

TRUSTEES OF PUBLIC FUNDS

**Trustees of Public Funds Meeting
February 20, 2025 8:30am
191 Alta Woods Brandon, VT 05733**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting of the Trustees of Public Funds.

Trustees of Public Funds in Attendance: Courtney Satz, Tanner Romano, and Laura Miner
Trustee of Public Funds Absent: None
Others in Attendance: Jeff Dardozzi, David Martin

1 Call to order

The meeting was called to order at 8:30am by Tanner Romano.

Adopt Agenda as Posted or as Amended

Motion by Laura Miner to amend the agenda to include two new applications that came in after the meeting was posted. The applications were submitted by SolarFest and Camp Thorpe. Second by Courtney Satz to adopt the agenda as amended. The motion carried with a vote of 3-0.

2 Approval of minutes of previous meeting

Motion by Laura Miner and second by Tanner Romano to approve the Trustees of Public Funds minutes of January 30, 2025. The motion carried with a vote of 3-0.

3 Public Comment and Participation

Through email, and in person Mr. Dardozzi requested information on how the TOPF documents spending from grants distributed. Board members explained that the TOPF doesn't audit the expenditures of recipients. Sometimes the distribution of funds will be staggered to align with spending timelines for various recipients.

4 New Business

- I. Review funding request submitted by Jeff Dardozzi and David Martin on behalf of the Brandon Energy Committee dated January 30, 2025. The board reviewed the request of \$2,000 to fabricate a second mobile Toolship (tool lending cart) for Brandon. Discussion included brief description of how it works and technology used. Trustees were impressed by the model and how it could be used for other groups. Motion by Tanner Romano and second by Laura Miner to approve funding in full. The motion carried with a vote of 3-0.
 - II. Review funding request submitted by Mike Bailey on behalf of SolarFest dated February 10, 2025. The board reviewed the request of \$20,000 to cover construction materials and supplies for expanding walking/biking trails from SolarFest property to Estabrook Park. This was a resubmission from an original application submitted in May, 2024. At that time the TOPF placed it on hold until there was an agreement with the town for use of the trails. The new application included documented support of both the Select Board and Town Manager as well as a Memorandum of Understanding between SolarFest and Town of Brandon. Motion by Tanner Romano and second by Laura Miner to approve \$10,000 in funding for FY2025. TOPF
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encourages SolarFest to apply for the remaining \$10,000 in our FY2026 which begins July 1, 2025. The motion carried with a vote of 3-0.

III. Review funding request submitted by Shelly Hudson on behalf of Camp Thorpe, dated February 10, 2025. The board reviewed the request for \$19,420.00 towards architectural drawings for future development and renovations. The board agreed that a 2nd page of our application was missing from what was submitted. As well, we needed clarification that the project, on land in Goshen, could in fact benefit the town of Brandon residents as required in the TOPF award stipulations. Motion by Tanner Romano and second by Laura Miner to return the request until more information is submitted. Motion carried with a 3-0 vote.

5 Next meeting

The Trustees of Public Funds (TOPF) will plan to reconvene upon receipt of next funding application.

7 Adjourn

Motion by Tanner Romano and second by Laura Miner to adjourn. The motion carried with a vote of 3-0.

Meeting adjourned 8:59am.

Respectfully submitted,
Courtney Satz