stated the Board was in support of the police budget. Barry Varian stated the police staffing deficit has been long standing and a tenure of two years speaks to being a turnstile for training needs. If it is believed that the driving issue is the schedule with 24-hour on-call, that is a concern and retention needs to be a major focus as he does not think seasoned officers will be found. Mr. Varian suggested at the budget presentation meeting to let the township know if that is the issue and what the cost would be of fixing that. This year's budget does not fix that but it needs to be looked at differently going forward. There is no fix of the officers that have left, but the Town needs to look at doing things differently. Mr. Bailey stated the Town has been through this numerous times and the cost of training an officer is a lot and then to lose them soon is what has been happening for a long time. It is what happens in many small towns as they do the training and then officers go somewhere else. Mr. Varian stated if the issue is 24-hour duty versus on-call, it is a tangible problem that can be fixed.

Ken Manning stated he knows that in Burlington and Rutland officers have been forced out and suggested hiring those people. Mr. Bailey noted the State Police have an age limit and that is something that the Town is looking into. Mr. Manning also questioned what the Town is doing with the delinquent taxes that are owed. Mr. Hopkins has talked with the attorneys and they have a letter prepared to send out and have requested an updated list of the delinquencies. At the time the list was

sent to them, there were 70 accounts. Mr. Hopkins noted it is thought that a letter from the attorneys will be more forceful and it is a priority to get this done.

Vicki Disorda stated the Board has voted on the budget but due to losing 75% of the police department, they might want to rethink that. Doug Bailey stated to get 24-hour coverage it would be an increase of \$300,000. At the highest, there has been 6 officers and the Chief, and the budget had been increased to retain officers, but that has not happened and to get 24-hour, 7 days/week coverage is significantly more. There appears to be a contradiction between what the community wants and what they are willing to pay, as this would be a 12% increase if it went to 24-hour coverage. Mr. Bailey stated the Board needs to get direction from the community as to what they are willing to pay. Ms. Disorda stated it would be a good time to talk about creating neighborhood watch groups. Jeff Haylon asked how much it costs to train a police officer and would it be possible to have them under contract for a certain number of years. Mr. Hopkins advised this was tried when he was on the Select Board but it turns out to be not enforceable as the police force is in a collective bargaining unit and that would supersede it. Mr. Hopkins noted the State Police had an observation and their position is the Vermont State Police turn out to be a small town as they recruit and train and do the field work, and then an officer will move to another state for a higher compensation package. Tim Guiles stated these are all predictable departures and they were planning to move, and he suggested recruiting locally for someone who lives in Town and support someone who is committed to Brandon. Mr. Haylon suggested adding more specificity on a question for the ballot so that people can then consider the financial ramifications. Mr. Bailey noted that the positions are going to be advertised in several locations.

Ray Marcoux asked why the sidewalk snowplow is not being used in front of all businesses. Doug Bailey noted that previously all business owners shoveled in front of their own businesses.

Heather Nelson advised the public that there is Narcan available at the town office. It is free, no questions asked and it is in hopes that people will use it.

Ken Manning asked if the Town will be getting another police dog. Seth Hopkins advised there would not be another police dog for the Town. Mr. Manning asked if the original back seat was saved so that the canine cruiser could be converted to a regular cruiser and what was the cost going to be to put the cruiser back into service. Mr. Hopkins noted that the change in decaling for the cruiser will be much less to remove that wording.

The Select Board recessed at 8:50PM.

The Select Board reconvened at 9:01PM.

Motion by Tim Guiles/Brian Coolidge to enter into executive session at 9:01PM regarding the appointment or employment or evaluation of a public officer or employee per 1 V.S.A. in accordance with V.S.A. 313(3)(a)(3) to include the Town Management Team. **The motion passed unanimously.**

16. Executive Session

The Board came out of executive session at 9:39PM. There were no actions required.

17. Adjournment

Motion by Brian Coolidge/Heather Nelson to adjourn the Select Board meeting at 9:39PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Minutes of Special Meeting of Brandon Selectboard
17 January 2025, Brandon Town Office

Selectboard present: in person Tim Guiles & Ralph Ethier; by conference call Heather Nelson
Not present: Doug Bailey, Brian Coolidge
Public present: in person Seth Hopkins (town manager)
By Zoom: no one present by Zoom

Ralph Ethier called the meeting to order at 5:02PM.

On motion of Tim Guiles, seconded by Heather Nelson, and voted 3-0 the agenda was adopted as posted.

