



**TOWN OF BRANDON**  
MUNICIPAL ETHICS COMPLAINT FORM

To: Town of Brandon Selectboard as Designated Complaint Recipient

Date: \_\_\_\_\_

State law (24 V.S.A. § 1997) requires municipalities to enact procedures

1) to investigate complaints that allege a municipal officer has violated the Municipal Code of Ethics, and

2) to enforce against substantiated complaints, including developing methods of enforcement and available remedies.

**Your Contact Information**

Your name (complaints can be anonymous) \_\_\_\_\_

Address \_\_\_\_\_ Town \_\_\_\_\_ ZIP \_\_\_\_\_

E-mail \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

1. Who is this complaint against? Name, and job title or position. Please file a separate complaint for each individual you complain against.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Date(s) of the alleged violation(s):

\_\_\_\_\_  
\_\_\_\_\_

3. How has this person violated the Municipal Code of Ethics? Describe fully. Be specific and provide as much detail as possible. Attach any documentation that supports your claim(s).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. If you can, please indicate which law, rule, or other legal requirement you believe has been violated.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Provide the names and contact information for anyone else who may have information regarding this complaint.

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6. Has the conduct you describe above been the subject of a prior complaint? If yes, please explain.

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7. Is there anything else the Designated Complaint Recipient should know about this complaint?

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Attach additional pages as necessary.

I certify that the information provided in this complaint is true, correct, complete, and of my own personal knowledge. I will fully cooperate in the process regarding this complaint.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Submit by email to the Selectboard: [dbailey@brandonvermont.gov](mailto:dbailey@brandonvermont.gov), [hnelson@brandonvermont.gov](mailto:hnelson@brandonvermont.gov), [rethier@brandonvermont.gov](mailto:rethier@brandonvermont.gov), [tguiles@brandonvermont.gov](mailto:tguiles@brandonvermont.gov), and [bcoolidge@brandonvermont.gov](mailto:bcoolidge@brandonvermont.gov)  
Enter "Complaint" in subject line  
OR by USPS mail to: (Brandon Town Office, 49 Center St, Brandon VT 05733, Attn: Selectboard).