



Town Use Only Permit Number: _____
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## Town of Brandon Itinerant Vendor Permit Application

Date of Application \_\_\_\_\_

First and Last Name of Applicant \_\_\_\_\_

Business Name (if any) \_\_\_\_\_

Address \_\_\_\_\_

Cell Phone # \_\_\_\_\_

\_\_\_\_\_

E-mail \_\_\_\_\_

Name, address and phone of current employer if not self employed:

\_\_\_\_\_  
\_\_\_\_\_

Vehicle Registration # (license plate of food truck or trailer used as vendor) \_\_\_\_\_

Goods being sold \_\_\_\_\_

Description of cart, stand or vehicle: \_\_\_\_\_

\_\_\_\_\_

Proposed location (see rules following) \_\_\_\_\_

### ITINERANT VENDOR PERMIT CHECKLIST

- Copy of State of Vermont Sales and Use Tax certificate
- Copy of State of Vermont Rooms and Meals Tax certificate
- Copy of State of Vermont Health license for food vendors
- Any applicable State license or certification to practice
- Performance bond to assure clean-up
- Description and number of vehicles, carts or other devices (i.e. tents)
- Certificate of \$1M Liability Insurance naming Town of Brandon as additional insured
- Vehicle registration and proof of insurance (associated with vendor activity)
- Complete Itinerant Vendor License Application
- \$25 per day or \$100 per calendar year license fee

**VENDOR PERMIT CONDITIONS**

The fee for an Itinerant Vendor Permit is due in full with application (refunded if the application is denied): \$25 per day or \$ 100 per calendar year (Jan 1 - Dec 31) regardless of date of issue.

**Rules and Conditions for Itinerant Vendors**

- Permit shall be displayed on or about cart/vehicle/tent/stand at all times.
- Vendor activity will not interfere with pedestrian traffic or vehicular traffic.
- Vendor must supply a trash receptacle and police the area of activity for litter. No grease, ash, or refuse may be discharged onto any street, sidewalk, or storm drain.
- Vendor is responsible for their employees full compliance with these conditions.
- Vendor will remove their cart, stand, or vehicle from the public street or sidewalk at the close of business each day
- Vendor will request of the Town Manager any desired change in location in advance

Other requirements set by Town Manager or Designee:

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I hereby certify that the information provided on this application is true and complete to the best of my acknowledge and belief, and I understand that any false or incomplete statements can lead to the revocation of this permit. I also authorize the Brandon Police Department to release any information to the Town Manager relevant to the truth of this application. I understand that failure to abide by the Town's itinerant vendor ordinance, the conditions of this permit, and all other ordinances pertaining to vending may lead to revocation of this permit without refund of fee(s) paid.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date signed

**Town Use Only**  
Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_