On motion of Heather Nelson, seconded by Ralph Ethier, and voted 3-0 the warning for the annual Town Meeting received from the Town Clerk was adopted as presented.

Public comment was called for but there was none heard.

On motion of Tim Guiles, seconded by Heather Nelson, and voted 3-0 the meeting was adjourned at 5:03PM.

Immediately following, Selectboard members Tim Guiles and Ralph Ethier signed the warning that had been adopted; Selectboard member Heather Nelson arrived at 5:08PM and signed the warning.

Respectfully submitted,



Seth M Hopkins, town manager

01/24/25
01:28 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63823 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 01/27/25 To 01/27/25

Page 1 of 5
Jacolyn

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
100015	ALLEN ENGINEERING & CHEMI	01/13/25	chlorine 11250584501	20-5-55-50120 Sodium Hypochorite	4139.00	2600	01/27/25
311248	BRANDON GLC SOLAR LLC	01/07/25	monthly solar- Dec 24 216 B	10-5-22-42130 Bldgs & Grounds Electric	788.62	2601	01/27/25
311248	BRANDON GLC SOLAR LLC	01/07/25	monthly solar- Dec 24 216 B	20-5-55-42130 Electric	32.20	2601	01/27/25
311248	BRANDON GLC SOLAR LLC	01/07/25	monthly solar- Dec 24 216 B	10-5-22-42130 Bldgs & Grounds Electric	362.24	2601	01/27/25
100280	BRANDON LUMBER & MILLWORK	01/17/25	duplex outlet, cover 76124/3	10-5-22-43080 Highway Bldg Maint	31.98	2602	01/27/25
100198	CARGILL INCORPORATED	01/10/25	salt 2910468366	10-5-15-47110 Road Salt	5809.11	2603	01/27/25
100198	CARGILL INCORPORATED	01/13/25	salt 2910489731	10-5-15-47110 Road Salt	2857.44	2603	01/27/25
100198	CARGILL, INCORPORATED	01/07/25	salt 2910439103	10-5-15-47110 Road Salt	4735.06	2604	01/27/25
100198	CARGILL, INCORPORATED	01/08/25	salt 2910448604	10-5-15-47110 Road Salt	2798.98	2604	01/27/25
100860	CARROLL BOE PELL KITE PC	01/13/25	miscellaneous legal 39488	10-5-10-21110 Legal Services	49.28	2605	01/27/25
100462	CASELLA WASTE MANAGEMENT	01/01/25	Dec trucking of sludge 3098619	20-5-55-50170 Trucking	2580.00	2606	01/27/25
301503	CHAMPLAIN VALLEY FUELS	01/06/25	heating fuel @ HWY 553383	10-5-22-42110 Heating Fuel	375.40	2607	01/27/25
301503	CHAMPLAIN VALLEY FUELS	01/09/25	diesel fuel 553796	10-5-15-41130 Fuel - Vehicles HW	1440.64	2607	01/27/25
301503	CHAMPLAIN VALLEY FUELS	01/13/25	heating fuel @ HWY 554343	10-5-22-42110 Heating Fuel	535.83	2607	01/27/25
301503	CHAMPLAIN VALLEY FUELS	01/16/25	diesel fuel 554844	10-5-15-41130 Fuel - Vehicles HW	1690.44	2607	01/27/25
301503	CHAMPLAIN VALLEY FUELS	01/16/25	heating fuel @ HWY 555616	10-5-22-42110 Heating Fuel	166.18	2607	01/27/25
310387	CHART POOL USA INC	01/13/25	charts 1282182-01	20-5-55-30120 Professional Supplies	77.68	2608	01/27/25
310703	CITY HALL SYSTEMS INC	01/10/25	CC charges- Dec 24 20879	10-5-18-40050 Youth Basketball	235.76	2609	01/27/25
310703	CITY HALL SYSTEMS INC	01/10/25	CC charges- Dec 24 20879	10-5-18-40070 Youth Wrestling	33.68	2609	01/27/25
310703	CITY HALL SYSTEMS INC	01/10/25	CC charges- Dec 24 20879	10-5-18-40090 Cheerleading	67.36	2609	01/27/25
310097	COMCAST	01/02/25	service: Jan 09 - Feb 08 EST 01/02/25	10-5-18-42100 Recreation Telephone	160.64	2610	01/27/25
310097	COMCAST	01/09/25	service: Jan 16 to Feb 15 TH 01/09/25	10-5-10-42100 Telephone Exp. Admin.	100.20	2611	01/27/25
310037	CONSOLIDATED COMMUNICATIO	01/06/25	service: Dec 06 to Jan 05 HWY 01/06/25	10-5-15-42100 HW Telephone	132.67	2612	01/27/25
310037	CONSOLIDATED COMMUNICATIO	01/06/25	service: Dec 06 to Jan 05 PD 01/06/25	10-5-14-42100 PD Telephone Service	55.50	2612	01/27/25
310037	CONSOLIDATED COMMUNICATIO	01/18/25	service: Dec 18 to Jan 17 TH 01/18/25	10-5-22-43150 Town Hall Repair/Maint.	83.40	2612	01/27/25

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63823 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 01/27/25 To 01/27/25

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
200241	D & F EXCAVATING & PAVING	11/30/24	hot mix 7105	10-5-15-46110 Paving Roads	356.00	2613	01/27/25
300466	DUNDON PLUMBING & HEATING	01/16/25	use of septic truck 96313	20-5-55-51310 Collection Systems	390.00	2614	01/27/25
300466	DUNDON PLUMBING & HEATING	01/20/25	use of septic truck 96356	20-5-55-51310 Collection Systems	390.00	2614	01/27/25
300466	DUNDON PLUMBING & HEATING	01/20/25	portable toilets 96380	10-5-18-43130 Estabrook	130.00	2614	01/27/25
300466	DUNDON PLUMBING & HEATING	01/20/25	portable toilets 96380	10-5-18-60100 Seminary Hill	130.00	2614	01/27/25
101007	EARLE'S TRUCK REPAIR, INC	01/16/25	repairs truck #5 47762	10-5-15-41180 HW Outside Maint. - Vehic	3273.98	2615	01/27/25
101175	EDMUNDS ROSS	01/23/25	Lucky Stiff - music 1/23/25	10-5-18-50090 Adult Activities	500.00	2616	01/27/25
100494	ENDYNE INC	01/22/25	testing 518514	20-5-55-22120 Testing	270.00	2617	01/27/25
100494	ENDYNE INC	01/22/25	testing 518515	20-5-55-22120 Testing	95.00	2617	01/27/25
300187	FLORENCE CRUSHED STONE	12/31/24	sand, 3/4 minus, rock 235559	10-5-15-46140 Gravel	5529.17	2618	01/27/25
300187	FLORENCE CRUSHED STONE	12/31/24	sand, 3/4 minus, rock 235559	10-5-15-47120 Winter Sand	2069.78	2618	01/27/25
100650	GALLS LLC	01/09/25	boots 030116952	10-5-14-10320 Clothing Allowance	120.99	2619	01/27/25
100650	GALLS LLC	01/20/25	return shipping 030218889	10-5-14-10320 Clothing Allowance	7.99	2619	01/27/25
310270	GOOD-WAY DOCUMENT SERVICE	01/21/25	2023 storage 2102	10-5-13-30123 Records Preservation	12.50	2620	01/27/25
310270	GOOD-WAY DOCUMENT SERVICE	01/21/25	2024 storage 2178	10-5-13-30123 Records Preservation	12.50	2620	01/27/25
311156	GREEN MOUNTAIN DOOR	01/10/25	repairs to door @ HWY 01/10/25	10-5-22-43080 Highway Bldg Maint	439.00	2621	01/27/25
311128	GREEN MOUNTAIN GARAGE	01/09/25	oil filter, fuel cap 223457	10-5-15-41160 HW Maint. Supplies-Vehicl	108.93	2622	01/27/25
311128	GREEN MOUNTAIN GARAGE	01/10/25	glue 223529	10-5-15-41160 HW Maint. Supplies-Vehicl	5.99	2622	01/27/25
311128	GREEN MOUNTAIN GARAGE	01/13/25	LED lighting, fuel cap 223592	10-5-15-41160 HW Maint. Supplies-Vehicl	58.48	2622	01/27/25
311128	GREEN MOUNTAIN GARAGE	01/17/25	light bulbs 223761	10-5-15-41160 HW Maint. Supplies-Vehicl	30.63	2622	01/27/25
311128	GREEN MOUNTAIN GARAGE	01/21/25	fuel cap 223881	10-5-15-41160 HW Maint. Supplies-Vehicl	15.49	2622	01/27/25
311128	GREEN MOUNTAIN GARAGE	01/21/25	wire 223892	10-5-15-41160 HW Maint. Supplies-Vehicl	76.99	2622	01/27/25
311128	GREEN MOUNTAIN GARAGE	01/21/25	diesel exhaust fluid 223904	10-5-15-41160 HW Maint. Supplies-Vehicl	669.98	2622	01/27/25
311128	GREEN MOUNTAIN GARAGE	01/22/25	absorbent, contact tip 223932	10-5-15-41160 HW Maint. Supplies-Vehicl	52.46	2622	01/27/25
310233	GREEN MOUNTAIN POWER	01/02/25	7 Conant Sq - lighting 01/25 047828	10-5-22-42130 Bldgs & Grounds Electric	45.64	2623	01/27/25

All Invoices For Check Acct 01(10 General Fund) 01/27/25 To 01/27/25

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
310233	01/03/25	GREEN MOUNTAIN POWER WWTF 480 volt service	20-5-55-42130	3921.86	2623	01/27/25
	01/25	079168	Electric			
310233	01/06/25	GREEN MOUNTAIN POWER Central Pk/traffic lights	10-5-22-42130	635.36	2623	01/27/25
	01/25	170028	Bldgs & Grounds Electric			
310233	01/03/25	GREEN MOUNTAIN POWER Estabrook Park	10-5-22-42130	80.01	2623	01/27/25
	01/25	240302	Bldgs & Grounds Electric			
310233	01/03/25	GREEN MOUNTAIN POWER Carver St pump station	20-5-55-42130	49.29	2623	01/27/25
	01/25	290502	Electric			
310233	01/03/25	GREEN MOUNTAIN POWER Green Park	10-5-22-42130	40.59	2623	01/27/25
	01/25	317702	Bldgs & Grounds Electric			
310233	01/06/25	GREEN MOUNTAIN POWER Highway Garage	10-5-22-42130	62.35	2623	01/27/25
	01/25	337202	Bldgs & Grounds Electric			
310233	01/03/25	GREEN MOUNTAIN POWER Country Club pump station	20-5-55-42130	31.96	2623	01/27/25
	01/25	338602	Electric			
310233	01/02/25	GREEN MOUNTAIN POWER Conant Sq car chargers	10-5-22-42500	173.52	2623	01/27/25
	01/25	339840	Electric EV Car Stations			
310233	01/06/25	GREEN MOUNTAIN POWER Town Hall	10-5-22-42130	1002.23	2623	01/27/25
	01/25	451302	Bldgs & Grounds Electric			
310233	01/03/25	GREEN MOUNTAIN POWER Brookdale pump station	20-5-55-42130	34.21	2623	01/27/25
	01/25	467702	Electric			
310233	01/02/25	GREEN MOUNTAIN POWER Crescent Park	10-5-22-42130	136.21	2623	01/27/25
	01/25	737937	Bldgs & Grounds Electric			
310233	01/06/25	GREEN MOUNTAIN POWER Police Station	10-5-22-42130	405.18	2623	01/27/25
	01/25	822212	Bldgs & Grounds Electric			
310233	01/03/25	GREEN MOUNTAIN POWER street lights	10-5-22-42130	3239.11	2623	01/27/25
	01/25	851302	Bldgs & Grounds Electric			
310233	01/03/25	GREEN MOUNTAIN POWER WWTF security light	20-5-55-42130	28.82	2623	01/27/25
	01/25	860302	Electric			
310233	01/06/25	GREEN MOUNTAIN POWER Champlain St pump station	20-5-55-42130	414.06	2623	01/27/25
	01/25	867202	Electric			
310233	01/06/25	GREEN MOUNTAIN POWER Town Offices	10-5-22-42130	758.61	2623	01/27/25
	01/25	941302	Bldgs & Grounds Electric			
300645	01/13/25	LAMOTTE COMPANY testing materials	20-5-55-30120	143.80	2625	01/27/25
		829741	Professional Supplies			
300645	01/14/25	LAMOTTE COMPANY testing materials	20-5-55-30120	88.00	2625	01/27/25
		829852	Professional Supplies			
311247	01/22/25	LERETA SERVICES refund to mtg co	10-2-00-03000	1422.29	2626	01/27/25
		0083-2251	Tax Posting Variance			
311176	01/14/25	LILY WHITE CLEANING SERVI cleaning	10-5-22-10120	87.50	2627	01/27/25
		011425	PD Custodian			
311176	01/14/25	LILY WHITE CLEANING SERVI cleaning	10-5-22-10130	210.00	2627	01/27/25
		011425	Admin Custodian			
311176	01/22/25	LILY WHITE CLEANING SERVI cleaning	10-5-22-10130	201.25	2627	01/27/25
		012225	Admin Custodian			
311176	01/22/25	LILY WHITE CLEANING SERVI cleaning	10-5-22-10120	87.50	2627	01/27/25
		012225	PD Custodian			
310630	12/03/24	MASTERCARD cheer uniforms	10-5-18-40090	174.94	2599	01/24/25
		12222	Cheerleading			
310630	12/26/24	MASTERCARD sludge core sampler	20-5-55-41110	214.24	2599	01/24/25
		12224	New Equipment-Misc Tools			

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63823 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 01/27/25 To 01/27/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310630	12/11/24	MASTERCARD painting/portrait 12225	10-5-22-43150 Town Hall Repair/Maint.	297.00	2599	01/24/25
310630	12/12/24	MASTERCARD VCDA 25-Winter Conf 12226	10-5-21-75000 Economic Development	49.87	2599	01/24/25
310630	12/01/24	MASTERCARD cabinet,BB,HW tools 12227	10-5-13-30300 Grant Expenses	455.10	2599	01/24/25
310630	12/01/24	MASTERCARD cabinet,BB,HW tools 12227	10-5-15-41160 HW Maint. Supplies-Vehicl	245.19	2599	01/24/25
310630	12/01/24	MASTERCARD cabinet,BB,HW tools 12227	10-5-18-40050 Youth Basketball	97.94	2599	01/24/25
310630	12/01/24	MASTERCARD cabinet,BB,HW tools 12227	10-5-15-41110 New Equipment-Misc. Tools	28.69	2599	01/24/25
310630	12/05/24	MASTERCARD dog food 12335-2	10-5-14-40440 Police Dog Expenses	199.83	2599	01/24/25
310630	12/04/24	MASTERCARD tolls -for training class 12342	10-5-14-10310 Travel & Expenses	14.09	2599	01/24/25
330377	01/06/25	MATTHEW BENDER & COMPANY, VT Stats 44440278	10-5-14-10330 Dues & Subscriptions	569.61	2628	01/27/25
100788	12/31/24	NEW ENGLAND MUNICIPAL RES Marshal Swift 7/24 - 6/25 56368	10-5-11-22140 Property Assessor	809.04	2629	01/27/25
310736	01/10/25	POCKETTE PEST CONTROL pest control: Town Office 40639	10-5-22-43100 Town Office	70.00	2630	01/27/25
310736	01/10/25	POCKETTE PEST CONTROL pest control: Town Hall 40640	10-5-22-43150 Town Hall Repair/Maint.	40.00	2630	01/27/25
310736	01/10/25	POCKETTE PEST CONTROL pest control: storage 40641	10-5-18-20500 Storage Unit Supply/Maint	50.00	2630	01/27/25
310736	01/10/25	POCKETTE PEST CONTROL pest control: Police Dept 40647	10-5-22-43090 PD Bldg Maint.	65.00	2630	01/27/25
311014	01/20/25	RHODES OREN basketball table work 01/20/25	10-5-18-40050 Youth Basketball	390.00	2631	01/27/25
300375	01/22/25	RUTLAND CITY Dec sludge processing 37111SLUDG	20-5-55-50160 Sludge Disposal	7200.00	2632	01/27/25
100493	01/02/25	RUTLAND REGIONAL PLANNING 50 permit posters 100493	10-5-12-30120 Professional Supplies	35.00	2633	01/27/25
310418	12/16/24	SILLOWAY NETWORKS INC hardware - memory module 29753039	10-5-10-30210 Office Equipment	62.94	2634	01/27/25
300592	01/07/25	SUBURBAN PROPANE, L.P. propane @ Town Hall 547602	10-5-22-42100 Heating - Propane	198.94	2635	01/27/25
300592	01/07/25	SUBURBAN PROPANE, L.P. propane @ Town Office 547603	10-5-22-42100 Heating - Propane	79.21	2635	01/27/25
300592	01/07/25	SUBURBAN PROPANE, L.P. propane @ WW Chem Bldg 547605	20-5-55-42110 LP Gas - Bldgs	204.92	2635	01/27/25
300592	01/07/25	SUBURBAN PROPANE, L.P. propane @ WW Lab Bldg 547606	20-5-55-42100 Wastewater Telephone	1089.24	2635	01/27/25
300592	01/07/25	SUBURBAN PROPANE, L.P. propane @ WW Gen Bldg 547607	20-5-55-42110 LP Gas - Bldgs	462.04	2635	01/27/25
311217	01/21/25	VALSOFT CORP INC DBA COTT jan host fee 331557	10-5-13-30123 Records Preservation	295.00	2636	01/27/25
330348	01/13/25	VERIZON WIRELESS service: Dec 14 - Jan 13 6103572793	10-5-21-10310 Travel & Expenses	20.22	2637	01/27/25

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
330348	01/13/25	VERIZON WIRELESS service: Dec 14 - Jan 13	10-5-14-42100	40.44	2637	01/27/25
		6103572793	PD Telephone Service			
330348	01/13/25	VERIZON WIRELESS service: Dec 14 - Jan 13	10-5-18-42100	20.22	2637	01/27/25
		6103572793	Recreation Telephone			
330348	01/13/25	VERIZON WIRELESS service: Dec 14 - Jan 13	10-5-15-42100	40.44	2637	01/27/25
		6103572793	HW Telephone			
330348	01/13/25	VERIZON WIRELESS service: Dec 14 - Jan 13	20-5-55-42100	40.44	2637	01/27/25
		6103572793	Wastewater Telephone			
101096	01/13/25	VONSCHELUSINGEN, MICHAEL dog/cat food-cruelty case	10-5-14-21110	44.31	2638	01/27/25
		1/13/25	Legal Services			
310046	01/03/25	W.B. MASON CO INC legal paper for ballots	10-5-13-20010	37.98	2639	01/27/25
		251411826	Elections			
310046	01/08/25	W.B. MASON CO INC file jackets	10-5-10-30110	29.99	2639	01/27/25
		251515757	Office Supplies			
310046	01/08/25	W.B. MASON CO INC hand soap, paper towels	10-5-22-43180	207.95	2639	01/27/25
		251516758	Maint. Supplies Bldgs.			
310646	09/10/24	WATERSHED CONSULTING ASSO 100% Plan/Spec, Cost est.	56-5-14-20100	32980.25	2640	01/27/25
		2024-2323	NE Woodcraft- Engineering			
Report Total				104244.57		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***104,244.57
 Let this be your order for the payments of these amounts.

REMINDERS FOR THE COMMUNITY:

The FY26 Budget Proposal is before you for consideration ahead of Town Meeting Day voting. A two-page summary budget, a 23-page line-by-line detail budget, and a link to the FY26 Tax Estimator are at <https://www.townofbrandon.com/fy26-proposed-town-budget/> or visit www.brandonvermont.gov and click the link in the red stripe at the top of the page.

The Selectboard, with the town management and the budget advisory committee, is offering a "Pre-Town Meeting" at the Town Hall at 7PM on Thursday, January 30th, to present the budget proposal and to answer your questions before voting begins. The actual Town Meeting will happen on the customary date, this year Monday, March 3 at 7PM at the Town Hall, with voting Tuesday, March 4 from 7AM-7PM at the American Legion, 550 Franklin St.

Chief Kachajian has secured a commitment from Vermont State Police (VSP) Rutland to cover our community on an on-call basis when we do not have officers on-duty. Calls will be screened by Brandon officers, and Vermont State Police will be alerted for life-and-death matters or crimes in progress. Please also be aware, though, that our Brandon officers will need to make determinations as to whether VSP is dispatched, based on the level of emergency. In this way there is local decision-making informing the response priorities in this reduced level of service.

The town report "proof" was received and returned approved for printing. One will be mailed to every household with a registered voter and posted on the Town website. The school is not participating in our report this year, unfortunately. Our goal with the town report is to provide the citizens/taxpayers a fairly comprehensive resource so they may build a solid understanding of what their tax dollars pay for, and engage with their local government at a meaningful level.

The Sanderson Covered Bridge was struck a third time this season late in the day on Tuesday, January 21st, this time with damage at its east (Town) end. The driver left the scene and is unknown. We are working with Naylor & Breen on repair and obtaining quotes on potential protective measures discussed at previous board meetings, though an initial quote appears prohibitively costly. A couple of other alternatives are still on the table.

Results of the Municibid auction of surplus Town vehicles:

2013 Dodge Charger cruiser: \$3,100 — 28 bids — winning bidder is from Illinois.

2014 Ford Taurus cruiser: \$4,200 — 30 bids — winning bidder is from Middlebury.

2012 Chevy Silverado pickup: \$4,652 — 66 bids — winning bidder is from Massachusetts.

2011 International Workstar dump truck — \$16,700 — 92 bids — " " New Hampshire.

Total revenue coming to the Town, to be placed in capital replacement fund: \$28,652

Tim Kingston has interviewed three candidates for the position of wastewater treatment system operator working under our chief operator and assistant chief operator.

One or more representatives of the Town will be meeting with representatives of the police officers' union with a stated goal of retention.

I had many meetings with town officers, staff, townspeople, four journalists (newspaper articles in The Reporter and Rutland Herald and appearances on WCAX-3 and WPTZ-5), and filled a number of requests for information.



Account	Budget	Actual	% of Budget
10-4-09 Tax Revenues	3,185,442.00	3,234,669.05	101.55%
10-4-10 Town Administration Reven	1,750.00	13,550.75	774.33%
10-4-11 Assessor Revenues	2,000.00	0.00	0.00%
10-4-12 Code Enforcement Revenues	15,500.00	5,016.00	32.36%
10-4-13 Clerk/Treasurer Revenues	181,170.00	129,433.77	71.44%
10-4-14 Police Dept. Revenues	9,500.00	13,346.41	140.49%
10-4-15 Highway Dept Revenues	181,450.00	348,244.33	191.92%
10-4-16 Animal Control Revenues	0.00	0.00	0.00%
10-4-17 Intergovernmental Revenue	0.00	7,718.00	100.00%
10-4-18 Recreation Revenues	76,500.00	77,562.30	101.39%
10-4-19 Transfer In	0.00	0.00	0.00%
10-4-21 ECONOMIC DEV. REV	0.00	0.00	0.00%
10-4-22 Bldg. & Grounds	11,800.00	32,883.28	278.67%
Total Revenues	3,665,112.00	3,862,423.89	105.38%
10-5-09 Tax Expenditures	5,000.00	0.00	0.00%
10-5-10 Town Administration 10	415,005.00	244,770.15	58.98%
10-5-11 Assessor	41,190.00	20,794.18	50.48%
10-5-12 Code Enforcement 12	52,565.00	30,345.97	57.73%
10-5-13 Town Clerk 13	226,580.00	128,300.60	56.62%
10-5-14 Police Dept 14	856,400.00	575,502.21	67.20%
10-5-15 Highway 15	755,155.00	526,977.20	69.78%
10-5-16 Constable 16	0.00	0.00	0.00%
10-5-17 Intergovernmental 17	255,235.00	164,666.07	64.52%
10-5-18 Recreation	186,088.20	138,292.71	74.32%
10-5-19 Debt Service 19	231,350.00	207,614.21	89.74%
10-5-20 Other Financing 20	0.00	0.00	0.00%
10-5-21 Economic Develop. 21	50,341.00	23,869.33	47.42%
10-5-22 Bldgs. & Grounds	253,972.00	121,595.51	47.88%
10-5-25 Appropriations 25	336,230.00	217,098.38	64.57%
Total Expenditures	3,665,111.20	2,399,826.52	65.48%
Total 10 General Fund	0.80	1,462,597.37	
Total All Funds	0.80	1,462,597.37	

FINANCIAL SNAPSHOT	
Unrestricted / Unassigned Fund Balance	\$482,043
1% (Local Option) Tax Fund Available / Undesignated	\$250,223
Known Grant Matches Not Yet Designated	UNION STREET
Delinquent property taxes (prior years)	\$499,888 (was \$497,405)
Delinquent wastewater (prior years [over 120 days])	\$211,779 (was \$211,722)



January 27, 2025

Recreation sponsorship opportunities are opening up for baseball. These range from banners to team naming rights for youth that will be participating in the Randy Adams Youth Baseball League.

Youth baseball registration will be opening up on **February 17th**. Will be looking for coaches.

Ben Wimett from the Vermont Assistive Technology Program/University of Vermont will be moving into the town hall officespace this week. He is also assisting with moving all of our heat controls to digital solutions that should allow for the temperatures in these meeting spaces to be more comfortable while also balancing the need to be energy conscious.

The working group for the event calendar solution met and are closer than ever to having a functional digital solution that will easily transfer to analog.

The Rutland Regional Medical Center sponsored "Sweating to the Oldies group has added a second day. In addition to **Thursdays at 6pm**, there will be a **Sunday at 2pm**. Both of there are generally held upstairs on the big screen at the town hall and will run through May 1st.

Respectfully submitted,



Bill Moore



**APPOINTMENT OR RE-APPOINTMENT OF A REPRESENTATIVE TO THE
OTTER CREEK COMMUNICATIONS UNION DISTRICT GOVERNING BOARD**

WHEREAS, the Selectboard of the Town of _____ (“Town”), acting pursuant to authority granted by Section 1 of No 119 of the Acts of 2020, approves of maintaining membership in the Otter Creek Communications Union District (“OCCUD”) under the provisions of 30 V.S.A. chapter 82, and,

WHEREAS, the Selectboard of the Town acting pursuant to authority granted by 30 V.S.A. § 3059 (cited below), shall appoint one representative and alternate(s) to the governing board for one year.

(Excerpt from) **30 V.S.A. § 3059. Appointment**

Annually on or before the last Monday in April, the legislative body of each member shall appoint a representative and one or more alternates to the governing board for one-year terms. Appointments of representatives and alternates shall be in writing, signed by the chair of the legislative body of the appointing member, and presented to the clerk of the district. The legislative body of a member, by majority vote, may replace its appointed representative or alternate at any time and shall promptly notify the district clerk of such replacement.

NOW, THEREFORE, BE IT APPROVED THAT:

The Selectboard of the Town hereby appoints the following representative and one or more alternates to the Governing Board of the OCCUD for the term ending on or before the last Monday in April of this year:

Representative Name: _____ Email: _____

Alternate Name: _____ Email: _____

Approved at a regular meeting of the Selectboard of the Town of _____ duly held on the ___ day of _____, 2025..

ATTEST: _____
Selectboard Chair Date

**Please email this completed form to: General Inbox, Otter Creek CUD - info@occud.org or
Laura Black, Otter Creek CUD Chair/Clerk - chair@occud.org**

=====
This Section for Otter Creek Communications Union District only:

Received by: _____
(OCCUD Chair/Clerk) Date



Revision 27 January 2025: Remove Kevin Rimmer, Joseph Mannino, Nicholas Stendardo, police officers (resigned); Remove Colleen Wright, asst to recreation director (resigned); remove Steve Cijka (retired)

SELECTBOARD

BLANKET PAYROLL AUTHORIZATION
FOR FISCAL YEAR ENDING 30 JUNE 2025

Pursuant to 24 VSA §1623 (a) (2), the Selectboard of the Town of Brandon authorizes the Treasurer of the Town of Brandon to make payroll payments to the following individuals at the rates approved and set forth below. This authorization is effective through the close of the current fiscal year on 30 June 2025 unless earlier modified or revoked by vote of the Selectboard.

SALARIED STAFF: Annual amounts to be paid in 26 installments

Gage, Susan	\$81,600	Kachajian, David	\$96,535
Hopkins, Seth	\$78,000	Moore, William III	\$72,800

HOURLY STAFF: Regular hourly wage for permanent full- and part-time employees

Buckley, Ian	\$25.00	Kilpeck, Brian	\$28.35	Smith, Elaine	\$27.16
Danforth, Susan	\$15.00	Kilpeck, Thomas	\$25.00	Stevens, Lawrence	\$26.00
Disorda, Jeremy	\$34.32	Kingston, Timothy	\$34.07	VonSchleusingen, Michael	\$30.58
Forbes, Winston	\$26.00	Leedom, Kyle	\$23.00	Wyman, Jonathan	\$20.00
Graziano, Linda	\$26.46	Merkert, Luanne	\$26.61		
Kelleher, Ethan	\$27.45	Savela, Jacolyn	\$27.30		

OCCASIONAL STAFF: Non-contracted; elected/appointed/seasonal

Board of Civil Authority (12)	\$14.01 per hour	Summer camp staff (8)	\$15 per hour
Knapp, Hillary	\$110 per hearing/\$50 per decision	Bryant, Charlene	\$150 per meeting
Selectboard members (5)	\$1,200 each per year in 3 payments of \$400 each in March, July, and November		
	###		

The Town of Brandon Personnel Policy and the Collective Bargaining Agreements with the New England Police Benevolent Association terms apply; the American Federation of State, County and Municipal Employees is currently without members in this bargaining unit and has advised they will commence the process of withdrawing representation from Brandon.

ADOPTED this 27th day of January 2025.

SIGNATURES of SELECTBOARD:
